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**SENATE BILL NO. 649****AMENDMENT IN THE NATURE OF A SUBSTITUTE**

(Proposed by the Senate Committee on Rules)

(Patrons Prior to Substitute—Senators Norment, Alexander [SB 23], Ebbin [SB 265], Edwards [SB 143], Favola [SB 274], McWaters [SB 410], Petersen [SB 218 and SB 219], Smith [SB 20 and SB 21], and Stuart [SB 149])

Senate Amendments in [ ] — February 10, 2014

A *BILL to amend and reenact §§ 2.2-419, 2.2-423, 2.2-426, 2.2-428, 2.2-3101, 2.2-3104, 2.2-3114, 2.2-3115, 2.2-3117, 2.2-3118.1, 2.2-3121, 30-101, [ 30-103, ] 30-110, 30-111, 30-114, 30-117, 30-118, and 30-124 of the Code of Virginia and to amend the Code of Virginia by adding a section numbered 2.2-3103.1, by adding in Article 2 of Chapter 13 of Title 30 a section numbered 30-103.1, by adding in Chapter 13 of Title 30 an article numbered 6, consisting of sections numbered 30-129.1, 30-129.2, and 30-129.3, and by adding in Title 30 a chapter numbered 55, consisting of sections numbered 30-348 through 30-351, relating to the State and Local Government Conflict of Interests Act and General Assembly Conflicts of Interests Act; establishing the Virginia Conflict of Interest and Ethics Advisory Council.*

**Be it enacted by the General Assembly of Virginia:**

1. That §§ 2.2-419, 2.2-423, 2.2-426, 2.2-428, 2.2-3101, 2.2-3104, 2.2-3114, 2.2-3115, 2.2-3117, 2.2-3118.1, 2.2-3121, 30-101, [ 30-103, ] 30-110, 30-111, 30-114, 30-117, 30-118, and 30-124 of the Code of Virginia are amended and reenacted and that the Code of Virginia is amended by adding a section numbered 2.2-3103.1, by adding in Article 2 of Chapter 13 of Title 30 a section numbered 30-103.1, by adding in Chapter 13 of Title 30 an article numbered 6, consisting of sections numbered 30-129.1, 30-129.2, and 30-129.3, and by adding in Title 30 a chapter numbered 55, consisting of sections numbered 30-348 through 30-351, as follows:

**§ 2.2-419. Definitions.**

As used in this article, unless the context requires a different meaning:

"Anything of value" means:

1. A pecuniary item, including money, or a bank bill or note;
  2. A promissory note, bill of exchange, order, draft, warrant, check, or bond given for the payment of money;
  3. A contract, agreement, promise, or other obligation for an advance, conveyance, forgiveness of indebtedness, deposit, distribution, loan, payment, gift, pledge, or transfer of money;
  4. A stock, bond, note, or other investment interest in an entity;
  5. A receipt given for the payment of money or other property;
  6. A right in action;
  7. A gift, tangible good, chattel, or an interest in a gift, tangible good, or chattel;
  8. A loan or forgiveness of indebtedness;
  9. A work of art, antique, or collectible;
  10. An automobile or other means of personal transportation;
  11. Real property or an interest in real property, including title to realty, a fee simple or partial interest, present or future, contingent or vested within realty, a leasehold interest, or other beneficial interest in realty;
  12. An honorarium or compensation for services;
  13. A rebate or discount in the price of anything of value unless the rebate or discount is made in the ordinary course of business to a member of the public without regard to that person's status as an executive or legislative official, or the sale or trade of something for reasonable compensation that would ordinarily not be available to a member of the public;
  14. A promise or offer of employment; or
  15. Any other thing of value that is pecuniary or compensatory in value to a person.
- "Anything of value" does not mean a campaign contribution properly received and reported pursuant to Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2.
- "Compensation" means:
1. An advance, conveyance, forgiveness of indebtedness, deposit, distribution, loan, payment, gift, pledge, or transfer of money or anything of value; or
  2. A contract, agreement, promise or other obligation for an advance, conveyance, forgiveness of indebtedness, deposit, distribution, loan, payment, gift, pledge, or transfer of money or anything of value, for services rendered or to be rendered.
- "Compensation" does not mean reimbursement of expenses if the reimbursement does not exceed the amount actually expended for the expenses and it is substantiated by an itemization of expenses.

