

1 VIRGINIA ACTS OF ASSEMBLY — CHAPTER

2 *An Act to amend and reenact §§ 55.1-2200, 55.1-2201, 55.1-2217, 55.1-2219, 55.1-2238, 55.1-2239,*
3 *55.1-2241, 55.1-2242, 55.1-2243, and 55.1-2247 of the Code of Virginia, relating to common interest*
4 *communities; Virginia Real Estate Time-Share Act.*

5 [S 584]
6 Approved

7 **Be it enacted by the General Assembly of Virginia:**

8 **1. That §§ 55.1-2200, 55.1-2201, 55.1-2217, 55.1-2219, 55.1-2238, 55.1-2239, 55.1-2241, 55.1-2242,**
9 **55.1-2243, and 55.1-2247 of the Code of Virginia are amended and reenacted as follows:**

10 **§ 55.1-2200. Definitions.**

11 As used in this chapter, or in a time-share instrument, unless the context requires a different
12 meaning:

13 "Additional land" means all land that a time-share developer has identified as land that may be added
14 to a time-share project.

15 "Affiliate" means a person that directly, or indirectly through one or more intermediaries, controls, is
16 controlled by, or is under common control with the person specified.

17 "Alternative purchase" means anything valued in excess of \$100 that is offered to a potential
18 purchaser by the developer during the developer's sales presentation and that is purchased by such
19 potential purchaser for more than \$100, even though the purchaser did not purchase a time-share. An
20 alternative purchase is not a time-share. A membership camping contract as defined in § 59.1-313 is not
21 an alternative purchase. An alternative purchase shall be registered with the Board unless it is otherwise
22 registered as a travel service under the Virginia Travel Club Act (§ 59.1-445 et seq.) and shall include
23 vacation packages, however denominated, and exit programs, however denominated.

24 "Association" means the association organized under the provisions of § 55.1-2209.

25 "Board" means the Common Interest Community Board.

26 "Board of directors" means an executive and administrative entity, by whatever name denominated,
27 designated in a time-share instrument as the governing body of the time-share estate owners' association.

28 "Common elements" means the real estate, improvements on such real estate, and the personalty
29 situated within the time-share project that are subject to the time-share program. "Common elements"
30 does not include the units and the time-shares.

31 "Consumer documents" means the aggregate of the following documents: the reverter deed, the note,
32 the deed of trust, and any document that is to be provided to consumers in connection with an offering.

33 "Contact information" means any information that can be used to contact an owner, including the
34 owner's name, address, telephone number, email address, or user identity on any electronic networking
35 service.

36 "Contract," "sales contract," "purchase contract," "contract of purchase," or "contract to purchase,"
37 which shall be interchangeable throughout this chapter, means any legally binding instrument executed
38 by the developer and a purchaser by which the developer is obligated to sell and the purchaser is
39 obligated to purchase either a time-share and its incidental benefits or an alternative purchase registered
40 under this chapter.

41 "Conversion time-share project" means a real estate improvement that, prior to the disposition of any
42 time-share, was wholly or partially occupied by persons as their permanent residence or on a transient
43 pay-as-you-go basis other than those who have contracted for the purchase of a time-share and those
44 who occupy with the consent of such purchasers.

45 "Cost of ownership" means all of the owner's expenses related to a resale time-share due between the
46 date of a resale transfer contract and the transfer of the resale time-share.

47 "Deed" means the instrument by which title to a time-share estate is transferred from one person to
48 another person.

49 "Deed of trust" means the instrument conveying the time-share estate that is given as security for the
50 payment of the note.

51 "Default" means either a failure to have made any payment in full and on time or a violation of a
52 performance obligation required by a consumer document for a period of no less than 60 days.

53 "Developer" means any person or group of persons acting in concert that (i) offers to dispose of a
54 time-share or its interest in a time-share unit for which there has not been a previous disposition or (ii)
55 applies for registration of the time-share program.

56 "Developer control period" means a period of time during which the developer or a managing agent

57 selected by the developer manages and controls the time-share project and the common elements and
58 units it comprises.

59 "Development right" means any right reserved by the developer to create additional units that may be
60 dedicated to the time-share program.

61 "Dispose" or "disposition" means a transfer of a legal or equitable interest in a time-share, other than
62 a transfer or release of security for a debt.

63 "Exchange agent" or "exchange company" means a person that exchanges or offers to exchange
64 time-shares in an exchange program with other time-shares.

65 "Exchange program" means any opportunity or procedure for the assignment or exchange of
66 time-shares among owners in other time-share programs as evidenced by a past or present written
67 agreement executed between an exchange company and the developer or the time-share estate
68 association; however, an "exchange program" shall not be either an incidental benefit or an opportunity
69 or procedure by which a time-share owner can exchange his time-share for another time-share within
70 either the same time-share *project* or another time-share project owned in part by the developer.

71 "Guest" means (i) a person who is on the project, additional land, or development at the request of
72 an owner, developer, association, or managing agent or (ii) a person otherwise legally entitled to be on
73 such project, additional land, or development. "Guest" includes family members of owners; time-share
74 exchange participants; merchants, purveyors, or vendors; and employees of such merchants, purveyors,
75 and vendors; the developer; or the association.

76 "Incidental benefit" means anything valued in excess of \$100 provided by the developer that is
77 acquired by a purchaser upon acquisition of a time-share and includes exchange rights, travel insurance,
78 bonus weeks, upgrade entitlements, travel coupons, referral awards, and golf and tennis packages. An
79 incidental benefit is not a time-share or an exchange program. An incidental benefit shall not be
80 registered with the Board.

