

## VIRGINIA ACTS OF ASSEMBLY — CHAPTER

*An Act to amend and reenact §§ 54.1-309, 54.1-500.1, 54.1-602, 54.1-831.01, 54.1-1102, 54.1-2012, 54.1-2313, and 54.1-2348 of the Code of Virginia, relating to required meetings of regulatory boards at the Department of Professional and Occupational Regulation.*

[H 917]

Approved

**Be it enacted by the General Assembly of Virginia:**

**1. That §§ 54.1-309, 54.1-500.1, 54.1-602, 54.1-831.01, 54.1-1102, 54.1-2012, 54.1-2313, and 54.1-2348 of the Code of Virginia are amended and reenacted as follows:**

§ 54.1-309. Board for Professional and Occupational Regulation; members, terms, chairman; meetings.

There shall be a Board for Professional and Occupational Regulation within the Department of Professional and Occupational Regulation. The Board shall consist of nine members appointed by the Governor, subject to confirmation by the General Assembly. Members shall serve for four-year terms and no member shall serve for more than two full successive terms. The chairman of the Board shall be elected annually by the Board.

The Board shall meet at least ~~four times annually~~, *once each year* and on the call of the chairman when he deems additional meetings necessary.

§ 54.1-500.1. Virginia Board for Asbestos, Lead, Mold, and Home Inspectors; membership; meetings; offices; quorum.

The Virginia Board for Asbestos, Lead, Mold, and Home Inspectors shall be appointed by the Governor and composed of 15 members as follows: one shall be a representative of a Virginia-licensed asbestos contractor, one shall be a representative of a Virginia-licensed lead contractor, one shall be a representative of a Virginia-licensed renovation contractor, one shall be either a Virginia-licensed asbestos inspector or project monitor, one shall be a Virginia-licensed lead risk assessor, one shall be a Virginia-licensed renovator, one shall be a Virginia-licensed dust sampling technician, one shall be a representative of a Virginia-licensed asbestos analytical laboratory, one shall be a representative of an asbestos, lead, or renovation training program, one shall be a member of the Board for Contractors, two shall be certified home inspectors, one shall be a licensed mold inspector or a licensed mold remediator, and two shall be citizen members. After initial staggered terms, the terms of members of the Board shall be four years, except that vacancies may be filled for the remainder of the unexpired term. The two home inspector members appointed to the Board shall have practiced as home inspectors for at least five consecutive years immediately prior to appointment. The mold inspector or mold remediator member appointed to the Board shall have practiced as a mold inspector or mold remediator for at least three consecutive years immediately prior to appointment. The mold inspector or mold remediator member shall not vote on any matters before the Board except matters related to mold inspection or remediation until July 1, 2010. The renovation contractor, renovator, and dust sampling technician members appointed to the board shall have practiced respectively as a renovation contractor, renovator, or dust sampling technician for at least five consecutive years prior to appointment.

The Board shall meet at least ~~four times~~ *once* each year and other such times as it deems necessary. The Board shall elect from its membership a chairman and a vice-chairman to serve for a period of one year. Eight members of the Board shall constitute a quorum. The Board is vested with the powers and duties necessary to execute the purposes of this chapter.

§ 54.1-602. Auctioneers Board; membership, meetings and powers.

A. The Auctioneers Board shall be composed of five members as follows: three shall be Virginia licensed auctioneers and two shall be citizen members. Board members shall serve four-year terms.

The Board shall meet at least ~~twice~~ *once* each year for the purpose of transacting business. Special meetings of the Board may be held at the discretion of the Director.

B. The Board shall have the following authority and responsibilities:

1. Establish regulations to obtain and retain licensure of auctioneers.
2. Make all case decisions regarding eligibility for initial licensure and renewal thereof.
3. To fine, suspend, deny renewal or revoke for cause, as defined in regulation, any license.
4. To examine auctioneers for licensure.

§ 54.1-831.01. Professional Boxing, Wrestling and Martial Arts Advisory Board.

A. The Professional Boxing, Wrestling and Martial Arts Advisory Board (the Board) is established as an advisory board, within the meaning of § 2.2-2100, in the executive branch of state government to

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57 advise the Director on matters relating to professional boxing and wrestling events and martial arts  
58 competitions in the Commonwealth.

59 B. The Board shall consist of seven members appointed by the Director as follows: one  
60 representative of the sport of boxing; one representative of the sport of wrestling; one representative of  
61 the sport of nontraditional mixed martial arts; one representative of either the sport of boxing, wrestling  
62 or nontraditional mixed martial arts; one member who is a martial arts instructor who has obtained the  
63 rank of black belt or higher; and two citizen members. All members shall be residents of the  
64 Commonwealth. After the original appointments, all appointments shall be for terms of four years,  
65 except that appointments to fill vacancies shall be for the unexpired terms. No person shall be eligible to  
66 serve for more than two successive full terms.

