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HOUSE BILL NO. 2225

Offered January 16, 1997

A *BILL to amend the Code of Virginia by adding a section numbered 17-79.4, relating to recordation information form.*

Patrons—Watts, Albo, Almand, Clement, Crouch, Davies, Dudley, Howell, Jackson, Kilgore, McClure, Mims, Phillips and Stump; Senators: Barry, Couric, Hawkins, Howell, Reasor, Reynolds and Saslaw

Referred to Committee for Courts of Justice

Be it enacted by the General Assembly of Virginia:**1. That the Code of Virginia is amended by adding a section numbered 17-79.4 as follows:**

§ 17-79.4. Requirement of recordation information form.

Any writing presented to the clerk of a circuit court may be required to be accompanied by a recordation information form. The recordation information form shall be used for indexing and collection of recordation tax information and shall not affect title to the interest conveyed by the instrument to which it is attached.

The recordation information form shall be recorded with the instrument, but shall not be considered an additional page pursuant to § 14.1-112 (2).

The clerk and any employee of the clerk who indexes the instrument according to the information provided in the recordation information form shall be held harmless for the errors or omissions of the preparer of the recordation information form.

The recordation information form shall be substantially to the following effect, to wit:

RECORDATION COVER SHEET

Instrument Type:

Name of Grantor(s): 1) _____
(Last, First, M.I., Suffix - if applicable)

☐ Check here for additional names 2) _____
(Last, First, M.I., Suffix - if applicable)

Name of Grantee(s): 1) _____
(Last, First, M.I., Suffix - if applicable)

☐ Check here for additional names 2) _____
(Last, First, M.I., Suffix - if applicable)

Mailing Address of Grantee(s): _____

Consideration:

Assumption Balance (if applicable): _____

Refinance Existing Debt (if applicable): _____

Fair Market Value (if applicable): _____

Tax Exemption Code (if applicable): _____

Tax Map Number: _____

Description of Property: _____
(Subdivision, Section, Lot)

Prior Deed Recorded at: _____ Deed Book _____ . Page _____
(If Applicable)

Return Recording To: _____

Document Recorded By: _____

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