81 "Inherent risks of project activity" means those dangers or conditions that are an integral part of a
82 project activity, including certain hazards, such as surface and subsurface conditions; natural conditions
83 of land, vegetation, and waters; the behavior of wild or domestic animals; and ordinary dangers of
84 structures or equipment ordinarily used in association or time-share *project* operations. "Inherent risks of
85 project activity" also includes the potential of a participant to act in a negligent manner that may
86 contribute to injury to the participant or others, including failing to follow instructions given by the
87 project professional or failing to exercise reasonable caution while engaging in the project activity.

88 "Lead dealer" means a person that sells or otherwise provides to any other person contact
89 information concerning five or more owners to be used for a resale service. "Lead dealer" does not
90 mean developers, managing entities, or exchange companies to the extent that such entities are providing
91 other persons with personal contact information about time-share owners in their own time-share ~~plans~~
92 *programs* or members of their own exchange program.

93 "Lien holder" means either a person that holds an interest in an encumbrance that is not released of
94 record as to a purchaser or such person's successor in interest that acquires title to the time-share project
95 at foreclosure, by deed in lieu of foreclosure, or by any other instrument however denominated.

96 "Managing agent" means a person that undertakes the duties, responsibilities, and obligations of the
97 management of a time-share project.

98 "Managing entity" means the managing agent or, if there is no managing agent, the time-share
99 owners' association in a time-share estate project and the developer in a time-share use project.

100 "Material change" means a change in any information or document disclosed in or attached to the
101 public offering statement that renders inaccurate, incomplete, or misleading any information or document
102 in such a way as to affect substantially a purchaser's rights or obligations, but does not include a change
103 (i) in the real estate tax assessment or rate, utility charges or deposits, maintenance fees, association
104 dues, assessments, special assessments, or any recurring time-share expense item, provided that such
105 change is made known (a) immediately to the prospective purchaser by a written addendum in the
106 public offering statement and (b) to the Board by filing with the developer's annual report copies of the
107 updated changes occurring over the immediately preceding 12 months; (ii) that is an aspect or result of
108 the orderly development of the time-share project in accordance with the time-share instrument; (iii)
109 resulting from new, updated, or amended information contained in the annual report prepared and
110 distributed pursuant to § 55.1-2213; (iv) correcting spelling, grammar, omissions, or other similar errors
111 not affecting the substance of the public offering statement; or (v) occurring in the issuance of an
112 exchange company's updated annual report or disclosure document, provided that, upon its receipt by the
113 developer, it shall be distributed in lieu of all others in order to satisfy § 55.1-2217.

114 "Note" means the instrument that evidences the debt occasioned by the deferred purchase of a
115 time-share.

116 "Offering" or "offer" means any act that originates in the Commonwealth to sell, solicit, induce, or
117 advertise, whether by radio, television, telephone, newspaper, magazine, or mail, during which a person

118 is given an opportunity to acquire a time-share.

119 "Participant" means any person, other than a project professional, that engages in a project activity.

120 "Person" means one or more natural persons, corporations, partnerships, associations, trustees of a
121 trust, limited liability companies, or other entities, or any combination thereof, capable of holding title to
122 real property.

123 "Possibility of reverter" means a provision contained in a reverter deed by which the time-share
124 estate automatically reverts or transfers back to the developer upon satisfaction of the requirements
125 imposed by § 55.1-2222.

126 "Product" means each time-share ~~and its incidental benefits program~~ and all alternative purchases ~~that~~
127 ~~are registered with the Board pursuant to this chapter.~~

128 "Project activity" means any activity carried out or conducted on a common element, within a
129 time-share unit or elsewhere in the project, additional land, or development, that allows owners, their
130 guests, and members of the general public to view, observe, participate, or enjoy activities. "Project
131 activity" includes swimming pools, spas, sporting venues, and cultural, historical, or harvest-your-own
132 activities; other amenities and events; or natural activities and attractions for recreational, entertainment,
133 educational, or social purposes. Such activity is a project activity whether or not the participant paid to
134 participate in the activity.

135 "Project professional" means any person that is engaged in the business of providing one or more
136 project activities, whether or not for compensation. For the purposes of this definition, the developer,
137 association, and managing entity shall each be deemed a project professional.

138 "Public offering statement" means the statement required by § 55.1-2217.

139 "Purchaser" means any person other than a developer or lender that owns or acquires a product or
140 that otherwise enters into a contract for the purchase of a product.

141 ~~"Resale cost of ownership" means all of the owner's expenses related to a resale time-share due~~
142 ~~between the date of a resale transfer contract and the transfer of such resale time-share.~~

143 "Resale purchase contract" means an agreement negotiated by a reseller by which an owner or a
144 reseller agrees to sell, and a subsequent purchaser agrees to buy, a resale time-share.

145 "Resale service" means engaging, directly or indirectly, for compensation, in any of the following
146 either in person or by any medium of communication: (i) selling or offering to sell or list for sale for
147 the owner a resale time-share, (ii) buying or offering to buy a resale time-share for transfer to a
148 subsequent purchaser, (iii) transferring a resale time-share acquired from an owner to a subsequent
149 purchaser or offering to assist in such transfer, (iv) invalidating or offering to invalidate for an owner
150 the title of a resale time-share, or (v) advertising or soliciting to advertise or promote the transfer or
151 invalidation of a resale time-share. Resale service does not include an individual's selling or offering to
152 sell his own time-share unit.

153 "Resale time-share" means a time-share, wherever located, that has previously been sold to an owner
154 who is a natural person for personal, family, or household use and that is transferred, or is intended to
155 be transferred, through a resale service.

156 "Resale transfer contract" means an agreement between a reseller and the owner by which the reseller
157 agrees to transfer or assist in the transfer of the owner's resale time-share.

