1996 SESSION

ENROLLED

1

VIRGINIA ACTS OF ASSEMBLY - CHAPTER

2 An Act to amend and reenact § 2.1-342 of the Code of Virginia, relating to the Freedom of Information 3 Act; exemptions.

4 5

Approved

6 Be it enacted by the General Assembly of Virginia:

7 1. That § 2.1-342 of the Code of Virginia is amended and reenacted as follows: 8

§ 2.1-342. Official records to be open to inspection; procedure for requesting records and responding 9 to request; charges; exceptions to application of chapter.

10 A. Except as otherwise specifically provided by law, all official records shall be open to inspection and copying by any citizens of the Commonwealth during the regular office hours of the custodian of 11 12 such records. Access to such records shall not be denied to citizens of the Commonwealth, 13 representatives of newspapers and magazines with circulation in the Commonwealth, and representatives of radio and television stations broadcasting in or into the Commonwealth. The custodian of such 14 15 records shall take all necessary precautions for their preservation and safekeeping. Any public body 16 covered under the provisions of this chapter shall make an initial response to citizens requesting records open to inspection within five work days after the receipt of the request by the public body which is the 17 custodian of the requested records. Such citizen request shall designate the requested records with 18 19 reasonable specificity. A specific reference to this chapter by the requesting citizen in his request shall not be necessary to invoke the provisions of this chapter and the time limits for response by the public 20 21 body. The response by the public body within such five work days shall be one of the following 22 responses: 23

1. The requested records shall be provided to the requesting citizen.

24 2. If the public body determines that an exemption applies to all of the requested records, it may 25 refuse to release such records and provide to the requesting citizen a written explanation as to why the 26 records are not available with the explanation making specific reference to the applicable Code sections 27 which make the requested records exempt.

28 3. If the public body determines that an exemption applies to a portion of the requested records, it 29 may delete or excise that portion of the records to which an exemption applies, but shall disclose the 30 remainder of the requested records and provide to the requesting citizen a written explanation as to why 31 these portions of the record are not available to the requesting citizen with the explanation making specific reference to the applicable Code sections which make that portion of the requested records 32 33 exempt. Any reasonably segregatable portion of an official record shall be provided to any person 34 requesting the record after the deletion of the exempt portion.

35 4. If the public body determines that it is practically impossible to provide the requested records or to determine whether they are available within the five-work-day period, the public body shall so inform 36 37 the requesting citizen and shall have an additional seven work days in which to provide one of the three 38 preceding responses.

39 Nothing in this section shall prohibit any public body from petitioning the appropriate court for 40 additional time to respond to a request for records when the request is for an extraordinary volume of 41 records and a response by the public body within the time required by this chapter will prevent the 42 public body from meeting its operational responsibilities. Before proceeding with this petition, however, 43 the public body shall make reasonable efforts to reach an agreement with the requester concerning the 44 production of the records requested.

The public body may make reasonable charges for the copying, search time and computer time 45 expended in the supplying of such records. The public body may also make a reasonable charge for 46 preparing documents produced from a geographic information system at the request of anyone other than 47 48 the owner of the land that is the subject of the request. However, such charges shall not exceed the 49 actual cost to the public body in supplying such records or documents, except that the public body may 50 charge, on a pro rata per acre basis, for the cost of creating topographical maps developed by the public body, for such maps or portions thereof, which encompass a contiguous area greater than fifty acres. 51 Such charges for the supplying of requested records shall be estimated in advance at the request of the 52 53 citizen. The public body may require the advance payment of charges which are subject to advance 54 determination.

55 In any case where a public body determines in advance that search and copying charges for 56 producing the requested documents are likely to exceed \$200, the public body may, before continuing to

[S 395]

SB395ER

process the request, require the citizen requesting the information to agree to payment of an amount not
to exceed the advance determination by five percent. The period within which the public body must
respond under this section shall be tolled for the amount of time that elapses between notice of the
advance determination and the response of the citizen requesting the information.

Official records maintained by a public body on a computer or other electronic data processing
 system which are available to the public under the provisions of this chapter shall be made reasonably
 accessible to the public at reasonable cost.

64 Public bodies shall not be required to create or prepare a particular requested record if it does not 65 already exist. Public bodies may, but shall not be required to, abstract or summarize information from 66 official records or convert an official record available in one form into another form at the request of 67 the citizen. The public body shall make reasonable efforts to reach an agreement with the requester 68 concerning the production of the records requested.

