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**HOUSE BILL NO. 854**

Offered January 26, 1998

*A BILL to amend and reenact §§ 38.2-3431 and 38.2-3433 of the Code of Virginia, relating to accident and sickness insurance; small employer market.*

Patrons—Morgan, Baker, Diamonstein and Hall; Senators: Bolling, Gartlan, Lambert, Schrock, Walker and Woods

Referred to Committee on Corporations, Insurance and Banking

**Be it enacted by the General Assembly of Virginia:****1. That §§ 38.2-3431 and 38.2-3433 of the Code of Virginia are amended and reenacted as follows:**

§ 38.2-3431. Application of article; definitions.

A. This article applies to group health plans and to health insurance issuers offering group health insurance coverage, and individual policies offered to employees of small employers.

Each insurer proposing to issue individual or group accident and sickness insurance policies providing hospital, medical and surgical or major medical coverage on an expense incurred basis, each corporation providing individual or group accident and sickness subscription contracts, and each health maintenance organization or multiple employer welfare arrangement providing health care plans for health care services that offers individual or group coverage to the small employer market in this Commonwealth shall be subject to the provisions of this article. Any issuer of individual coverage to employees of a small employer shall be subject to the provisions of this article if any of the following conditions are met.

1. Any portion of the premiums or benefits is paid by or on behalf of the employer;

2. The eligible employee or dependent is reimbursed, whether through wage adjustments or otherwise, by or on behalf of the employer for any portion of the premium;

3. The employer has permitted payroll deduction for the covered individual or any portion of the premium is paid by the employer; or

4. The health benefit plan is treated by the employer or any of the covered individuals as part of a plan or program for the purpose of §§ 106, 125, or 162 of the United States Internal Revenue Code.

B. For the purposes of this article:

"Actuarial certification" means a written statement by a member of the American Academy of Actuaries or other individual acceptable to the Commission that a health insurance issuer is in compliance with the provisions of this article based upon the person's examination, including a review of the appropriate records and of the actuarial assumptions and methods used by the health insurance issuer in establishing premium rates for applicable insurance coverage.

"Affiliation period" means a period which, under the terms of the health insurance coverage offered by a health maintenance organization, must expire before the health insurance coverage becomes effective. The health maintenance organization is not required to provide health care services or benefits during such period and no premium shall be charged to the participant or beneficiary for any coverage during the period.

1. Such period shall begin on the enrollment date.

2. An affiliation period under a plan shall run concurrently with any waiting period under the plan.

"Beneficiary" has the meaning given such term under section 3(8) of the Employee Retirement Income Security Act of 1974 (29 U.S.C. § 1002 (8)).

"Bona fide association" means, with respect to health insurance coverage offered in this Commonwealth, an association which:

1. Has been actively in existence for at least five years;

2. Has been formed and maintained in good faith for purposes other than obtaining insurance;

3. Does not condition membership in the association on any health status-related factor relating to an individual (including an employee of an employer or a dependent of an employee);

4. Makes health insurance coverage offered through the association available to all members regardless of any health status-related factor relating to such members (or individuals eligible for coverage through a member);

5. Does not make health insurance coverage offered through the association available other than in connection with a member of the association; and

6. Meets such additional requirements as may be imposed under the laws of this Commonwealth.

"Certification" means a written certification of the period of creditable coverage of an individual under a group health plan and coverage provided by a health insurance issuer offering group health

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HB854

60 insurance coverage and the coverage (if any) under such COBRA continuation provision, and the  
61 waiting period (if any) and affiliation period (if applicable) imposed with respect to the individual for  
62 any coverage under such plan.

63 "Church plan" has the meaning given such term under section 3(33) of the Employee Retirement  
64 Income Security Act of 1974 (29 U.S.C. § 1002 (33)).

65 "COBRA continuation provision" means any of the following:

- 66 1. Section 4980B of the Internal Revenue Code of 1986 (26 U.S.C. § 4980B), other than subsection  
67 (f) (1) of such section insofar as it relates to pediatric vaccines;
- 68 2. Part 6 of subtitle B of Title I of the Employee Retirement Income Security Act of 1974 (29  
69 U.S.C. § 1161 et seq.), other than section 609 of such Act; or
- 70 3. Title XXII of P.L. 104-191.

71 "Community rate" means the average rate charged for the same or similar coverage to all ~~primary~~  
72 small employer groups with the same area, age and gender characteristics. This rate shall be based on  
73 the health insurance issuer's combined claims experience for all groups within its ~~primary~~ small  
74 employer market.

