

# VIRGINIA ACTS OF ASSEMBLY -- 1997 SESSION

## CHAPTER 635

*An Act to amend and reenact § 2.1-786 of the Code of Virginia, relating to lobbyist's disclosure statement and reporting.*

[S 812]

Approved March 21, 1997

**Be it enacted by the General Assembly of Virginia:**

**1. That § 2.1-786 of the Code of Virginia is amended and reenacted as follows:**

§ 2.1-786. Lobbyist reporting.

A. Each lobbyist shall file a separate annual report of expenditures, including gifts, for each principal for whom he lobbies by July 1 for the preceding twelve-month period ending May 1.

B. Each principal who expends more than \$500 to employ or compensate multiple lobbyists shall be responsible for filing a consolidated lobbyist report pursuant to this section in any case in which the lobbyists are each exempt under the provisions of subdivision 7 or 8 of § 2.1-781 from the reporting requirements of this section.

C. The report shall be on a form provided by the Secretary of the Commonwealth which shall be substantially as follows and shall be accompanied by instructions provided by the Secretary.

LOBBYIST'S DISCLOSURE STATEMENT

PART I:

- (1) PRINCIPAL: .....  
 In Part I, item 2a, provide the name of the individual authorizing your employment as a lobbyist. The lobbyist filing this statement MAY NOT list his name in item 2a. THE INDIVIDUAL LISTED IN PART I, ITEM 2A, MUST SIGN THE PRINCIPAL'S STATEMENT.
- (2a) Name: .....
- (2b) Permanent Business Address: .....
- (2c) Business Telephone: .....
- (3) Provide a list of executive and legislative actions (with as much specificity as possible) for which you lobbied and a description of activities conducted.  
 .....  
 .....
- (4) INCORPORATED FILINGS: If you are filing an incorporated disclosure statement, please complete the following:  
 Individual filing financial information: .....  
 Individuals to be included in the filing: .....
- (5) Please indicate which schedules will be attached to your disclosure statement:  
 Schedule A: Entertainment Expenses  
 Schedule B: Gifts  
 Schedule C: Other Expenses
- (6) EXPENDITURE TOTALS:  
 a) ENTERTAINMENT.....\$.....  
 b) GIFTS.....\$.....  
 c) OFFICE EXPENSES.....\$.....  
 d) COMMUNICATIONS.....\$.....  
 e) PERSONAL LIVING AND TRAVEL EXPENSES.....\$.....  
 f) COMPENSATION OF LOBBYISTS.....\$.....  
 g) HONORARIA.....\$.....  
 h) REGISTRATION COSTS.....\$.....  
 i) OTHER.....\$.....  
 TOTAL.....\$.....

PART II:

- (1a) NAME OF LOBBYIST: .....
- (1b) Permanent Business Address: .....
- (1c) Business Telephone: .....
- (2) As a lobbyist, you are (check one)  
 EMPLOYED (on the payroll of the principal)  
 RETAINED (not on the payroll of the principal, however compensated)  
 NOT COMPENSATED (not compensated; expenses may be reimbursed)
- (3) List all lobbyists other than yourself who registered to represent your principal.  
 .....  
 .....
- (4) If you selected "EMPLOYED" as your answer to Part II, item 2, provide your job title.  
 .....

(5) If you selected "NOT COMPENSATED" as your answer to Part II, item 2, please indicate why you received no compensation.

.....  
.....  
.....

PLEASE NOTE: Some lobbyists are not individually compensated for lobbying activities. This may occur when several members of a firm represent a single principal. The principal, in turn, makes a single payment to the firm. If this describes your situation, do not answer Part II, items 6a and 6b. Instead, complete Part III, items 1 and 2.

(6a) What was the DOLLAR AMOUNT OF YOUR COMPENSATION as a lobbyist? (If you have job responsibilities other than those involving lobbying, you may have to prorate to determine the part of your salary attributable to your lobbying activities.) Transfer your answer to this item to Part I, item 6f.

(6b) Explain how you arrived at your answer to Part II, item 6a.

.....  
.....  
.....

PART III:

PLEASE NOTE: If you answered Part II, items 6a and 6b, you WILL NOT complete this section.

(1) List all members of your firm, organization, association, corporation, or other entity who furnished lobbying services to your principal.

.....  
.....  
.....

(2) Indicate the total amount paid to your firm, organization, association, corporation or other entity for services rendered. Transfer your answer to this item to Part I, item 6f.