158 "Reseller" means any person who, directly or indirectly, engages in a resale service.

159 "Reverter deed" means the deed from a developer to a grantee that contains a possibility of reverter.

160 "Sales person" means a person who sells or offers to sell time-share interests in a time-share
161 program.

162 "Situs" means the place outside the Commonwealth where a developer's time-share project is located.

163 "Subsequent purchaser" means the purchaser or transferee of a resale time-share.

164 "Time-share" means either a time-share estate or a time-share use plus its incidental benefits.

165 "Time-share estate" means a right to occupy a *time-share* unit or any of several *time-share* units
166 during five or more separated time periods over a period of at least five years, including renewal
167 options, coupled with a freehold estate or an estate for years in a *one or more* time-share ~~project units~~
168 or a specified portion of such time-share ~~project units~~.

169 "Time-share estate occupancy expense" means all costs and expenses incurred in (i) the formation,
170 organization, operation, and administration, including capital contributions thereto, of the association and
171 both its board of directors and its members and (ii) all owners' use and occupancy of the time-share
172 estate project, including without limitation its completed and occupied time-share estate units and
173 common elements available for use. Such costs and expenses include maintenance and housekeeping
174 charges; repairs; refurbishing costs; insurance premiums, including the premium for comprehensive
175 general liability insurance required by subdivision 8 of § 55.1-2209; taxes; properly allocated labor,
176 operational, and overhead costs; general and administrative expenses; the managing agent's fee; utility
177 charges and deposits; the cost of periodic repair and replacement of walls and window treatments and
178 furnishings, including furniture and appliances; filing fees and annual registration charges of the State

179 Corporation Commission and the Board; attorney fees and accountant charges; and reserves for any of
180 the foregoing.

181 "Time-share estate subject to reverter" means a time-share estate (i) entitling the holder thereof to
182 occupy units not more than four weeks in any one-year period and (ii) for which the down payment is
183 not more than 20 percent of the total purchase price of the time-share estate.

184 "Time-share expense" means (i) expenditures, fees, charges, or liabilities incurred with respect to the
185 operation, maintenance, administration, or insuring of the time-shares, units, and common elements
186 comprising the entire time-share project, whether or not incurred for the repair, renovation, upgrade,
187 refurbishing, or capital improvements, and (ii) any allocations of reserves.

188 "Time-share instrument" or "project instrument" means any document, however denominated, that
189 creates the time-share project and program and that may contain restrictions or covenants regulating the
190 use, occupancy, or disposition of time-shares in a project.

191 "Time-share owner" or "owner" means a person that is an owner or co-owner of a time-share other
192 than as security for an obligation.

193 "Time-share program" or "program" means any arrangement of time-shares in one or more time-share
194 projects by which the use, occupancy, or possession of real property has been made subject to either a
195 time-share estate or time-share use in which such use, occupancy, or possession circulates among owners
196 of the time-shares according to a fixed or floating time schedule on a periodic basis occurring over any
197 period of time in excess of five years.

198 "Time-share project" or "project" means all of the real property subject to a time-share program
199 created by the execution of a time-share instrument.

200 "Time-share unit" or "unit" means the real property or real property improvement in a project that is
201 divided into time-shares and designated for separate occupancy and use.

202 "Time-share use" means a right to occupy a time-share unit or any of several time-share units during
203 five or more separated time periods over a period of at least five years, including renewal options, not
204 coupled with a freehold estate or an estate for years in a time-share project or a specified portion of
205 such time-share project. ~~"Time share use" does not mean a right to use that is subject to a first-come,
206 first-served, space-available basis as might exist in a country club, motel, hotel, health spa, campground,
207 or membership or resort facility.~~

208 "Transfer" means a voluntary conveyance of a resale time-share to a person other than the developer,
209 association, or managing entity of the time-share program of which the resale time-share is a part or to a
210 person taking ownership by gift, foreclosure, or deed in lieu of foreclosure.

211 **§ 55.1-2201. Applicability.**

212 A. This chapter shall have exclusive jurisdiction and shall apply to any product offering or
213 disposition made within the Commonwealth after July 1, 1985, in a time-share project located within the
214 Commonwealth. Sections 55.1-2200, 55.1-2201, 55.1-2202, 55.1-2203, 55.1-2204, 55.1-2206, 55.1-2210,
215 55.1-2211, 55.1-2213, 55.1-2215, 55.1-2216, 55.1-2220, 55.1-2227, 55.1-2229, 55.1-2230, 55.1-2232,
216 55.1-2233, 55.1-2237, and 55.1-2252 shall apply to a time-share project within the Commonwealth that
217 was created prior to July 1, 1985.

218 B. This chapter shall not affect rights or obligations created by preexisting provisions of any
219 time-share instrument that transfers an estate or interest in real property.

220 C. This chapter shall apply to any product offering or disposition in a time-share project located
221 outside the Commonwealth and offered for sale in the Commonwealth with the exception that Articles 2
222 (§ 55.1-2207 et seq.), 3 (§ 55.1-2217 et seq.), and 4 (§ 55.1-2235 et seq.) shall apply only to the extent
223 permitted by the laws of the situs.