75 "Creditable coverage" means with respect to an individual, coverage of the individual under any of  
76 the following:

- 77 1. A group health plan;
- 78 2. Health insurance coverage;
- 79 3. Part A or B of Title XVII of the Social Security Act (U.S.C. § 1395c or § 1395);
- 80 4. Title XIX of the Social Security Act (42 U.S.C. § 1396 et seq.), other than coverage consisting  
81 solely of benefits under section 1928;
- 82 5. Chapter 55 of Title 10, United States Code (10 U.S.C. § 1071 et seq.);
- 83 6. A medical care program of the Indian Health Service or of a tribal organization;
- 84 7. A state health benefits risk pool;
- 85 8. A health plan offered under Chapter 89 of Title 5, United States Code (5 U.S.C. § 8901 et seq.);
- 86 9. A public health plan (as defined in regulations); or
- 87 10. A health benefit plan under section 5 (e) of the Peace Corps Act (22 U.S.C. § 2504(e)).

88 Such term does not include coverage consisting solely of coverage of excepted benefits.

89 "Dependent" means the spouse or child of an eligible employee, subject to the applicable terms of  
90 the policy, contract or plan covering the eligible employee.

91 "Eligible employee" means an employee who works for a small group employer on a full-time basis,  
92 has a normal work week of thirty or more hours, has satisfied applicable waiting period requirements,  
93 and is not a part-time, temporary or substitute employee.

94 "Eligible individual" means such an individual in relation to the employer as shall be determined:

- 95 1. In accordance with the terms of such plan;
- 96 2. As provided by the health insurance issuer under rules of the health insurance issuer which are  
97 uniformly applicable to employers in the group market; and
- 98 3. In accordance with all applicable law of this Commonwealth governing such issuer and such  
99 market.

100 "Employee" has the meaning given such term under section 3(6) of the Employee Retirement Income  
101 Security Act of 1974 (29 U.S.C. § 1002 (6)).

102 "Employer" has the meaning given such term under section 3(5) of the Employee Retirement Income  
103 Security Act of 1974 (29 U.S.C. § 1002 (5)), except that such term shall include only employers of two  
104 or more employees.

105 "Enrollment date" means, with respect to an eligible individual covered under a group health plan or  
106 health insurance coverage, the date of enrollment of the eligible individual in the plan or coverage or, if  
107 earlier, the first day of the waiting period for such enrollment.

108 "Essential and standard health benefit plans" means health benefit plans developed pursuant to  
109 subsection C of this section.

110 "Established geographic service area" means a broad geographic area of the Commonwealth in which  
111 a health insurance issuer sells or has sold insurance policies on or before January 1994, or upon its  
112 subsequent authorization to do business in Virginia.

113 "Excepted benefits" means benefits under one or more (or any combination thereof) of the following:

- 114 1. Benefits not subject to requirements of this article:
  - 115 a. Coverage only for accident, or disability income insurance, or any combination thereof;
  - 116 b. Coverage issued as a supplement to liability insurance;
  - 117 c. Liability insurance, including general liability insurance and automobile liability insurance;
  - 118 d. Workers' compensation or similar insurance;
  - 119 e. Medical expense and loss of income benefits;
  - 120 f. Credit-only insurance;
  - 121 g. Coverage for on-site medical clinics; and

h. Other similar insurance coverage, specified in regulations, under which benefits for medical care are secondary or incidental to other insurance benefits.

2. Benefits not subject to requirements of this article if offered separately:

a. Limited scope dental or vision benefits;

b. Benefits for long-term care, nursing home care, home health care, community-based care, or any combination thereof; and

c. Such other similar, limited benefits as are specified in regulations.

3. Benefits not subject to requirements of this article if offered as independent, noncoordinated benefits:

a. Coverage only for a specified disease or illness; and

b. Hospital indemnity or other fixed indemnity insurance.

4. Benefits not subject to requirements of this article if offered as separate insurance policy:

a. Medicare supplemental health insurance (as defined under section 1882 (g) (1) of the Social Security Act (42 U.S.C. § 1395ss (g) (1)));

b. Coverage supplemental to the coverage provided under Chapter 55 of Title 10, United States Code (10 U.S.C. § 1071 et seq.); and

c. Similar supplemental coverage provided to coverage under a group health plan.