ENGROSSED

SB649ES1

60 "Executive action" means the proposal, drafting, development, consideration, amendment, adoption,  
61 approval, promulgation, issuance, modification, rejection, or postponement by an executive agency or  
62 official of legislation or executive orders issued by the Governor.

63 "Executive agency" means an agency, board, commission, or other body in the executive branch of  
64 state government. "Executive agency" includes the State Corporation Commission, the Virginia Workers'  
65 Compensation Commission, and the State Lottery Department.

66 "Executive official" means:

- 67 1. The Governor;
- 68 2. The Lieutenant Governor;
- 69 3. The Attorney General;
- 70 4. Any officer or employee of the office of the Governor or Lieutenant Governor other than a  
71 clerical or secretarial employee;
- 72 5. The Governor's Secretaries, the Deputy Secretaries, and the chief executive officer of each  
73 executive agency; or
- 74 6. Members of supervisory and policy boards, commissions and councils, as defined in § 2.2-2100,  
75 however selected.

76 "Expenditure" means:

- 77 1. A purchase, payment, distribution, loan, forgiveness of a loan or payment of a loan by a third  
78 party, advance, deposit, transfer of funds, a promise to make a payment, or a gift of money or anything  
79 of value for any purpose;
- 80 2. A payment to a lobbyist for salary, fee, reimbursement for expenses, or other purpose by a person  
81 employing, retaining, or contracting for the services of the lobbyist separately or jointly with other  
82 persons;
- 83 3. A payment in support of or assistance to a lobbyist or the lobbyist's activities, including the direct  
84 payment of expenses incurred at the request or suggestion of the lobbyist;
- 85 4. A payment that directly benefits an executive or legislative official or a member of the official's  
86 immediate family;
- 87 5. A payment, including compensation, payment, or reimbursement for the services, time, or expenses  
88 of an employee for or in connection with direct communication with an executive or legislative official;
- 89 6. A payment for or in connection with soliciting or urging other persons to enter into direct  
90 communication with an executive or legislative official; or
- 91 7. A payment or reimbursement for categories of expenditures required to be reported pursuant to  
92 this chapter.

93 "Expenditure" does not mean a campaign contribution properly received and reported pursuant to  
94 Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2.

95 "Fair market value" means the price that a good or service would bring between a willing seller and  
96 a willing buyer in the open market after negotiations. If the fair market value cannot be determined, the  
97 actual price paid for the good or service shall be given consideration.

98 "Gift" means anything of value to the extent that a consideration of equal or greater value is not  
99 received.

100 "Gift" does not mean:

- 101 1. Printed informational or promotional material;
- 102 2. A gift that is not used and, no later than sixty days after receipt, is returned to the donor or  
103 delivered to a charitable organization and is not claimed as a charitable contribution for federal income  
104 tax purposes;
- 105 3. A gift, devise, or inheritance from an individual's spouse, child, parent, grandparent, brother, sister,  
106 parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin or the spouse of  
107 that individual, if the donor is not acting as the agent or intermediary for someone other than a person  
108 covered by this subdivision; or
- 109 4. A gift of a value of ~~\$25~~ \$50 or less.

110 "Immediate family" means (i) the spouse and (ii) any ~~other person~~ child who resides in the same  
111 household as the executive or legislative official and is the dependent of the official.

112 "Legislative action" means:

- 113 1. Preparation, research, drafting, introduction, consideration, modification, amendment, approval,  
114 passage, enactment, tabling, postponement, defeat, or rejection of a bill, resolution, amendment, motion,  
115 report, nomination, appointment, or other matter by the General Assembly or a legislative official;
- 116 2. Action by the Governor in approving, vetoing, or recommending amendments for a bill passed by  
117 the General Assembly; or
- 118 3. Action by the General Assembly in overriding or sustaining a veto by the Governor, considering  
119 amendments recommended by the Governor, or considering, confirming, or rejecting an appointment of  
120 the Governor.

