

# VIRGINIA ACTS OF ASSEMBLY -- 2013 SESSION

## CHAPTER 485

*An Act to amend and reenact §§ 2.2-1175, 2.2-1179, and 2.2-1180 of the Code of Virginia, relating to the Department of General Services; guidance documents establishing fleet management policy.*

[H 1393]

Approved March 18, 2013

**Be it enacted by the General Assembly of Virginia:**

**1. That §§ 2.2-1175, 2.2-1179, and 2.2-1180 of the Code of Virginia are amended and reenacted as follows:**

**§ 2.2-1175. Responsibilities of Director.**

The Director shall establish an appropriate administrative unit within the Department to manage the centralized fleet. The Director's responsibilities for the centralized fleet shall include, but not be limited to, the following:

1. Administering the assignment of vehicles to officers and employees of the Commonwealth;
2. Managing a pool of vehicles for short-term use;
3. Purchasing vehicles necessary to the operation of the centralized fleet;
4. Repairing and maintaining vehicles;
5. Monitoring the use of vehicles and enforcing ~~regulations~~ *guidance documents* regarding their proper use; and
6. Maintaining records related to the operation and maintenance of vehicles, and the administration of the centralized fleet.

**§ 2.2-1179. Use of vehicles for commuting.**

No passenger-type vehicle purchased or leased with public funds shall be used to commute between an employee's home and official work station without the prior written approval of the agency head and, in the case of vehicles assigned to the centralized fleet, the Director. The Director shall ~~issue regulations~~ *establish guidance documents* governing such use of vehicles and shall ensure that costs associated with such use shall be recovered from employees. Employees who do not report to an official work station shall not be required to pay for travel between their homes and field sites. ~~Regulations promulgated~~ *Guidance documents established* by the Director and recovery of costs shall not apply to use of vehicles by law-enforcement officers. By executive order of the Governor, such ~~rules and regulations~~ *guidance documents* may extend to all motor vehicles of any type owned by the Commonwealth, or such of them as the Governor may designate.

**§ 2.2-1180. Guidance documents governing state-owned passenger-type vehicles.**

The Director may ~~promulgate regulations~~ *establish guidance documents* for the purchase, use, storage, maintenance, repair, and disposal of all passenger-type vehicles owned by the Commonwealth and assigned to the centralized fleet. By executive order of the Governor, such ~~regulations~~ *guidance documents* may extend to all motor vehicles of any type owned by the Commonwealth, or such of them as the Governor may designate.

If any state officer, agent, or employee fails to comply with any ~~regulation~~ *guidance documents* of the Director made pursuant to the provisions of this section, the Secretary of Administration shall be so notified, and the Comptroller shall, upon request of the Secretary, refuse to issue any warrant or warrants on account of expenses incurred, or to be incurred in the purchase, operation, maintenance, or repair of any motor vehicle now or to be in the possession or under the control of such officer, agent, or employee, or the Secretary of Administration may order the Director to take possession of any such vehicle and to return or transfer it to the centralized fleet for assignment or use as prescribed by this chapter. Regulations previously promulgated by the Commonwealth Transportation Board under the authority granted by § 33.1-407 concerning the purchase, use, storage, maintenance, repair, and disposal of all passenger-type vehicles owned by the Commonwealth and assigned to the centralized fleet shall remain in effect until the Director ~~promulgates~~ *establishes* replacement ~~regulations~~ *guidance documents* under the authority granted by this article.