"Federal governmental plan" means a governmental plan established or maintained for its employees by the government of the United States or by an agency or instrumentality of such government.

"Governmental plan" has the meaning given such term under section 3(32) of the Employee Retirement Income Security Act of 1974 (29 U.S.C. § 1002 (32)) and any federal governmental plan.

"Group health insurance coverage" means in connection with a group health plan, health insurance coverage offered in connection with such plan.

"Group health plan" means an employee welfare benefit plan (as defined in section 3 (1) of the Employee Retirement Income Security Act of 1974 (29 U.S.C. § 1002 (1))), to the extent that the plan provides medical care and including items and services paid for as medical care to employees or their dependents (as defined under the terms of the plan) directly or through insurance, reimbursement, or otherwise.

"Health benefit plan" means any accident and health insurance policy or certificate, health services plan contract, health maintenance organization subscriber contract, plan provided by a MEWA or plan provided by another benefit arrangement. Health benefit plan does not mean accident only, credit, or disability insurance; coverage of Medicare services or federal employee health plans, pursuant to contracts with the United States government; Medicare supplement or long-term care insurance; Medicaid coverage; dental only or vision only insurance; specified disease insurance; hospital confinement indemnity coverage; limited benefit health coverage; coverage issued as a supplement to liability insurance; insurance arising out of a workers' compensation or similar law; automobile medical payment insurance; medical expense and loss of income benefits; or insurance under which benefits are payable with or without regard to fault and that is statutorily required to be contained in any liability insurance policy or equivalent self-insurance.

"Health insurance coverage" means benefits consisting of medical care (provided directly, through insurance or reimbursement, or otherwise and including items and services paid for as medical care) under any hospital or medical service policy or certificate, hospital or medical service plan contract, or health maintenance organization contract offered by a health insurance issuer.

"Health insurance issuer" means an insurance company, or insurance organization (including a health maintenance organization) which is licensed to engage in the business of insurance in this Commonwealth and which is subject to the laws of this Commonwealth which regulate insurance within the meaning of section 514 (b) (2) of the Employee Retirement Income Security Act of 1974 (29 U.S.C. § 1144 (b) (2)). Such term does not include a group health plan.

"Health maintenance organization" means:

1. A federally qualified health maintenance organization;

2. An organization recognized under the laws of this Commonwealth as a health maintenance organization; or

3. A similar organization regulated under the laws of this Commonwealth for solvency in the same manner and to the same extent as such a health maintenance organization.

"Health status-related factor" means the following in relation to the individual or a dependent eligible for coverage under a group health plan or health insurance coverage offered by a health insurance issuer:

1. Health status;

2. Medical condition (including both physical and mental illnesses);

3. Claims experience;

4. Receipt of health care;

5. Medical history;
6. Genetic information;
7. Evidence of insurability (including conditions arising out of acts of domestic violence); or
8. Disability.

"Individual health insurance coverage" means health insurance coverage offered to individuals in the individual market, but does not include coverage defined as excepted benefits. Individual health insurance coverage does not include short-term limited duration coverage.

"Individual market" means the market for health insurance coverage offered to individuals other than in connection with a group health plan.

"Large employer" means in connection with a group health plan or health insurance coverage with respect to a calendar year and a plan year, an employer who employed an average of at least fifty-one employees on business days during the preceding calendar year and who employs at least two employees on the first day of the plan year.

"Large group market" means the health insurance market under which individuals obtain health insurance coverage (directly or through any arrangement) on behalf of themselves (and their dependents) through a group health plan maintained by a large employer or through a health insurance issuer.

"Late enrollee" means, with respect to coverage under a group health plan or health insurance coverage provided by a health insurance issuer, a participant or beneficiary who enrolls under the plan other than during:

1. The first period in which the individual is eligible to enroll under the plan; or
2. A special enrollment period as required pursuant to subsections J through M of § 38.2-3432.3.

"Medical care" means amounts paid for:

1. The diagnosis, cure, mitigation, treatment, or prevention of disease, or amounts paid for the purpose of affecting any structure or function of the body;

2. Amounts paid for transportation primarily for and essential to medical care referred to in subdivision 1; and

3. Amounts paid for insurance covering medical care referred to in subdivisions 1 and 2.

"Network plan" means health insurance coverage of a health insurance issuer under which the financing and delivery of medical care (including items and services paid for as medical care) are provided, in whole or in part, through a defined set of providers under contract with the health insurance issuer.