SCHEDULE A  
ENTERTAINMENT EXPENSES

PLEASE NOTE: Any single entertainment event included in the expense totals of the principal, with a value greater than ~~or equal to~~ a total of \$100, should be itemized below. Transfer any totals from this schedule to Part I, item 6a. (Please duplicate as needed.)

Date and Location of Event:

.....  
.....

~~Number of Reportable Guests Invited:~~

.....  
Description of ~~Entertainment~~ Event:

.....  
.....

Number of Legislative and Executive Officials Invited:

.....  
Number of Legislative and Executive Officials Attending:

.....  
Names of Legislative and Executive Officials Attending: (You are not required to list names for any event attended by more than 10

*legislative and executive officials.)*

.....  
 .....  
 .....  
 Food.....\$.....  
 Beverages.....\$.....  
 Transportation of ~~Guests~~ *Legislative and Executive*  
*Officials*.....\$.....  
 Lodging of ~~Guests~~ *Legislative and Executive Officials*.....\$.....  
 Performers, Speakers, Etc.....\$.....  
 Displays.....\$.....  
 Rentals.....\$.....  
 Service Personnel.....\$.....  
 Miscellaneous.....\$.....  
 TOTAL.....\$.....

SCHEDULE B  
 GIFTS

PLEASE NOTE: Any single gift reported in the expense totals of the principal, with a value greater than ~~or equal to~~ \$25, should be itemized below. (*Report meals, entertainment and travel under Schedule A.*) Transfer any totals from this schedule to Part I, item 6b. (Please duplicate as needed.)

~~Date of Gift:~~  
 .....  
~~Description of Gift:~~  
 .....  
 .....  
~~Recipient of Gift:~~  
 .....  
~~Cost of Individual Gift:~~  
 .....  
~~Number of Reportable Persons Accepting:~~  
 .....

<i>Date of gift:</i>	<i>Description of gift:</i>	<i>Name of each legislative or executive official who is a recipient of a gift:</i>	<i>Cost of individual gift:</i>
.....	.....	.....	\$.....
.....	.....	.....	\$.....
.....	.....	.....	\$.....
.....	.....	.....	\$.....
.....	.....	.....	\$.....
TOTAL COST TO PRINCIPAL.....			\$.....

SCHEDULE C  
 OTHER EXPENSES

PLEASE NOTE: This section is provided for any lobbying-related expenses not covered in Part I, items 6a - 6h. An example of an expenditure to be listed on schedule C would be the rental of a bill box during the General Assembly session. Transfer the total from

this schedule to Part I, item 6i. (Please duplicate as needed.)

DATE OF EXPENSE	DESCRIPTION OF EXPENSE	AMOUNT
.....	.....	\$.....
.....	.....	\$.....
.....	.....	\$.....
.....	.....	\$.....
.....	.....	\$.....
.....	.....	\$.....
.....	.....	\$.....
.....	.....	\$.....
.....	.....	\$.....
TOTAL "OTHER" EXPENSES.....	.....	\$.....

PART IV: STATEMENTS

Both the lobbyist and principal officer must sign the disclosure statement, attesting to its completeness and accuracy. The following items are mandatory and if they are not properly completed, the entire filing will be rejected and returned to the lobbyist:

- (1) All signatures on the statement must be ORIGINAL. No facsimiles, stamps, or other reproductions of the individual's signature will be accepted.
- (2) An individual MAY NOT sign the disclosure statement as lobbyist and principal officer.

STATEMENT OF LOBBYIST

I, the undersigned registered lobbyist, do state that the information furnished on this disclosure statement and on all accompanying attachments required to be made thereto is, to the best of my knowledge and belief, complete and accurate.

.....  
 Signature of lobbyist  
 .....  
 Date

STATEMENT OF PRINCIPAL

I, the undersigned principal (or an authorized official thereof), do state that the information furnished on this disclosure statement and on all accompanying attachments required to be made thereto is, to the best of my knowledge and belief, complete and accurate.

.....  
 Signature of principal  
 .....  
 Date

D. A person who signs the disclosure statement knowing it to contain a material misstatement of fact shall be guilty of a Class 5 felony.  
 E. Each lobbyist shall send to each legislative and executive official who is required to be identified

*by name on Schedule A or B of the Lobbyist's Disclosure Form a copy of Schedule A or B or a summary of the information pertaining to that official. Copies or summaries shall be provided to the official twice a year: by July 1 for the preceding five-month period ending May 1; and by January 5 for the preceding seven-month period ending December 31.*

**2. That the provisions of this act shall be applicable to lobbyists' disclosure statements filed by July 1, 1998, and thereafter for periods ending May 1, 1998, and thereafter.**