69 Failure to make any response to a request for records shall be a violation of this chapter and deemed 70 a denial of the request.

B. The following records are excluded from the provisions of this chapter but may be disclosed bythe custodian in his discretion, except where such disclosure is prohibited by law:

73 1. Memoranda, correspondence, evidence and complaints related to criminal investigations; adult 74 arrestee photographs when necessary to avoid jeopardizing an investigation in felony cases until such 75 time as the release of such photograph will no longer jeopardize the investigation; reports submitted to 76 the state and local police, to investigators authorized pursuant to § 53.1-16 and to the campus police 77 departments of public institutions of higher education as established by Chapter 17 (§ 23-232 et seq.) of 78 Title 23 in confidence; portions of records of local government crime commissions that would identify 79 individuals providing information about crimes or criminal activities under a promise of anonymity; 80 records of local police departments relating to neighborhood watch programs that include the names, addresses, and operating schedules of individual participants in the program that are provided to such 81 departments under a promise of confidentiality; and all records of persons imprisoned in penal 82 institutions in the Commonwealth provided such records relate to the imprisonment. Information in the 83 84 custody of law-enforcement officials relative to the identity of any individual other than a juvenile who is arrested and charged, and the status of the charge or arrest, shall not be excluded from the provisions 85 86 of this chapter.

87 Criminal incident information relating to felony offenses shall not be excluded from the provisions of
88 this chapter; however, where the release of criminal incident information is likely to jeopardize an
89 ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection,
90 or result in the destruction of evidence, such information may be withheld until the above-referenced
91 damage is no longer likely to occur from release of the information.

92 2. (Effective until July 1, 1996) Confidential records of all investigations of applications for licenses
93 and permits, and all licensees and permittees made by or submitted to the Alcoholic Beverage Control
94 Board, the State Lottery Department or the Virginia Racing Commission.

95 2. (Effective July 1, 1996) Confidential records of all investigations of applications for licenses and permits, and all licensees and permittees made by or submitted to the Alcoholic Beverage Control
97 Board, the State Lottery Department, the Virginia Racing Commission, or the Charitable Gaming
98 Commission.

99 3. State income, business, and estate tax returns, personal property tax returns, scholastic records and 100 personnel records containing information concerning identifiable individuals, except that such access 101 shall not be denied to the person who is the subject thereof, and medical and mental records, except that 102 such records can be personally reviewed by the subject person or a physician of the subject person's choice; however, the subject person's mental records may not be personally reviewed by such person 103 104 when the subject person's treating physician has made a part of such person's records a written statement 105 that in his opinion a review of such records by the subject person would be injurious to the subject 106 person's physical or mental health or well-being.

Where the person who is the subject of medical records is confined in a state or local correctional 107 108 facility, the administrator or chief medical officer of such facility may assert such confined person's right 109 of access to the medical records if the administrator or chief medical officer has reasonable cause to believe that such confined person has an infectious disease or other medical condition from which other 110 persons so confined need to be protected. Medical records shall be reviewed only and shall not be 111 112 copied by such administrator or chief medical officer. The information in the medical records of a 113 person so confined shall continue to be confidential and shall not be disclosed to any person except the 114 subject by the administrator or chief medical officer of the facility or except as provided by law.

115 For the purposes of this chapter such statistical summaries of incidents and statistical data concerning 116 patient abuse as may be compiled by the Commissioner of the Department of Mental Health, Mental 117 Retardation and Substance Abuse Services shall be open to inspection and releasable as provided in

SB395ER

118 subsection A of this section. No such summaries or data shall include any patient-identifying 119 information. Where the person who is the subject of scholastic or medical and mental records is under 120 the age of eighteen, his right of access may be asserted only by his guardian or his parent, including a 121 noncustodial parent, unless such parent's parental rights have been terminated or a court of competent 122 jurisdiction has restricted or denied such access. In instances where the person who is the subject thereof 123 is an emancipated minor or a student in a state-supported institution of higher education, such right of 124 access may be asserted by the subject person.