"Nonfederal governmental plan" means a governmental plan that is not a federal governmental plan.

"Participant" has the meaning given such term under section 3(7) of the Employee Retirement Income Security Act of 1974 (29 U.S.C. § 1002 (7)).

"Placed for adoption," or "placement" or "being placed" for adoption, in connection with any placement for adoption of a child with any person, means the assumption and retention by such person of a legal obligation for total or partial support of such child in anticipation of adoption of such child. The child's placement with such person terminates upon the termination of such legal obligation.

"Plan sponsor" has the meaning given such term under section 3(16) (B) of the Employee Retirement Income Security Act of 1974 (29 U.S.C. § 1002 (16) (B)).

"Preexisting condition exclusion" means, with respect to coverage, a limitation or exclusion of benefits relating to a condition based on the fact that the condition was present before the date of enrollment for such coverage, whether or not any medical advice, diagnosis, care, or treatment was recommended or received before such date. Genetic information shall not be treated as a preexisting condition in the absence of a diagnosis of the condition related to such information.

"Premium" means all moneys paid by an employer and eligible employees as a condition of coverage from a health insurance issuer, including fees and other contributions associated with the health benefit plan.

"Primary small employer," a subset of "small employer," means any person actively engaged in business that, on at least fifty percent of its working days during the preceding year, employed no more than twenty-five eligible employees and not less than two unrelated eligible employees, except as provided in subdivision A 2 of § 38.2-3523, the majority of whom are enrolled within this Commonwealth. Primary small employer includes companies that are affiliated companies or that are eligible to file a combined tax return. Except as otherwise provided, the provisions of this article that apply to a primary small employer shall apply until the earlier of the plan anniversary or one year following the date the employer no longer meets the requirements of this subsection.

"Rating period" means the twelve-month period for which premium rates are determined by a health insurance issuer and are assumed to be in effect.

"Small employer" means in connection with a group health plan with respect to a calendar year and a plan year, an employer who employed an average of at least two but not more than fifty employees on business days during the preceding calendar year and who employs at least two employees on the first day of the plan year.

"Small group market" means the health insurance market under which individuals obtain health insurance coverage (directly or through any arrangement) on behalf of themselves (and their dependents) through a group health plan maintained by a small employer or through a health insurance issuer.

"State" means each of the several states, the District of Columbia, Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Northern Mariana Islands.

"Waiting period" means with respect to a group health plan or health insurance coverage provided by a health insurance issuer and an individual who is a potential participant or beneficiary in the plan, the period that must pass with respect to the individual before the individual is eligible to be covered for benefits under the terms of the plan.

C. The Commission shall adopt regulations establishing the essential and standard plans for sale in the small employer market. Such regulations shall incorporate the recommendations of the Essential Health Services Panel, established pursuant to Chapter 847 of the 1992 Acts of Assembly. The Commission shall modify such regulations as necessary to incorporate any revisions to the essential and standard plans submitted by the Special Advisory Commission on Mandated Health Insurance Benefits pursuant to § 9-298. Every health insurance issuer shall, as a condition of transacting business in Virginia with small employers, offer to small employers the essential and standard plans. However, any regulation adopted by the Commission shall contain a provision requiring all health insurance issuers to offer an option permitting a small employer electing to be covered under either an essential or standard health benefit plan to choose coverage that does not provide dental benefits. The regulation shall also require a small employer electing such option, as a condition of continuing eligibility for coverage pursuant to this article, to purchase separate dental coverage for all eligible employees and eligible dependents from a dental services plan authorized pursuant to Chapter 45 of this title. All health insurance issuers shall issue the plans to every small employer that elects to be covered under either one of the plans and agrees to make the required premium payments, and shall satisfy the following provisions:

1. Such plan may include cost containment features such as, but not limited to, utilization review of health care services including review of medical necessity of hospital and physician services; case management; selective contracting with hospitals, physicians and other health care providers, subject to the limitations set forth in §§ 38.2-3407 and 38.2-4209 and Chapter 43 (§ 38.2-4300 et seq.) of this title; reasonable benefit differentials applicable to providers that participate or do not participate in arrangements using restricted network provisions; or other managed care provisions. The essential and standard plans for health maintenance organizations shall contain benefits and cost-sharing levels which are consistent with the basic method of operation and benefit plans of federally qualified health maintenance organizations, if a health maintenance organization is federally qualified, and of nonfederally qualified health maintenance organizations, if a health maintenance organization is not federally qualified. The essential and standard plans of coverage for health maintenance organizations shall be actuarial equivalents of these plans for health insurance issuers.