67 C. The Board shall elect its chairman and vice-chairman from among its members. The Board shall  
68 meet ~~monthly~~ *at least once each year* to conduct its business ~~or~~ *and* upon the call of the Director or  
69 chair of the Board. Four members shall constitute a quorum.

70 D. Members of the Board shall receive no compensation for their services, but shall be reimbursed  
71 for all reasonable and necessary expenses incurred in the discharge of their duties as provided in  
72 § 2.2-2825.

73 E. Such staff support as is necessary for the conduct of the Board's business shall be furnished by  
74 the Department.

75 § 54.1-1102. Board for Contractors membership; offices; meetings; seal; record.

76 A. The Board for Contractors shall be composed of 15 members as follows: one member shall be a  
77 licensed Class A general contractor; the larger part of the business of one member shall be the  
78 construction of utilities; the larger part of the business of one member shall be the construction of  
79 commercial and industrial buildings; the larger part of the business of one member shall be the  
80 construction of single-family residences; the larger part of the business of one member shall be the  
81 construction of home improvements; one member shall be a subcontractor as generally regarded in the  
82 construction industry; one member shall be in the business of sales of construction materials and  
83 supplies; one member shall be a local building official; one member shall be a licensed plumbing  
84 contractor; one member shall be a licensed electrical contractor; one member shall be a licensed heating,  
85 ventilation and air conditioning contractor; one member shall be a certified elevator mechanic or a  
86 licensed elevator contractor; one member shall be a certified water well systems provider, and two  
87 members shall be citizen members. The terms of the Board members shall be four years.

88 The Board shall meet at least ~~four times~~ *once* each year; ~~once in January, April, July and October,~~  
89 and at such other times as may be deemed necessary. Annually, the Board shall elect from its  
90 membership a chairman and a vice-chairman to serve for a one-year term. Eight members of the Board  
91 shall constitute a quorum.

92 The Board shall promulgate regulations not inconsistent with statute necessary for the licensure of  
93 contractors and tradesmen and the certification of backflow prevention device workers, and for the  
94 relicensure of contractors and tradesmen and for the recertification of backflow prevention device  
95 workers, after license or certificate suspension or revocation. The Board shall include in its regulations a  
96 requirement that as a condition for initial licensure as a contractor, the designated employee or a  
97 member of the responsible management personnel of the contractor shall have successfully completed a  
98 Board-approved basic business course, which shall not exceed eight hours of classroom instruction.

99 The Board may adopt regulations requiring all Class A, B, and C residential contractors, excluding  
100 subcontractors to the contracting parties and those who engage in routine maintenance or service  
101 contracts, to use legible written contracts including the following terms and conditions:

- 102 1. General description of the work to be performed;
- 103 2. Fixed price or an estimate of the total cost of the work, the amounts and schedule of progress
- 104 payments, a listing of specific materials requested by the consumer and the amount of down payment;
- 105 3. Estimates of time of commencement and completion of the work; and
- 106 4. Contractor's name, address, office telephone number and license or certification number and class.

107 In transactions involving door-to-door solicitations, the Board may require that a statement of  
108 protections be provided by the contractor to the homeowner, consumer or buyer, as the case may be.

109 The Board shall adopt a seal with the words "Board for Contractors, Commonwealth of Virginia."  
110 The Director shall have charge, care and custody of the seal.

111 B. The Director shall maintain a record of the proceedings of the Board.

112 § 54.1-2012. Real Estate Appraiser Board; membership; chairman; meetings; seal.

113 A. The Real Estate Appraiser Board shall be composed of nine members as follows: (i) six members  
114 shall be licensed as real estate appraisers, provided that, at all times, at least two of the appraiser  
115 members on the Board shall be certified general real estate appraisers and one shall be a certified  
116 residential real estate appraiser, and provided further, that all six appraiser members have been licensed  
117 for a period of at least five years prior to their appointment; (ii) one member shall be an officer or

employee familiar with mortgage lending of a financial institution as defined in § 6.2-100 or an affiliate or subsidiary thereof; and (iii) two members shall be citizen members. The terms of Board members shall be four years.

The appointment of appraiser members may be made from lists of at least three names each, submitted by Virginia affiliates of professional appraisal organizations that are members of the Appraisal Foundation. The appointment of the bank or savings institution member may be made from lists of at least three names each, submitted by the Virginia Bankers Association and the Virginia Association of Community Banks. Nominations for appointments to regular terms shall be submitted to the Governor on or before June 1 of each year. The Governor may notify the above organizations of any vacancy other than by expiration and like nominations may be made for the filling of the vacancy. In no case shall the Governor be bound to make any appointment from among the nominees.

Notwithstanding § 54.1-200, all members of the Board, including the citizen members, shall be eligible to participate in all matters, including decisions regarding the examination of applicants for licensure and decisions regarding the professional competence of licensees.

The Board shall elect a chairman and a vice-chairman from its membership, provided that the chairman shall be an appraiser member.

The Board shall meet at least ~~four times annually~~ *once each year*, and additional meetings may be called by the chairman or, if the chairman is incapacitated, by the vice-chairman, as deemed necessary.