121 "Legislative official" means:

1. A member or member-elect of the General Assembly;
  2. A member of a committee, subcommittee, commission, or other entity established by and responsible to the General Assembly or either house of the General Assembly; or
  3. Persons employed by the General Assembly or an entity established by and responsible to the General Assembly.
- "Lobbying" means:
1. Influencing or attempting to influence executive or legislative action through oral or written communication with an executive or legislative official; or
  2. Solicitation of others to influence an executive or legislative official.
- "Lobbying" does not mean:
1. Requests for appointments, information on the status of pending executive and legislative actions, or other ministerial contacts if there is no attempt to influence executive or legislative actions;
  2. Responses to published notices soliciting public comment submitted to the public official designated in the notice to receive the responses;
  3. The solicitation of an association by its members to influence legislative or executive action; or
  4. Communications between an association and its members and communications between a principal and its lobbyists.
- "Lobbyist" means:
1. An individual who is employed and receives payments, or who contracts for economic consideration, including reimbursement for reasonable travel and living expenses, for the purpose of lobbying;
  2. An individual who represents an organization, association, or other group for the purpose of lobbying; or
  3. A local government employee who lobbies.
- "Lobbyist's principal" or "principal" means the entity on whose behalf the lobbyist influences or attempts to influence executive or legislative action. An organization whose employees conduct lobbying activities on its behalf is both a principal and an employer of the lobbyists. In the case of a coalition or association that employs or retains others to conduct lobbying activities on behalf of its membership, the principal is the coalition or association and not its individual members.
- "Local government" means:
1. Any county, city, town, or other local or regional political subdivision;
  2. Any school division;
  3. Any organization or entity that exercises governmental powers that is established pursuant to an interstate compact; or
  4. Any organization composed of members representing entities listed in subdivisions 1, 2, or 3 of this definition.
- "Local government employee" means a public employee of a local government.
- "Person" means an individual, proprietorship, firm, partnership, joint venture, joint stock company, syndicate, business trust, estate, company, corporation, association, club, committee, organization, or group of persons acting in concert.
- "Value" means the actual cost or fair market value of an item or items, whichever is greater. If the fair market value cannot be determined, the actual amount paid for the item or items shall be given consideration.
- § 2.2-423. Contents of registration statement.**
- A. The registration statement shall be on a form provided by the ~~Secretary of the Commonwealth~~ *Virginia Conflict of Interest and Ethics Advisory Council* and include the following information:
1. The name and business address and telephone number of the lobbyist;
  2. The name and business address and telephone number of the person who will keep custody of the lobbyist's and the lobbyist's principal's accounts and records required to comply with this article, and the location and telephone number for the place where the accounts and records are kept;
  3. The name and business address and telephone number of the lobbyist's principal;
  4. The kind of business of the lobbyist's principal;
  5. For each principal, the full name of the individual to whom the lobbyist reports;
  6. For each principal, a statement whether the lobbyist is employed or retained and whether exclusively for the purpose of lobbying;
  7. The position held by the lobbyist if he is a part-time or full-time employee of the principal;
  8. The full name and business address and telephone number of each lobbyist employed by or representing the lobbyist's principal;
  9. An identification of the subject matter (with as much specificity as possible) with regard to which the lobbyist or lobbyist's principal will engage in lobbying; ~~and~~
  10. The statement of the lobbyist, which shall be signed either originally or by electronic signature as

183 authorized by the Uniform Electronic Transactions Act (§ 59.1-479 et seq.), that the information  
 184 contained on the registration statement is true and correct; and

185 *11. A statement by which a principal may elect to waive the principal signature requirement on*  
 186 *disclosure filings submitted by their registered lobbyist after the filing of the registration statement.*

187 B. Whenever any change, modification or addition to his status as a lobbyist is made, the lobbyist  
 188 shall, within one week of such change, modification or addition, furnish full information regarding the  
 189 same to the ~~Secretary of the Commonwealth Council~~ on forms provided by the ~~Secretary Council~~.

190 C. The ~~Secretary of the Commonwealth Council~~ shall furnish a copy of this article to any individual  
 191 offering to register as a lobbyist and shall mail by certified mail a copy of this article and a copy of the  
 192 information furnished by the lobbyist to the person whom the lobbyist represents to be his principal.

193 D. If the principal to whom the information is sent under subsection C does not, within 10 days of  
 194 such mailing, file an affidavit, signed by the person or duly authorized agent of the person, denying that  
 195 the lobbyist appears on his behalf, such person shall be deemed to have appointed the ~~Secretary of the~~  
 196 ~~Commonwealth Virginia Conflict of Interest and Ethics Advisory Council~~ his agent for service of  
 197 process in any prosecution arising for violation of this article. If such affidavit is filed, the ~~Secretary~~  
 198 ~~Council~~ shall notify the attorney for the Commonwealth of the City of Richmond.

