

VIRGINIA ACTS OF ASSEMBLY -- 1996 SESSION

CHAPTER 454

An Act to amend and reenact § 17-59 of the Code of Virginia, relating to recording in the clerk's office.

[H 1369]

Approved March 31, 1996

Be it enacted by the General Assembly of Virginia:

1. That § 17-59 of the Code of Virginia is amended and reenacted as follows:

§ 17-59. Duty of clerk as to recording writings, etc., and making index.

Every writing authorized by law to be recorded, with all certificates, plats, schedules or other papers thereto annexed or thereon endorsed, upon payment of fees for the same and the tax thereon, if any, shall, when admitted to record, be recorded by or under the direction of the clerk on such media as are prescribed by § 17-70. However, the clerk may refuse to accept any writing for filing or recordation unless (i) each individual's surname only, where it first appears in the writing, is underscored or written entirely in capital letters, (ii) each page of the instrument or writing is numbered, (iii) the Code section under which any exemption from recordation taxes is claimed is clearly stated on the face of the writing, ~~and~~ (iv) the names of all grantors and grantees are listed as required by §§ 55-48 and 55-58, *and (v) the first page of the document bears an entry showing the name of either the person or entity who drafted the instrument, except that papers or documents prepared outside of the Commonwealth shall be recorded without such an entry.* In addition, no deed shall be accepted for record by the clerk unless it is accompanied by a current business or residence address of the grantee or a designee. However, if the writing or deed is accepted for record and spread on the deed books, it shall be deemed to be validly recorded for all purposes. Such books shall be indexed by him as provided by § 17-79 and carefully preserved. Upon admitting any such writing or other paper to record the clerk shall endorse thereon the day and time of day of such recordation. More than one book may be used contemporaneously under the direction of the clerk for the recordation of the writings mentioned in this section whenever it may be necessary to use more than one book for the proper conduct of the business of his office. After being so recorded such writings may be delivered to the party entitled to claim under the same. Any clerk failing to comply with the provisions of this section or of § 17-79 shall, for every such failure, forfeit the sum of twenty dollars.