The Board shall adopt a seal by which it shall authenticate its proceedings.

B. As soon as practicable, the Board shall determine the anticipated availability of licensed and certified appraisers to perform appraisals in Virginia. If, at any time, the Board determines that there is, or will be, a scarcity of certified general real estate appraisers, certified residential real estate appraisers, or licensed residential real estate appraisers to perform appraisals in connection with federally related transactions in any part of Virginia that leads, or will lead, to significant delays in the performance of such appraisals, the Board, subject to federal approval, shall extend the effective date of the licensing requirements of this chapter to the extent permitted under any temporary waiver granted under the Financial Institutions Reform, Recovery and Enforcement Act of 1989, as amended (12 U.S.C. § 3301 et seq.).

§ 54.1-2313. Board; appointment; terms; vacancies; meetings; quorum; other powers; regulations.

A. The Cemetery Board shall consist of seven members to be appointed by the Governor as follows: four cemetery operators who have operated a cemetery in the Commonwealth for at least five consecutive years immediately prior to appointment, no more than two of whom shall be affiliated with a cemetery company incorporated in the Commonwealth which is owned, operated or affiliated, directly or indirectly, with a foreign corporation; one representative of local government, and two citizen members. Appointments to the Board shall generally represent the geographical areas of the Commonwealth.

B. All appointments shall be for terms of four years, except that appointment to fill vacancies shall be for the unexpired terms. No person shall be eligible to serve for more than two successive four-year terms.

C. The Board shall annually elect a chairman and a vice-chairman from among its members. The Board shall ~~hold at least two meetings~~ *meet at least once* each year and may meet as often as its duties require. Four members shall constitute a quorum.

D. In addition to the general powers and duties conferred in this subtitle, the Board shall have the power and duty to (i) regulate preneed burial contracts and perpetual care trust fund accounts as prescribed by this chapter, including, but not limited to, the authority to prescribe preneed contract forms, disclosure requirements and disclosure forms and to require reasonable bonds to insure performance of preneed contracts, (ii) regulate and register sales personnel employed by a cemetery company, and (iii) regulate and establish qualifications and standards of conduct for compliance agents employed by a cemetery company to assure compliance of the cemetery with the provisions of this chapter.

E. In addition to such other regulations the Board deems appropriate, the Board shall adopt regulations which provide:

1. A method for executing, at-need, a preneed burial contract, including the petitioning a court of competent jurisdiction for the appointment of a receiver, where a licensee who is a party to such preneed burial contract has had his license to operate a cemetery revoked or suspended for violation of this chapter or Board regulations; and

2. Consumer protections which are consistent with those provisions of the Federal Trade Commission Funeral Rules which the Board finds may be appropriately applied to cemetery companies.

§ 54.1-2348. Common Interest Community Board; membership; meetings; quorum.

There is hereby created the Common Interest Community Board (the Board) as a policy board, within the meaning of § 2.2-2100, in the executive branch of state government. Members of the Board

179 shall be appointed by the Governor and consist of eleven members as follows: three shall be  
180 representatives of Virginia common interest community managers, one shall be a Virginia attorney  
181 whose practice includes the representation of associations, one shall be a representative of a Virginia  
182 certified public accountant whose practice includes providing attest services to associations, one shall be  
183 a representative of the Virginia time-share industry, two shall be representatives of developers of  
184 Virginia common interest communities, and three shall be Virginia citizens, one of whom serves or who  
185 has served on the governing board of an association that is not professionally managed at the time of  
186 appointment and two of whom reside in a common interest community. Of the initial appointments, one  
187 representative of Virginia common interest community managers and one representative of developers of  
188 Virginia common interest communities shall serve terms of two years and one representative of Virginia  
189 common interest community managers and one representative of developers of Virginia common interest  
190 communities shall serve terms of three years; the Virginia attorney shall serve a term of three years; the  
191 Virginia certified public accountant shall serve a term of one year; the Virginia citizen who serves or  
192 who has served on the governing board of an association shall serve a term of two years, and the two  
193 Virginia citizens who reside in a common interest community shall serve terms of one year. All other  
194 initial appointments and all subsequent appointments shall be for terms for four years, except that  
195 vacancies may be filled for the remainder of the unexpired term. Each appointment of a representative  
196 of a Virginia common interest community manager to the Board may be made from nominations  
197 submitted by the Virginia Association of Community Managers, who may nominate no more than three  
198 persons for each manager vacancy. In no case shall the Governor be bound to make any appointment  
199 from such nominees. No person shall be eligible to serve for more than two successive four-year terms.  
200 The Board shall meet at least ~~four times~~ *once* each year and at other such times as it deems  
201 necessary. The Board shall elect from its membership a chairman and a vice-chairman to serve for a  
202 period of one year. A majority of the Board shall constitute a quorum. The Board is vested with the  
203 powers and duties necessary to execute the purposes of this chapter.