125 4. Memoranda, working papers and correspondence (i) held by or requested from members of the 126 General Assembly or the Division of Legislative Services or (ii) held or requested by the office of the 127 Governor or Lieutenant Governor, Attorney General or the mayor or other chief executive officer of any 128 political subdivision of the Commonwealth or the president or other chief executive officer of any 129 state-supported institution of higher education. This exclusion shall not apply to memoranda, studies or 130 other papers held or requested by the mayor or other chief executive officer of any political subdivision 131 which are specifically concerned with the evaluation of performance of the duties and functions of any 132 locally elected official and were prepared after June 30, 1992, nor shall this exclusion apply to agenda 133 packets prepared and distributed to public bodies for use at a meeting.

Except as provided in § 30-28.18, memoranda, working papers and correspondence of a member of
the General Assembly held by the Division of Legislative Services shall not be released by the Division
without the prior consent of the member.

137 5. Written opinions of the city, county and town attorneys of the cities, counties and towns in the138 Commonwealth and any other writing protected by the attorney-client privilege.

6. Memoranda, working papers and records compiled specifically for use in litigation or as a part of an active administrative investigation concerning a matter which is properly the subject of an executive or closed meeting under § 2.1-344 and material furnished in confidence with respect thereto.

142 7. Confidential letters and statements of recommendation placed in the records of educational agencies or institutions respecting (i) admission to any educational agency or institution, (ii) an application for employment, or (iii) receipt of an honor or honorary recognition.

145 8. Library records which can be used to identify both (i) any library patron who has borrowed 146 material from a library and (ii) the material such patron borrowed.

9. Any test or examination used, administered or prepared by any public body for purposes of
evaluation of (i) any student or any student's performance, (ii) any employee or employment seeker's
qualifications or aptitude for employment, retention, or promotion, or (iii) qualifications for any license
or certificate issued by any public body.

As used in this subdivision 9, "test or examination" shall include (i) any scoring key for any such test or examination, and (ii) any other document which would jeopardize the security of such test or examination. Nothing contained in this subdivision 9 shall prohibit the release of test scores or results as provided by law, or limit access to individual records as is provided by law. However, the subject of such employment tests shall be entitled to review and inspect all documents relative to his performance on such employment tests.

157 When, in the reasonable opinion of such public body, any such test or examination no longer has any 158 potential for future use, and the security of future tests or examinations will not be jeopardized, such test 159 or examination shall be made available to the public. However, minimum competency tests administered 160 to public school children shall be made available to the public contemporaneously with statewide release 161 of the scores of those taking such tests, but in no event shall such tests be made available to the public 162 later than six months after the administration of such tests.

163 10. Applications for admission to examinations or for licensure and scoring records maintained by
164 the Department of Health Professions or any board in that department on individual licensees or
165 applicants. However, such material may be made available during normal working hours for copying, at
166 the requester's expense, by the individual who is the subject thereof, in the offices of the Department of
167 Health Professions or in the offices of any health regulatory board, whichever may possess the material.

168 11. Records of active investigations being conducted by the Department of Health Professions or by 169 any health regulatory board in the Commonwealth.

170 12. Memoranda, legal opinions, working papers and records recorded in or compiled exclusively for171 executive or closed meetings lawfully held pursuant to § 2.1-344.

172 13. Reports, documentary evidence and other information as specified in §§ 2.1-373.2 and 63.1-55.4.

173 14. Proprietary information gathered by or for the Virginia Port Authority as provided in 174 § 62.1-132.4 or § 62.1-134.1.

175 15. Contract cost estimates prepared for the confidential use of the Department of Transportation in awarding contracts for construction or the purchase of goods or services and records, documents and automated systems prepared for the Department's Bid Analysis and Monitoring Program.

178 16. Vendor proprietary information software which may be in the official records of a public body.

179 For the purpose of this section, "vendor proprietary software" means computer programs acquired from a 180 vendor for purposes of processing data for agencies or political subdivisions of the Commonwealth.

17. Data, records or information of a proprietary nature produced or collected by or for faculty or 181 182 staff of state institutions of higher learning, other than the institutions' financial or administrative 183 records, in the conduct of or as a result of study or research on medical, scientific, technical or scholarly 184 issues, whether sponsored by the institution alone or in conjunction with a governmental body or a 185 private concern, where such data, records or information has not been publicly released, published, 186 copyrighted or patented.

187 18. Financial statements not publicly available filed with applications for industrial development 188 financings.

189 19. Lists of registered owners of bonds issued by a political subdivision of the Commonwealth, 190 whether the lists are maintained by the political subdivision itself or by a single fiduciary designated by 191 the political subdivision.