224 *D. This chapter shall apply to any product offering or disposition in a time-share program, and
225 offered for sale in the Commonwealth, created under a situs time-sharing law in which the time-share
226 interests in the time-share program are either direct or indirect beneficial interests in a trust created
227 pursuant to the situs time-sharing law or other applicable law of the situs.*

228 **§ 55.1-2217. Public offering statement.**

229 A. Prior to the execution of a contract for the purchase of a time-share, the developer shall prepare
230 and distribute to each prospective purchaser a copy of the current public offering statement regarding the
231 time-share *program*. The public offering statement shall (i) fully and accurately disclose the material
232 characteristics of the time-share ~~project~~ *program* registered under this chapter and such time-share
233 offered and (ii) make known to each prospective purchaser all material circumstances affecting such
234 time-share ~~project~~ *program*. A developer need not make joint disclosures concerning two or more
235 time-share projects owned by the developer or any related entity unless such projects are included in the
236 same time-share program and marketed jointly at any of the time-share projects. The proposed public
237 offering statement shall be filed with the Board and shall be in a form prescribed by its regulations. The
238 public offering statement may limit the information provided for the specific time-share project to which
239 the developer's registration relates. The public offering statement shall include the following only to the

240 extent that a given disclosure is applicable:

241 1. The name and principal address of the developer and the time-share project registered with the
242 Board about which the public offering statement relates, including:

243 a. The name, principal occupation, and address of every director, partner, limited liability company
244 manager, or trustee of the developer;

245 b. The name and address of each person owning or controlling an interest of 20 percent or more in
246 each time-share project registered with the Board included in the registration;

247 c. The particulars of any indictment, conviction, judgment, or order of any court or administrative
248 agency against the developer or managing entity for violation of a federal, state, local, or foreign
249 country law or regulation in connection with activities relating to time-share sales, land sales, land
250 investments, security sales, construction or sale of homes or improvements, or any similar or related
251 activity;

252 d. The nature of each unsatisfied judgment, if any, against the developer or the managing entity, the
253 status of each pending action involving the sale or management of real estate to which the developer,
254 the managing entity, or any general partner, executive officer, director, limited liability company
255 manager, or majority stockholder thereof is a defending party, and the status of each pending action, if
256 any, of significance to any time-share project registered with the Board included in the registration; and

257 e. The name and address of the developer's agent for service of any notice permitted by this chapter.

258 2. A general description of the time-share project projects included in the time-share program
259 registered with the Board and. The description shall include the address of each time-share project, the
260 units, and common elements for each project promised available to purchasers, including the developer's
261 estimated schedule of commencement and completion of all promised and incomplete time-share units
262 and common elements.

263 3. As to all time-shares offered by the developer:

264 a. The form of time-share ownership offered in the project registered with the Board time-share
265 program;

266 b. The types, duration, and number of units and time-shares in the project registered with the Board
267 time-share program;

268 c. Identification of time-share units that are subject to the time-share program;

269 d. The estimated number of time-share units that may become subject to the time-share program;

270 e. Provisions, if any, that have been made for public utilities in the time-share project including
271 water, electricity, telephone, and sewerage facilities;

272 f. A statement to the effect of whether or not the developer has reserved the right to add to or delete
273 from the time-share program a time-share project or any incidental benefit or alternative purchase; and

274 g. If the developer utilizes the possibility of reverter, a statement to that effect referring the purchaser
275 to the reverter deed for an explanation of such possibility of reverter.

276 4. In a time-share estate program, a copy of the annual report or budget required by § 55.1-2213,
277 which copy may take the form of an exhibit to the public offering statement. In the case where multiple
278 time-share projects are registered with the Board included in the time-share program, the copy or exhibit
279 may be in summary form.

280 5. In a time-share use program where the developer's net worth is no more than \$250,000, a current
281 audited balance sheet and, where the developer's net worth exceeds such amount, a statement by such
282 developer that its equity in the time-share program exceeds that amount.

283 6. Any initial or special fee due from the purchaser at settlement together with a description of the
284 purpose and method of calculating the fee.

285 7. A description of any liens, defects, or encumbrances affecting the time-share project and in
286 particular the time-share offered to the purchaser.

287 8. A general description of any financing offered by or available through the developer.

288 9. A statement that the purchaser has a nonwaivable right of cancellation, referring such purchaser to
289 that portion of the contract in which such right may be found.

290 10. If the time-share interest in a condominium unit may be conveyed before that condominium unit
291 is certified as substantially complete in accordance with § 55.1-1920, a statement of the developer's
292 obligation to complete the condominium unit. Such statement shall include the approximate date by
293 which the condominium unit shall be completed, together with the form and amount of the bond filed in
294 accordance with subsection B of § 55.1-1921.

295 11. Any restraints on alienation of any number or portion of any time-shares.

296 12. A description of the insurance coverage provided for the benefit of time-share owners.

297 13. The extent to which financial arrangements, if any, have been provided for completion of any
298 incomplete but promised time-share unit or common element being then offered for sale, including a
299 statement of the developer's obligation to complete the promised units and common elements that the
300 time-share project comprises that have not begun or that have begun but have not yet been completed.

301 14. The extent to which a time-share unit may become subject to a tax or other lien arising out of
302 claims against other owners of the same unit.

303 15. The name and address of the managing entity for ~~the~~ *each project in the time-share program*.

304 16. Copies of the ~~project~~ *time-share* instrument and the association's articles of incorporation and
305 bylaws, each of which may be a supplement to the public offering statement.

306 17. Any services that the developer provides or expense it pays and that it expects may become at
307 any subsequent time a time-share expense of the owners, and the projected time-share expense liability
308 attributable to each of those services or expenses for each time-share.

309 18. A description of the terms of the deposit escrow requirements, including a statement that deposits
310 may be removed from escrow at the termination of the cancellation period.

311 19. A description of the facilities, if any, provided by the developer to the association in a time-share
312 estate project for the management of the project.

313 20. Any other information required by the Board to assure full and fair meaningful disclosure to
314 prospective purchasers.

