

1 VIRGINIA ACTS OF ASSEMBLY — CHAPTER

2 *An Act to amend and reenact § 22.1-77 of the Code of Virginia, relating to school board clerks;*
3 *electronic maintenance of records.*

4 [S 1339]

5 Approved

6 **Be it enacted by the General Assembly of Virginia:**7 **1. That § 22.1-77 of the Code of Virginia is amended and reenacted as follows:**8 **§ 22.1-77. Duties of clerk.**

9 The clerk of the school board shall keep in a separate volume the minutes of the meetings of the
10 school board, including all bids submitted on any building, material, supplies, work, or project to be let
11 to contract by such school board, and in another volume a receipt and disbursement record as prescribed
12 by the Board of Education and shall keep on file vouchers, contracts, and other official papers. They
13 shall be subject to such periodic examinations as shall be prescribed or approved by the Board of
14 Education. *The clerk may keep such volumes, vouchers, contracts, and other official papers*
15 *electronically.* The clerk shall discharge, under the general direction of the division superintendent, such
16 other duties in connection with the business of the school division as may be required of him by the
17 school board or the Board of Education.

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