192 20. Confidential proprietary records, voluntarily provided by private business pursuant to a promise 193 of confidentiality from the Department of Economic Development, the Virginia Economic Development 194 Partnership, or local or regional industrial or economic development authorities or organizations, used by 195 the Department, the Partnership, or such entities for business, trade and tourism development; and 196 memoranda, working papers or other records related to businesses that are considering locating or 197 expanding in Virginia, prepared by the Partnership, where competition or bargaining is involved and 198 where, if such records are made public, the financial interest of the governmental unit would be 199 adversely affected.

200 21. Information which was filed as confidential under the Toxic Substances Information Act 201 (§ 32.1-239 et seq.), as such Act existed prior to July 1, 1992. 202

22. Documents as specified in § 58.1-3.

203 23. Confidential records, including victim identity, provided to or obtained by staff in a rape crisis 204 center or a program for battered spouses.

24. Computer software developed by or for a state agency, state-supported institution of higher 205 206 education or political subdivision of the Commonwealth.

207 25. Investigator notes, and other correspondence and information, furnished in confidence with 208 respect to an active investigation of individual employment discrimination complaints made to the 209 Department of Personnel and Training; however, nothing in this section shall prohibit the disclosure of 210 information taken from inactive reports in a form which does not reveal the identity of charging parties, 211 persons supplying the information or other individuals involved in the investigation.

212 26. Fisheries data which would permit identification of any person or vessel, except when required 213 by court order as specified in § 28.2-204.

214 27. Records of active investigations being conducted by the Department of Medical Assistance Services pursuant to Chapter 10 (§ 32.1-323 et seq.) of Title 32.1. 215

216 28. Documents and writings furnished by a member of the General Assembly to a meeting of a 217 standing committee, special committee or subcommittee of his house established solely for the purpose 218 of reviewing members' annual disclosure statements and supporting materials filed under § 2.1-639.40 or 219 of formulating advisory opinions to members on standards of conduct, or both.

220 29. Customer account information of a public utility affiliated with a political subdivision of the 221 Commonwealth, including the customer's name and service address, but excluding the amount of utility 222 service provided and the amount of money paid for such utility service.

223 30. Investigative notes and other correspondence and information furnished in confidence with 224 respect to an investigation or conciliation process involving an alleged unlawful discriminatory practice 225 under the Virginia Human Rights Act (§ 2.1-714 et seq.); however, nothing in this section shall prohibit 226 the distribution of information taken from inactive reports in a form which does not reveal the identity 227 of the parties involved or other persons supplying information.

228 31. Investigative notes; proprietary information not published, copyrighted or patented; information obtained from employee personnel records; personally identifiable information regarding residents, 229 230 clients or other recipients of services; and other correspondence and information furnished in confidence 231 to the Department of Social Services in connection with an active investigation of an applicant or 232 licensee pursuant to Chapters 9 (§ 63.1-172 et seq.) and 10 (§ 63.1-195 et seq.) of Title 63.1; however, 233 nothing in this section shall prohibit disclosure of information from the records of completed 234 investigations in a form that does not reveal the identity of complainants, persons supplying information, 235 or other individuals involved in the investigation.

236 32. Reports, manuals, specifications, documents, minutes or recordings of staff meetings or other 237 information or materials of the Virginia Board of Corrections, the Virginia Department of Corrections or 238 any institution thereof to the extent, as determined by the Director of the Department of Corrections or his designee or of the Virginia Board of Youth and Family Services, the Virginia Department of Youth 239

SB395ER

240 and Family Services or any facility thereof to the extent as determined by the Director of the 241 Department of Youth and Family Services, or his designee, that disclosure or public dissemination of 242 such materials would jeopardize the security of any correctional or juvenile facility or institution, as 243 follows: 244

(i) Security manuals, including emergency plans that are a part thereof;

245 (ii) Engineering and architectural drawings of correctional and juvenile facilities, and operational 246 specifications of security systems utilized by the Departments, provided the general descriptions of such 247 security systems, cost and quality shall be made available to the public;

248 (iii) Training manuals designed for correctional and juvenile facilities to the extent that they address 249 procedures for institutional security, emergency plans and security equipment;

250 (iv) Internal security audits of correctional and juvenile facilities, but only to the extent that they 251 specifically disclose matters described in (i), (ii), or (iii) above or other specific operational details the 252 disclosure of which would jeopardize the security of a correctional or juvenile facility or institution;

