

**Department of Planning and Budget**  
**2003 Fiscal Impact Statement**

**1. Bill Number** HB2079

**House of Origin**    ☒ Introduced    ☐ Substitute    ☐ Engrossed

**Second House**    ☐ In Committee    ☐ Substitute    ☐ Enrolled

**2. Patron**    Gear

**3. Committee**    General Laws

**4. Title**    State travel guidelines.

**5. Summary/Purpose:**

Requires the governing body of every authority, board, bureau, commission, or agency of the Commonwealth that is supported wholly or principally by public funds to establish policies on travel expenses that are consistent with the policies on travel expenses established by the State Comptroller. The bill further provides that if a particular travel reimbursement situation is not covered by the policies or the amount of expense or reimbursement is greater than 10 percent of what is allowed by the policies, then approval must be obtained by the traveler from the cabinet secretary to which the governing body reports.

**6. Fiscal impact cannot be determined**

**7. Budget amendment necessary:** No

**8. Fiscal implications:** Any fiscal impact to establish and implement policies on travel expenses can be absorbed in existing agency budgets. Cabinet secretaries may incur additional workload to approve exemptions.

**9. Specific agency or political subdivisions affected:** All

**10. Technical amendment necessary:** No

**11. Other comments :** None

**Date:** 01/ 15/03/amk

**Document:** G:\03FISs\HB2079.DOC

cc: Secretary of Administration