2. No law requiring the coverage or offering of coverage of a benefit shall apply to the essential or standard health care plan or riders thereof.

3. Every health insurance issuer offering group health insurance coverage shall, as a condition of transacting business in Virginia with small employers, offer and make available to small employers an essential and a standard health benefit plan.

4. All essential and standard benefit plans issued to small employers shall use a policy form approved by the Commission providing coverage defined by the essential and standard benefit plans. Coverages providing benefits greater than and in addition to the essential and standard plans may be provided by rider, separate policy or plan provided that no rider, separate policy or plan shall reduce benefit or premium. A health insurance issuer shall submit all policy forms, including applications, enrollment forms, policies, subscription contracts, certificates, evidences of coverage, riders, amendments, endorsements and disclosure plans to the Commission for approval in the same manner as required by § 38.2-316. Each rider, separate policy or plan providing benefits greater than the essential and standard benefit plans may require a specific premium for the benefits provided in such rider, separate policy or plan. The premium for such riders shall be determined in the same manner as the premiums are determined for the essential and standard plans. The Commission at any time may, after providing notice and an opportunity for a hearing to a health insurance issuer, disapprove the continued use by the health insurance issuer of an essential or standard health benefit plan on the grounds that such plan does not meet the requirements of this article.

5. No health insurance issuer offering group health insurance coverage is required to offer coverage or accept applications pursuant to subdivisions 3 and 4 of this subsection:

- a. From a small employer already covered under a health benefit plan except for coverage that is to commence on the group's anniversary date, but this subsection shall not be construed to prohibit a group from seeking coverage or a health insurance issuer offering group health insurance coverage from

306 issuing coverage to a group prior to its anniversary date; or

307 b. If the Commission determines that acceptance of an application or applications would result in the  
308 health insurance issuer being declared an impaired insurer.

309 A health insurance issuer offering group health insurance coverage that does not offer coverage  
310 pursuant to subdivision 5 b may not offer coverage to small employers until the Commission determines  
311 that the health insurance issuer is no longer impaired.

312 6. Every health insurance issuer offering group health insurance coverage shall uniformly apply the  
313 provisions of subdivision C 5 of this section and shall fairly market the essential and standard health  
314 benefit plans to all small employers in their established geographic service area of the Commonwealth.  
315 A health insurance issuer offering group health insurance coverage that fails to fairly market as required  
316 by this subdivision may not offer coverage in the Commonwealth to new small employers until the later  
317 of 180 days after the unfair marketing has been identified and proven to the Commission or the date on  
318 which the health insurance issuer submits and the Commission approves a plan to fairly market to the  
319 health insurance issuer's established geographic service area.

320 7. No health maintenance organization is required to offer coverage or accept applications pursuant to  
321 subdivisions 3 and 4 of this subsection in the case of any of the following:

322 a. To small employers, where the policy would not be delivered or issued for delivery in the health  
323 maintenance organization's approved service areas;

324 b. To an employee, where the employee does not reside or work within the health maintenance  
325 organization's approved service areas;

326 c. To small employers if the health maintenance organization is a federally qualified health  
327 maintenance organization and it demonstrates to the satisfaction of the Commission that the federally  
328 qualified health maintenance organization is prevented from doing so by federal requirement; however,  
329 any such exemption under this subdivision would be limited to the essential plan; or

330 d. Within an area where the health maintenance organization demonstrates to the satisfaction of the  
331 Commission, that it will not have the capacity within that area and its network of providers to deliver  
332 services adequately to the enrollees of those groups because of its obligations to existing group contract  
333 holders and enrollees. A health maintenance organization that does not offer coverage pursuant to this  
334 subdivision may not offer coverage in the applicable area to new employer groups with more than fifty  
335 eligible employees until the later of 180 days after closure to new applications or the date on which the  
336 health maintenance organization notifies the Commission that it has regained capacity to deliver services  
337 to small employers. In the case of a health maintenance organization doing business in the small  
338 employer market in one service area of this Commonwealth, the rules set forth in this subdivision shall  
339 apply to the health maintenance organization's operations in the service area, unless the provisions of  
340 subdivision 6 of this subsection apply.