253 (v) Minutes or recordings of divisional, regional and institutional staff meetings or portions thereof to 254 the extent that such minutes deal with security issues listed in (i), (ii), (iii), and (iv) of this subdivision;

255 (vi) Investigative case files by investigators authorized pursuant to § 53.1-16; however, nothing in 256 this section shall prohibit the disclosure of information taken from inactive reports in a form which does 257 not reveal the identity of complainants or charging parties, persons supplying information, confidential 258 sources, or other individuals involved in the investigation, or other specific operational details the 259 disclosure of which would jeopardize the security of a correctional or juvenile facility or institution; 260 nothing herein shall permit the disclosure of materials otherwise exempt as set forth in subdivision 1 of 261 subsection B of this section;

262 (vii) Logs or other documents containing information on movement of inmates, juvenile clients or 263 employees; and

264 (viii) Documents disclosing contacts between inmates, juvenile clients and law-enforcement 265 personnel.

266 Notwithstanding the provisions of this subdivision, reports and information regarding the general 267 operations of the Departments, including notice that an escape has occurred, shall be open to inspection 268 and copying as provided in this section.

269 33. Personal information, as defined in § 2.1-379, (i) filed with the Virginia Housing Development 270 Authority concerning individuals who have applied for or received loans or other housing assistance or 271 who have applied for occupancy of or have occupied housing financed, owned or otherwise assisted by 272 the Virginia Housing Development Authority, (ii) concerning persons participating in or persons on the 273 waiting list for federally funded rent-assistance programs, or (iii) filed with any local redevelopment and 274 housing authority created pursuant to § 36-4 concerning persons participating in or persons on the 275 waiting list for housing assistance programs funded by local governments or by any such authority. 276 However, access to one's own information shall not be denied.

277 34. Documents regarding the siting of hazardous waste facilities, except as provided in § 10.1-1441, 278 if disclosure of them would have a detrimental effect upon the negotiating position of a governing body 279 or on the establishment of the terms, conditions and provisions of the siting agreement.

280 35. Appraisals and cost estimates of real property subject to a proposed purchase, sale or lease, prior 281 to the completion of such purchase, sale or lease.

282 36. Records containing information on the site specific location of rare, threatened, endangered or 283 otherwise imperiled plant and animal species, natural communities, caves, and significant historic and 284 archaeological sites if, in the opinion of the public body which has the responsibility for such 285 information, disclosure of the information would jeopardize the continued existence or the integrity of 286 the resource. This exemption shall not apply to requests from the owner of the land upon which the 287 resource is located.

288 37. Official records, memoranda, working papers, graphics, video or audio tapes, production models, 289 data and information of a proprietary nature produced by or for or collected by or for the State Lottery Department relating to matters of a specific lottery game design, development, production, operation, 290 291 ticket price, prize structure, manner of selecting the winning ticket, manner of payment of prizes to 292 holders of winning tickets, frequency of drawings or selections of winning tickets, odds of winning, 293 advertising, or marketing, where such official records have not been publicly released, published, 294 copyrighted or patented. Whether released, published or copyrighted, all game-related information shall 295 be subject to public disclosure under this chapter upon the first day of sales for the specific lottery game 296 to which it pertains.

297 38. Official records of studies and investigations by the State Lottery Department of (i) lottery 298 agents, (ii) lottery vendors, (iii) lottery crimes under §§ 58.1-4014 through 58.1-4018, (iv) defects in the 299 law or regulations which cause abuses in the administration and operation of the lottery and any 300 evasions of such provisions, or (v) use of the lottery as a subterfuge for organized crime and illegal

301 gambling where such official records have not been publicly released, published or copyrighted. All 302 studies and investigations referred to under subdivisions (iii), (iv) and (v) shall be subject to public 303 disclosure under this chapter upon completion of the study or investigation.

304 39. Those portions of engineering and construction drawings and plans submitted for the sole purpose 305 of complying with the building code in obtaining a building permit which would identify specific trade 306 secrets or other information the disclosure of which would be harmful to the competitive position of the 307 owner or lessee; however, such information shall be exempt only until the building is completed. 308 Information relating to the safety or environmental soundness of any building shall not be exempt from 309 disclosure. 310

40. [Repealed.]