315 B. If any prospective purchaser is offered the opportunity to subscribe to or participate in any
316 exchange program, the public offering statement shall include, as an exhibit or supplement, the
317 disclosure document prepared by the exchange company in accordance with § 55.1-2219 and a brief
318 narrative description of the exchange program, which shall include the following:

319 1. A statement of whether membership or participation in the program is voluntary or mandatory;

320 2. The name and address of the exchange company together with the names of its top three officers
321 and directors;

322 3. A statement of whether the exchange company or any of its top three officers, directors, or holders
323 of a 10 percent or greater interest in the exchange company has any interest in the developer, the
324 managing entity, or the time-share ~~project~~ *program*;

325 4. A statement that the purchaser's contract with the exchange company is a contract separate and
326 distinct from the purchaser's contract with the developer; and

327 5. A brief narrative description of the procedure by which exchanges are conducted.

328 C. The public offering statement of a conversion time-share project shall also include the following,
329 which may take the form of an exhibit to the public offering statement:

330 1. A specific statement of the amount of any initial or special fee, if any, due from the purchaser of
331 a time-share on or before settlement of the purchase contract and the basis of such fee occasioned by
332 the fact that the project is a conversion time-share project;

333 2. Information on the actual expenditures, if available, made on all repairs, maintenance, operation,
334 or upkeep of any building in the *time-share* project within the last three years. This information shall be
335 set forth in a tabular manner within the proposed budget of the project. If any such building has not
336 been occupied for a period of three years, the information shall be set forth for the period during which
337 such building was occupied;

338 3. A description of any provisions made in the budget for reserves for capital expenditures and an
339 explanation of the basis for such reserves occasioned by the fact that the project is a conversion
340 time-share project, or, if no provision is made for such reserves, a statement to that effect; and

341 4. A statement of the present condition of all structural components and major utility installations in
342 the building, which statement shall include the approximate dates of construction, installations, and
343 major repairs as well as the expected useful life of each such item, together with the estimated cost, in
344 current dollars, of replacing each such component.

345 D. In the case of a conversion *time-share* project, the developer shall give at least 90 days' notice to
346 each of the tenants of any building that the developer intends to submit to the provisions of this chapter.
347 During the first 60 days of such 90-day period, each of these tenants shall have the exclusive right to
348 contract for the purchase of a time-share from the unit he occupies, but only if such unit is to be
349 retained in the conversion *time-share* project without substantial alteration in its physical layout. Such
350 notice shall be hand delivered or sent by first-class mail, return receipt requested, and shall inform the
351 tenants of the developer's intent to create a conversion *time-share* project. Such notice may also
352 constitute the notice to terminate the tenancy as provided for in § 55.1-1410, except that, despite the
353 provisions of § 55.1-1410, a tenancy from month to month may only be terminated upon 120 days'
354 notice as set forth in this subsection when such termination is in regard to the creation of a conversion
355 *time-share* project. If, however, a tenant so notified remains in possession of the unit he occupies after
356 the expiration of the 120-day period with the permission of the developer, in order to then terminate the
357 tenancy, such developer shall give the tenant a further notice as provided in § 55.1-1410.

358 The developer of a conversion *time-share* project shall, in addition to the requirements of
359 § 55.1-2239, include with the application for registration a copy of the notice required by this subsection
360 and a certified statement that such notice that fully complies with the provisions of this subsection shall
361 be, at the time of the registration of ~~the conversion project~~, mailed or delivered to each of the tenants in

362 any building for which registration is sought.

363 E. The developer shall amend the public offering statement to reflect any material change in the
 364 time-share program ~~or time-share project~~. If the developer has reserved in the time-share instrument the
 365 right to add to or delete incidental benefits or alternative purchases, the addition or deletion of such
 366 benefits or purchases shall not constitute a material change. Prior to distribution, the developer shall file
 367 with the Board the public offering statement amended to reflect any material change.

368 F. The Board may at any time require a developer to alter or supplement the form or substance of
 369 the public offering statement to assure full and fair disclosure to prospective purchasers. A developer
 370 may prepare and distribute a public offering statement for each ~~product~~ *time-share program* offered or
 371 one public offering statement for all ~~products~~ *time-share programs* offered.

372 G. *The developer shall amend the public offering statement to reflect any addition of a time-share
 373 project to, or removal of a time-share project from, the existing time-share program.*

374 H. In the case of a time-share project located outside the Commonwealth, ~~(i) the developer may
 375 amend the public offering statement to reflect any additions or deletions of a time-share project to the
 376 existing time-share program registered in the Commonwealth and (ii) similar disclosure statements
 377 required by other situs laws governing time-sharing may be acceptable alternative disclosure statements
 378 accepted by the Board as alternative disclosure statements to satisfy the requirements of this section.~~

379 ~~H.~~ I. The public offering statement may be in any format, including any electronic format, provided
 380 that the prospective buyer has available for review, along with ample time for any questions and
 381 answers, a copy of the public offering statement prior to his execution of a contract.

