



# VIRGINIA FREEDOM OF INFORMATION ADVISORY COUNCIL

## COMMONWEALTH OF VIRGINIA

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September 30, 2015

1:00 PM

Speaker's Conference Room, 6th Floor  
General Assembly Building, Richmond, Virginia

### Meeting of the MEETINGS Subcommittee of the FOIA Council

*Proposed Agenda  
(Annotated)*

1. Call to order and introduction of subcommittee members.
2. Continue implementation of subcommittee work plan. *As per the study plan adopted by the Council, with the completion of the review of open meeting exemptions found in § 2.2-3711, the Subcommittee will begin review related meeting provisions, specifically § 2.2-3712 (closed meeting procedures) will be considered at this meeting.*

*At future meetings of the Subcommittee, review of §§ 2.2-3707 (notice of meetings, etc.), 2.2-3707.01 (meetings of General Assembly), 2.2-3707.1 (posting of minutes for state boards, commissions), 2.2-3710 (voting), § 2.2-3708 and 2.2-3708.1 (electronic communication meetings) will be conducted.*

3. Policy consideration: Meeting exemptions that reference existing FOIA record exclusions--"Context draft."  
*At previous meetings, the Subcommittee discussed whether the current meeting exemptions that reference existing FOIA record exemptions should be amended to contain more information, to include the identity of the public body(s) to which the exemption applies and a general description of the subject matter of the excluded records/topic for discussion in a closed meeting in addition to the citation to the applicable records exemption. A draft was prepared by staff, discussed by the Subcommittee, and posted on the Council website to receive further comment. No action to date on this approach has been taken by the Subcommittee.*
4. Action on deferrals. *Previously the Subcommittee deferred action on the following meeting exemptions pending review of the corollary record exemption by the Records Subcommittee. It is suggested that these exemptions could be included in the "Context draft" if the "Context draft" is approved by the Meetings Subcommittee.*

A 28 (PPEA & PPTA records)
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August 19, 2014
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Defer until Records Subcommittee reviews corresponding records exemptions
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A 33 (telecom or cable TV)
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August 19, 2014
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Defer until Records Subcommittee reviews corresponding records exemption
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A 34 (wireless service authorities)
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August 19, 2014
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Defer until Records Subcommittee reviews corresponding records exemption
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A 40 (economic development) of records excluded under #3 of .6
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August 19, 2014
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Defer until Records Subcommittee reviews corresponding records exemption
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5. Public Comment.
6. Discussion.
7. Other Business.
8. Set future meeting dates. *Reminder: Meetings may only be scheduled on Monday, Tuesday, and Wednesday of the first and third full weeks of the month. Please bring your calendars.*
9. Adjournment.

### **Subcommittee Members**

**Kathleen Dooley, Chair**  
**Frosty Landon**

**Marisa Porto**  
**John Selph**

The FOIA Council's web site is: <a href="http://foiacouncil.dls.virginia.gov/">http://foiacouncil.dls.virginia.gov/</a> . To assist us in providing Internet dissemination of materials, presenters are requested to submit written comments and handouts in electronic format by (i) e-mail to staff prior to meetings or (ii) diskette furnished to staff at meetings. Presenters are also requested to bring 20 copies of their remarks or handouts to meetings. These copies will be provided to FOIA Council Subcommittee members and the public.
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E-mail: <a href="mailto:foiacouncil@dls.virginia.gov">foiacouncil@dls.virginia.gov</a> .
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