311 41. Records concerning reserves established in specific claims administered by the Department of 312 General Services through its Division of Risk Management as provided in Article 5.1 (§ 2.1-526.1 et 313 seq.) of Chapter 32 of this title, or by any county, city, or town.

42. Information and records collected for the designation and verification of trauma centers and other 314 315 specialty care centers within the Statewide Emergency Medical Care System pursuant to § 32.1-112. 316

43. Reports and court documents required to be kept confidential pursuant to § 37.1-67.3.

44. [Repealed.]

317

318 45. Investigative notes; correspondence and information furnished in confidence with respect to an 319 investigation; and official records otherwise exempted by this chapter or any Virginia statute, provided 320 to or produced by or for the Auditor of Public Accounts and the Joint Legislative Audit and Review 321 Commission; or investigative notes, correspondence, documentation and information furnished and 322 provided to or produced by or for the Department of the State Internal Auditor with respect to an 323 investigation initiated through the State Employee Fraud, Waste and Abuse Hotline. Nothing in this 324 chapter shall prohibit disclosure of information from the records of completed investigations in a form 325 that does not reveal the identity of complainants, persons supplying information or other individuals involved in the investigation; however, disclosure, unless such disclosure is prohibited by this section, of 326 327 information from the records of completed investigations shall include, but is not limited to, the agency 328 involved, the identity of the person who is the subject of the complaint, the nature of the complaint, and 329 the actions taken to resolve the complaint. In the event an investigation does not lead to corrective 330 action, the identity of the person who is the subject of the complaint may be released only with the 331 consent of the subject person.

332 46. Data formerly required to be submitted to the Commissioner of Health relating to the 333 establishment of new or expansion of existing clinical health services, acquisition of major medical 334 equipment, or certain projects requiring capital expenditures pursuant to former § 32.1-102.3:4.

335 47. Documentation or other information which describes the design, function, operation or access 336 control features of any security system, whether manual or automated, which is used to control access to 337 or use of any automated data processing or telecommunications system.

48. Confidential financial statements, balance sheets, trade secrets, and revenue and cost projections 338 provided to the Department of Rail and Public Transportation, provided such information is exempt 339 340 under the federal Freedom of Information Act or the federal Interstate Commerce Act or other laws 341 administered by the Interstate Commerce Commission or the Federal Rail Administration with respect to data provided in confidence to the Interstate Commerce Commission and the Federal Railroad 342 343 Administration.

344 49. In the case of corporations organized by the Virginia Retirement System, RF&P Corporation and 345 its wholly owned subsidiaries, (i) proprietary information provided by, and financial information 346 concerning, coventurers, partners, lessors, lessees, or investors, and (ii) records concerning the condition, 347 acquisition, disposition, use, leasing, development, coventuring, or management of real estate the 348 disclosure of which would have a substantial adverse impact on the value of such real estate or result in 349 a competitive disadvantage to the corporation or subsidiary.

350 50. Confidential proprietary records related to inventory and sales, voluntarily provided by private 351 energy suppliers to the Department of Mines, Minerals and Energy, used by that Department for energy 352 contingency planning purposes or for developing consolidated statistical information on energy supplies.

353 51. Confidential proprietary information furnished to the Board of Medical Assistance Services or the 354 Medicaid Prior Authorization Advisory Committee pursuant to Article 4 (§ 32.1-331.12 et seq.) of 355 Chapter 10 of Title 32.1.

52. Patient level data collected by the Virginia Health Services Cost Review Council and not yet 356 357 processed, verified, and released, pursuant to § 9-166.7, to the Council by the nonprofit organization 358 with which the Executive Director has contracted pursuant to § 9-166.4.

359 53. Proprietary, commercial or financial information, balance sheets, trade secrets, and revenue and cost projections provided by a private transportation business to the Virginia Department of 360 Transportation and the Department of Rail and Public Transportation for the purpose of conducting 361

transportation studies needed to obtain grants or other financial assistance under the Intermodal Surface
Transportation Efficiency Act of 1991 (P.L. 102-240) for transportation projects, provided such
information is exempt under the federal Freedom of Information Act or the federal Interstate Commerce
Act or other laws administered by the Interstate Commerce Commission or the Federal Rail
Administration with respect to data provided in confidence to the Interstate Commerce Commission and
the Federal Railroad Administration. However, the exemption provided by this subdivision shall not
apply to any wholly owned subsidiary of a public body.