382 **§ 55.1-2219. Exchange programs.**

383 A. Any exchange company that offers an exchange program in the Commonwealth shall prepare and
 384 register with the Board a disclosure document including the following:

385 1. The name and address of the exchange company;

386 2. The names and addresses of the top three officers and all directors of the exchange company and,
 387 if the exchange company is privately held, all shareholders owning five percent or more interest in the
 388 exchange company;

389 3. Whether the exchange company or any of its officers or directors has any legal or beneficial
 390 interest in any developer or managing agent for any time-share program participating in the exchange
 391 program and, if so, the name and location of the time-share project and the nature of the interest;

392 4. Unless the exchange company is also the developer or an affiliate, a statement that the purchaser's
 393 contract with the exchange company is a contract separate and distinct from the sales contract;

394 5. Whether the purchaser's participation in the exchange program is dependent upon the continued
 395 affiliation of the time-share ~~project~~ *program* with the exchange program;

396 6. Whether the purchaser's membership or participation, or both, in the exchange program is
 397 voluntary or mandatory;

398 7. A complete and accurate description of the terms and conditions of the purchaser's contractual
 399 relationship with the exchange company and the procedure by which changes in the terms and
 400 conditions of the exchange contract may be made;

401 8. A complete and accurate description of the procedure to qualify for and effectuate exchanges;

402 9. A complete and accurate description of all limitations, restrictions, or priorities employed in the
 403 operation of the exchange program, including limitations on exchanges based on seasonality, *time-share*
 404 unit size, or levels of occupancy, expressed in boldface type, and, in the event that such limitations,
 405 restrictions, or priorities are not uniformly applied by the exchange program, a clear description of the
 406 manner in which they are applied;

407 10. Whether exchanges are arranged on a space available basis and whether any guarantees of
 408 fulfillment of specific requests for exchanges are made by the exchange program;

409 11. Whether and under what circumstances an owner, in dealing with the exchange company, may
 410 lose the use of occupancy of his time-share in any properly-applied-for exchange, without being
 411 provided with substitute accommodations by the exchange company;

412 12. The fees or range of fees for participation by *time-share* owners in the exchange program, a
 413 statement of whether any such fees may be altered by the exchange company, and the circumstances
 414 under which alterations may be made;

415 13. The name and address of the site of each time-share ~~property~~ *project*, accommodation, or facility
 416 participating in the exchange program;

417 14. The number of *time-share* units in each property participating in the exchange program that are
 418 available for occupancy and that qualify for participation in the exchange program, expressed within the
 419 following numerical groupings: 1-5, 6-10, 11-20, 21-50, and 51 and over;

420 15. The number of owners with respect to each time-share program or other property who are
 421 eligible to participate in the exchange program, expressed within the numerical groupings 1-100,
 422 101-249, 250-499, 500-999, and 1,000 and over, and a statement of the criteria used to determine those

423 owners currently eligible to participate in the exchange program;

424 16. The disposition made by the exchange company of time-shares deposited with the exchange
425 program by owners eligible to participate in the exchange program and not used by the exchange
426 company in effecting exchanges;

427 17. The following information, which, except as provided in subsection B, shall be independently
428 audited by a certified public accountant or accounting firm in accordance with the standards of the
429 Auditing Standards Board of the American Institute of Certified Public Accountants and reported for
430 each year no later than July 1 of the succeeding year:

431 a. The number of owners enrolled in the exchange program. Such numbers shall disclose the
432 relationship between the exchange company and owners as being either fee paying or gratuitous in
433 nature;

434 b. The number of time-share ~~properties~~ *projects*, accommodations, or facilities eligible to participate
435 in the exchange program;

436 c. The percentage of confirmed exchanges, which shall be the number of exchanges confirmed by the
437 exchange company divided by the number of exchanges properly applied for, together with a complete
438 and accurate statement of the criteria used to determine whether an exchange request was properly
439 applied for;

440 d. The number of time-shares for which the exchange company has an outstanding obligation to
441 provide an exchange to an owner who relinquished a time-share during the year in exchange for a
442 time-share in any future year; and

443 e. The number of exchanges confirmed by the exchange company during the year.

444 18. A statement in boldface type to the effect that the percentage described in subdivision 17 c is a
445 summary of the exchange requests entered with the exchange company in the period reported and that
446 the percentage does not indicate a purchaser's or owner's probabilities of being confirmed to any specific
447 choice or range of choices, since availability at individual locations may vary.

448 B. The information required by subsection A shall be accurate as of a date that is no more than 30
449 days prior to the date on which the information is delivered to the purchaser, except that the information
450 required by subdivisions A 2, 12, 13, 14, 15, and 16 shall be accurate as of December 31 of the
451 preceding year if the information is delivered between July 1 and December 31 of any year; information
452 delivered between January 1 and June 30 of any year shall be accurate as of December 31 of the year
453 prior to the preceding year. At no time shall such information be accurate as of a date that is more than
454 18 months prior to the date of delivery. As used in this section, "year" means calendar year.

455 C. In the event that an exchange company offers an exchange program directly to the purchaser, the
456 exchange company shall deliver to such purchaser, simultaneously with such offering and prior to the
457 execution of any contract between the purchaser and the exchange company, the information set forth in
458 subsection A. The requirements of this subsection shall not apply to any renewal of a contract between a
459 purchaser and an exchange company.

460 D. Each exchange company shall include the statement set forth in subdivision A 18 on all
461 promotional brochures, pamphlets, advertisements, or other materials disseminated by the exchange
462 company that also contain the percentage of confirmed exchanges described in subdivision A 17 c.

463 E. An exchange company shall, on or before July 1 of each year, file with the Board and the
464 association for the time-share program in which the time-shares are offered or disposed the information
465 required by this section with respect to the preceding year. If the Board determines that any of the
466 information supplied fails to meet the requirements of this section, the Board may undertake
467 enforcement action against the exchange company in accordance with the provisions of Article 6
468 (§ 55.1-2247 et seq.). No developer shall have any liability arising out of the use, delivery, or
469 publication by the developer of written information provided to it by the exchange company pursuant to
470 this section. Except for written information provided to the developer by the exchange company, no
471 exchange company shall have any liability with respect to (i) any representation made by the developer
472 relating to the exchange program or exchange company or (ii) the use, delivery, or publication by the
473 developer of any information relating to the exchange program or exchange company. The failure of the
474 exchange company to observe the requirements of this section, or the use by it of any unfair or
475 deceptive act or practice in connection with the operation of the exchange program, shall be a violation
476 of this section.