341 8. In order to ensure the broadest availability of health benefit plans to small employers, the  
342 Commission shall set market conduct and other requirements for health insurance issuers, agents and  
343 third-party administrators, including requirements relating to the following:

344 a. Registration by each health insurance issuer offering group health insurance coverage with the  
345 Commission of its intention to offer health insurance coverage in the small group market under this  
346 article;

347 b. Publication by the Commission of a list of all health insurance issuers who offer coverage in the  
348 small group market, including a potential requirement applicable to agents, third-party administrators,  
349 and health insurance issuers that no health benefit plan may be sold to a small employer by a health  
350 insurance issuer not so identified as a health insurance issuer in the small group market;

351 c. The availability of a broadly publicized toll-free telephone number for the Commission's Bureau of  
352 Insurance for access by small employers to information concerning this article;

353 d. To the extent deemed to be necessary to ensure the fair distribution of small employers among  
354 carriers, periodic reports by health insurance issuers about plans issued to small employers; provided that  
355 reporting requirements shall be limited to information concerning case characteristics and numbers of  
356 health benefit plans in various categories marketed or issued to ~~primary~~ small employers. Health  
357 insurance issuers shall maintain data relating to the essential and standard benefit plans separate from  
358 data relating to additional benefits made available by rider for the purpose of complying with the  
359 reporting requirements of this section; and

360 e. Methods concerning periodic demonstration by health insurance issuers offering group health  
361 insurance coverage that they are marketing and issuing health benefit plans to small employers in  
362 fulfillment of the purposes of this article.

363 9. All essential and standard health benefits plans contracts delivered, issued for delivery, reissued,  
364 renewed, or extended in this Commonwealth on or after July 1, 1997, shall include coverage for 365  
365 days of inpatient hospitalization for each covered individual during a twelve-month period. If coverage  
366 under the essential or standard health benefits plan terminates while a covered person is hospitalized, the  
367 inpatient hospital benefits shall continue to be provided until the earliest of (i) the day the maximum

amount of benefit has been provided or (ii) the day the covered person is no longer hospitalized as an inpatient.

§ 38.2-3433. Small employer market premium and disclosure provisions.

A. New or renewal premium rates for essential or standard health benefit plans issued by a health insurance issuer to a ~~primary~~ small employer not currently enrolled with that same health insurance issuer shall be based on a community rate subject to the following conditions:

1. A health insurance issuer may use the following risk classification factors in rating small groups: demographic rating, including age and gender; and geographic area rating. A health insurance issuer may not use claim experience, health status, duration or other risk classification factors in rating such groups, except as provided in subdivision 2 of this subsection.

2. The premium rates charged by a health insurance issuer may deviate from the community rate filed by the health insurance issuer by not more than twenty percent above or twenty percent below such rate for claim experience, health status and duration only during a rating period for such groups within a similar demographic risk classification for the same or similar coverage. Rates for a health benefit plan may vary based on the number of the eligible employee's enrolled dependents.

3. Health insurance issuers shall apply rating factors consistently with respect to all ~~primary~~ small employers in a similar demographic risk classification. Adjustments in rates for claims experience, health status and duration from issue may not be applied individually. Any such adjustment must be applied uniformly to the rate charged for all participants of the ~~primary~~ small employer.

B. In connection with the offering for sale of any health benefit plan to a ~~primary~~ small employer, each health insurance issuer shall make a reasonable disclosure, as part of its solicitation and sales materials, of:

1. The extent to which premium rates for a specific ~~primary~~ small employer are established or adjusted in part based upon the actual or expected variation in claims costs or actual or expected variation in health condition of the eligible employees and dependents of such ~~primary~~ small employer;

2. Provisions relating to renewability of policies and contracts; and

3. Provisions affecting any preexisting conditions provision.

C. Each health insurance issuer shall maintain at its principal place of business a complete and detailed description of its rating practices and renewal underwriting practices pertaining to its ~~primary~~ small employer business, including information and documentation that demonstrate that its rating methods and practices are based upon commonly accepted actuarial assumptions and are in accordance with sound actuarial principles.

D. Each health insurance issuer shall file with the Commission annually on or before March 15 the community rates and an actuarial certification certifying that the health insurance issuer and its rates are in compliance with this article. A copy of such certification shall be retained by the health insurance issuer at its principal place of business.

E. A health insurance issuer shall make the information and documentation described in subsection C of this section available for review by the Commission upon request.