369 54. Names and addresses of subscribers to Virginia Wildlife magazine, published by the Department
 370 of Game and Inland Fisheries, provided the individual subscriber has requested in writing that the
 371 Department not release such information.

55. Reports, documents, memoranda or other information or materials which describe any aspect of
security used by the Virginia Museum of Fine Arts to the extent that disclosure or public dissemination
of such materials would jeopardize the security of the Museum or any warehouse controlled by the
Museum, as follows:

- a. Operational, procedural or tactical planning documents, including any training manuals to theextent they discuss security measures;
- **378** b. Surveillance techniques;
- 379 c. Installation, operation, or utilization of any alarm technology;
- 380 d. Engineering and architectural drawings of the Museum or any warehouse;
- 381 e. Transportation of the Museum's collections, including routes and schedules; or
- **382** f. Operation of the Museum or any warehouse used by the Museum involving the:
- 383 (1) Number of employees, including security guards, present at any time; or
- 384 (2) Busiest hours, with the maximum number of visitors in the Museum.

56. Reports, documents, memoranda or other information or materials which describe any aspect of security used by the Virginia Department of Alcoholic Beverage Control to the extent that disclosure or public dissemination of such materials would jeopardize the security of any government store as defined in Title 4.1, or warehouse controlled by the Department of Alcoholic Beverage Control, as follows:

- 389 (i) Operational, procedural or tactical planning documents, including any training manuals to the
- **390** extent they discuss security measures;
- **391** (ii) Surveillance techniques;
- **392** (iii) The installation, operation, or utilization of any alarm technology;
- 393 (iv) Engineering and architectural drawings of such government stores or warehouses;
- 394 (v) The transportation of merchandise, including routes and schedules; and
- (vi) The operation of any government store or the central warehouse used by the Department ofAlcoholic Beverage Control involving the:
- **397** a. Number of employees present during each shift;
- b. Busiest hours, with the maximum number of customers in such government store; and
- **399** c. Banking system used, including time and place of deposits.
- 400 57. Information required to be provided pursuant to § 54.1-2506.1.
- 401 58. Confidential information designated as provided in subsection D of § 11-52 as trade secrets or
 402 proprietary information by any person who has submitted to a public body an application for
 403 prequalification to bid on public construction projects in accordance with subsection B of § 11-46.
- 404 59. All information and records acquired during a review of any child death by the State Child 405 Fatality Review Team established pursuant to § 32.1-283.1.
- 406 60. Investigative notes, correspondence, documentation and information provided to or produced by
 407 or for the committee or the auditor with respect to an investigation or audit conducted pursuant to
 408 § 15.1-765.2. Nothing in this section shall prohibit disclosure of information from the records of
 409 completed investigations or audits in a form that does not reveal the identity of complainants or persons
 410 supplying information.
- 411 61. Financial, medical, rehabilitative and other personal information concerning applicants for or recipients of loan funds submitted to or maintained by the Assistive Technology Loan Fund Authority under Chapter 11 (§ 51.5-53 et seq.) of Title 51.5.
- 414 62. Records of law-enforcement agencies, to the extent that such records contain specific tactical
 415 plans, the disclosure of which would jeopardize the safety or security of law-enforcement personnel or
 416 the general public; engineering plans, architectural drawings, or operational specifications of
 417 governmental law-enforcement facilities, including but not limited to courthouses, jails, and detention
 418 facilities, to the extent that disclosure could jeopardize the safety or security of law-enforcement offices;
 419 however, general descriptions shall be provided to the public upon request.
- 420 C. Neither any provision of this chapter nor any provision of Chapter 26 (§ 2.1-377 et seq.) of this
 421 title shall be construed as denying public access to contracts between a public official and a public
 422 body, other than contracts settling public employee employment disputes held confidential as personnel

423 records under subdivision 3 of subsection B of this section, or to records of the position, job 424 classification, official salary or rate of pay of, and to records of the allowances or reimbursements for 425 expenses paid to, any public officer, official or employee at any level of state, local or regional 426 government in the Commonwealth or to the compensation or benefits paid by any corporation organized 427 by the Virginia Retirement System, RF&P Corporation and its wholly owned subsidiaries, to their 428 officers or employees. The provisions of this subsection, however, shall not apply to records of the 429 official salaries or rates of pay of public employees whose annual rate of pay is \$10,000 or less.

430 2. That an emergency exists and this act is in force from its passage.