477 F. The Board may establish by regulation reasonable fees for registration of the exchange ~~company~~
478 ~~disclosure document~~ *program*. All fees shall be remitted by the Board to the State Treasurer and shall
479 be placed to the credit of the Common Interest Community Management Information Fund established
480 pursuant to § 54.1-2354.2.

481 **§ 55.1-2238. Registration of time-share program required.**

482 A. A developer may not offer or dispose of any interest in a time-share program unless the
483 time-share ~~project and its program have~~ *has* been properly registered with the Board. A developer may

484 accept a nonbinding reservation together with a deposit if the deposit is placed in an escrow account
 485 with an institution having trust powers within the Commonwealth and is refundable at any time at the
 486 purchaser's option. In all cases, the reservation shall require a subsequent affirmative act by the
 487 purchaser via a separate instrument to create a binding obligation. A developer may not dispose of or
 488 transfer a time-share while an order revoking or suspending the registration of the time-share program is
 489 in effect. ~~In the case of a time-share project located outside the Commonwealth and properly registered~~
 490 ~~in the situs, the Board may accept a substitute application for registration.~~

491 B. The developer shall maintain records of names and addresses of current independent contractors
 492 employed by it for time-share sales purposes.

493 **§ 55.1-2239. Application for registration.**

494 A. The application for registration shall be filed in a form prescribed by the Board's regulations and
 495 shall include the following:

496 1. An irrevocable appointment to the Board to receive service of process in any proceeding arising
 497 under this chapter against the developer or the developer's agent if nonresidents of the Commonwealth;

498 2. The states or jurisdictions in which an application for registration or similar document has been
 499 filed and any adverse order or judgment entered in connection with the time-share ~~project~~ *program* by
 500 the regulatory authorities in each jurisdiction or by any court;

501 3. The applicant's name, address, and the organizational form, including the date and jurisdiction
 502 under which the applicant was organized, and the address of its principal office and each of its sales
 503 offices in the Commonwealth;

504 4. The name, address, and principal occupation for the past five years of every officer of the
 505 applicant or person occupying a similar status or performing similar functions and the extent and nature
 506 of his interest in the applicant or the time-share ~~project~~ *program* as of a specified date within 30 days of
 507 the filing of the application;

508 5. A statement, in a form acceptable to the Board, of the condition of the title to ~~the~~ *each* time-share
 509 project *included in the time-share program*, including encumbrances as of a specified date within 30
 510 days of the date of application, by a title opinion of a licensed attorney not a salaried employee, officer,
 511 or director of the applicant or owner, or by other evidence of a title acceptable to the Board;

512 6. A copy of the instruments that will be delivered to a purchaser ~~to evidence his interest in the~~
 513 ~~time-share~~ and copies of the contracts and other agreements that a purchaser will be required to agree or
 514 to sign;

515 7. A copy of any management agreements, employment contracts, or other contracts or agreements
 516 affecting the use, maintenance, or access of all or any part of the time-share ~~project~~ *program*;

517 8. A statement of the zoning and other governmental regulations affecting the use of ~~the~~ *a* time-share
 518 *project in a time-share program*, including the site plans and building permits and their status and any
 519 existing tax and existing or proposed special taxes or assessments that affect the time-share;

520 9. A narrative description of the promotional plan for the disposition of the time-shares;

521 10. The proposed public offering statement and its exhibits;

522 11. Any bonds required to be posted pursuant to the provisions of this chapter;

523 12. The time-share *estate owners' association* annual report or budget required by § 55.1-2213 to the
 524 extent available;

525 13. A description of ~~each product the developer seeks to register with the Board~~ *the time-share*
 526 *program being submitted for registration*; and

527 14. Any other information that the Board believes necessary to assure full and fair disclosure.

528 B. The developer shall immediately report to the Board any material changes in the information
 529 contained in an application for registration.

530 C. Nothing shall prevent a developer from ~~registering with the Board~~ *including in the registration a*
 531 *time-share project where construction is yet to begin or, if construction has begun, where construction is*
 532 *not yet complete.*

533 **§ 55.1-2241. Receipt of application; effectiveness of registration.**

534 A. Upon receipt of the application for registration in proper form, the Board, within five business
 535 days, shall issue a notice of filing to the applicant. Within 20 days after receipt of the application, the
 536 Board shall review the application to determine whether the application and supporting documents
 537 satisfy the requirements of this chapter and the Board's regulations. Within 60 days from the date of the
 538 notice of filing, the Board shall enter an order registering or rejecting the application. If no order of
 539 rejection is entered within 60 days from the date of the notice of filing, the time-share ~~project~~ *program*
 540 shall be deemed registered unless the applicant has consented in writing to a delay.

541 B. If the Board determines after review of the application and documents provided by the applicant
 542 that the requirements of § 55.1-2239 have been met, it shall issue an order registering the time-share
 543 ~~project~~ *program* and shall designate the form of the public offering statement.

544 C. If the Board determines that any of the requirements of § 55.1-2239 have not been met, the Board

545 shall notify the applicant that the application for registration shall be corrected in the particulars
 546 specified within 20 days. If the requirements are not met within the time allowed, the Board shall enter
 547 an order rejecting the registration, which shall include the findings of fact upon which the order is
 548 based. The order rejecting the registration shall become effective 20 days after issuance. During this
 549 20-day period, the applicant may petition for reconsideration and shall be entitled to a hearing or to
 550 correct the particulars specified in the Board's notice. Such order of rejection shall not take effect, in any
 551 event, until such time as the hearing, if requested, is given to the applicant.

552 **§ 55.1-2242. Annual report; amendments.**

553 A. The developer shall file a report in the form prescribed by the Board's regulations by June 30 of
 554 each year the registration is effective. The developer of any time-share ~~project~~ *program* initially
 555 registered with the Board between January and June shall not be required to file an annual report for the
 556 year in which it was initially registered. The report shall reflect any material changes in information
 557 contained in the original application for registration or in the immediately preceding annual report,
 558 whichever is later, and shall be accompanied by the appropriate fee established by the Board's
 559 regulations or pursuant to § 55.1-2240.

560 B. During the developer control period in a time-share estate program, the developer shall file a copy
 561 of the unit owners' association annual report required by § 55.1-2213 along with the annual report
 562 required by this section.

563 C. The developer shall amend or supplement its registration with the Board to report any material
 564 change in the information required by §§ 55.1-2217 and 55.1-2239. Such amendments or supplemental
 565 information shall be filed with the Board within 20 business days after the occurrence of the material
 566 change.

567 **§ 55.1-2243. Termination of registration.**

568 A. In a time-share estate program, if the annual report indicates that the developer has transferred
 569 title to the time-share owners' association and that no further development rights exist, the Board shall
 570 issue an order terminating the registration of the time-share ~~project~~ *program*.

571 B. The Board shall issue an order terminating the registration of a time-share ~~project~~ *program* upon
 572 application by the developer in which the developer states that no further development right of the
 573 ~~project~~ is anticipated and that the developer has ceased sales of time-shares at the ~~project in the~~
 574 *time-share program*.

575 C. Notwithstanding any other provisions of this chapter, the Board may administratively terminate the
 576 registration of a time-share ~~project~~ *program* if:

577 1. The developer has not filed an annual report in accordance with § 55.1-2242 for three or more
 578 consecutive years; or

579 2. The developer's registration with the State Corporation Commission, if applicable, has not been
 580 active for five or more consecutive years.

581 **§ 55.1-2247. General powers and duties of Board.**

582 A. The Board may adopt, amend, and repeal rules and regulations and issue orders consistent with
 583 and in furtherance of the objectives of this chapter. The Board may prescribe forms and procedures for
 584 submitting information to the Board.

585 B. The Board may accept grants in aid from any governmental source and may contract with
 586 agencies charged with similar functions in this or other jurisdictions, in furtherance of the objectives of
 587 this chapter.

588 C. The Board may cooperate with agencies performing similar functions in this and other
 589 jurisdictions to develop uniform filing procedures and forms, uniform disclosure standards, and uniform
 590 administrative practices and may develop information that may be useful in the discharge of the Board's
 591 duties.

592 D. 1. The Board may issue an order requiring the developer or reseller to cease and desist from the
 593 unlawful practice and to take such affirmative action as in the judgment of the Board will carry out the
 594 purposes of this chapter if it determines after legal notice and opportunity for hearing that a developer or
 595 reseller or an agent of a developer or reseller has:

596 a. Made any representation in any document or information filed with the Board that is false or
 597 misleading;

598 b. Engaged or is engaging in any unlawful act or practice;

599 c. Disseminated or caused to be disseminated orally, or in writing, any false or misleading
 600 promotional materials in connection with a time-share program;

601 d. Concealed, diverted, or disposed of any funds or assets of any person in a manner impairing rights
 602 of purchasers of time-shares in the time-share program;

603 e. Failed to perform any stipulation or agreement made to induce the Board to issue an order relating
 604 to that time-share program;

605 f. Otherwise violated any provision of this chapter or any of the Board's rules and regulations or

606 orders; or
607 g. Disposed of any time-share in a ~~project~~ *time-share program* without first complying with the
608 requirements of this chapter.
609 2. If the Board makes a finding of fact in writing that the public interest will be irreparably harmed
610 by delay in issuing an order, as prescribed in subdivision 1, it may issue a temporary order to cease and
611 desist or to take such affirmative action as may be deemed appropriate by the agency. Prior to issuing
612 the temporary order, the Board shall give notice of the proposal to issue a temporary order to the
613 developer or the reseller. Every temporary order shall include in its terms:
614 a. A provision clearly stating the reasons for issuing such order and the nature and extent of the facts
615 and findings on which the order is based;
616 b. A provision that a failure to comply with such temporary order will be a violation of this chapter;
617 and
618 c. A provision that upon request a hearing will be held promptly to determine whether or not the
619 order shall become permanent.
620 The Board shall not issue more than one temporary order with reference to such finding of fact as
621 prescribed in this subsection.
622 E. The Board may also issue a cease and desist order if the developer has not registered the
623 time-share program as required by this chapter or if a reseller has not registered as required by this
624 chapter.
625 F. The Board, after notice and hearing, may issue an order revoking the registration of the
626 developer's time-share program or the registration of a reseller upon determination that such developer,
627 reseller, or agent of such developer or reseller has failed to comply with a cease and desist order issued
628 by the Board affecting the developer's time-share program or the reseller.
629 G. If it appears that any person has engaged, is engaging, or is about to engage in any act or practice
630 in violation of this chapter or any of the Board's rules, regulations, or orders applicable to this chapter,
631 the Board, without prior administrative proceedings, may bring an action in the circuit court of the
632 county or city in which any portion of the time-share project is located to enjoin that act or practice or
633 for other appropriate relief. The Board is not required to post a bond or prove that no adequate remedy
634 at law exists.
635 H. Upon request of a time-share owner, the Board shall, in accordance with subsection B of
636 § 55.1-2230, issue its determination whether compliance with § 55.1-2220 or 55.1-2234 has occurred.