199 **§ 2.2-426. Lobbyist reporting; penalty.**

200 A. Each lobbyist shall file *with the Virginia Conflict of Interest and Ethics Advisory Council* a  
 201 separate ~~annual~~ *semiannual* report of expenditures, including gifts, for each principal for whom he  
 202 lobbies by ~~July~~ *June 1* for the preceding ~~12-month~~ *six-month* period complete through ~~April 30~~ *the last*  
 203 *day of April and by December 1 for the preceding six-month period complete through the last day of*  
 204 *October.*

205 B. Each principal who expends more than \$500 to employ or compensate multiple lobbyists shall be  
 206 responsible for filing a consolidated lobbyist report pursuant to this section in any case in which the  
 207 lobbyists are each exempt under the provisions of subdivision 7 or 8 of § 2.2-420 from the reporting  
 208 requirements of this section.

209 C. The report shall be on a form provided by the ~~Secretary of the Commonwealth Virginia Conflict~~  
 210 ~~of Interest and Ethics Advisory Council~~, which shall be substantially as follows and shall be  
 211 accompanied by instructions provided by the ~~Secretary Council~~.

212 LOBBYIST'S DISCLOSURE STATEMENT

213 PART I:

214 (1) PRINCIPAL: .....

215 In Part I, item 2a, provide the name of the individual  
 216 authorizing your employment as a lobbyist. The lobbyist filing  
 217 this statement MAY NOT list his name in item 2a. THE INDIVIDUAL  
 218 LISTED IN PART I, ITEM 2A, MUST SIGN THE PRINCIPAL'S STATEMENT.

219 (2a) Name: .....

220 (2b) Permanent Business Address: .....

221 (2c) Business Telephone: .....

222 (3) Provide a list of executive and legislative actions (with as  
 223 much specificity as possible) for which you lobbied and a  
 224 description of activities conducted.

225 .....

226 .....

227 .....

228 (4) INCORPORATED FILINGS: If you are filing an incorporated  
 229 disclosure statement, please complete the following:

230 Individual filing financial information: .....

231 Individuals to be included in the filing: .....

232 .....

233 (5) Please indicate which schedules will be attached to your  
 234 disclosure statement:

235 [ ] Schedule A: Entertainment Expenses

236 [ ] Schedule B: Gifts

237 [ ] Schedule C: Other Expenses

238 (6) EXPENDITURE TOTALS:

239 a) ENTERTAINMENT ..... \$ .....

240 b) GIFTS ..... \$ .....

241 c) OFFICE EXPENSES ..... \$ .....

242 d) COMMUNICATIONS ..... \$ .....  
 243 e) PERSONAL LIVING AND TRAVEL EXPENSES ..... \$ .....  
 244 f) COMPENSATION OF LOBBYISTS ..... \$ .....  
 245 g) HONORARIA ..... \$ .....  
 246 h) REGISTRATION COSTS ..... \$ .....  
 247 i) OTHER ..... \$ .....  
 248 TOTAL ..... \$ .....  
 249 PART II:  
 250 (1a) NAME OF LOBBYIST: .....  
 251 (1b) Permanent Business Address: .....  
 252 (1c) Business Telephone: .....  
 253 (2) As a lobbyist, you are (check one)  
 254 [ ] EMPLOYED (on the payroll of the principal)  
 255 [ ] RETAINED (not on the payroll of the principal, however  
 256 compensated)  
 257 [ ] NOT COMPENSATED (not compensated; expenses may be reimbursed)  
 258 (3) List all lobbyists other than yourself who registered to  
 259 represent your principal.  
 260 .....  
 261 .....  
 262 .....  
 263 (4) If you selected "EMPLOYED" as your answer to Part II, item 2,  
 264 provide your job title.  
 265 .....  
 266 PLEASE NOTE: Some lobbyists are not individually compensated for  
 267 lobbying activities. This may occur when several members of a firm  
 268 represent a single principal. The principal, in turn, makes a single  
 269 payment to the firm. If this describes your situation, do not answer  
 270 Part II, items 5a and 5b. Instead, complete Part III, items 1 and 2.  
 271 (5a) What was the DOLLAR AMOUNT OF YOUR COMPENSATION as a lobbyist?  
 272 (If you have job responsibilities other than those involving  
 273 lobbying, you may have to prorate to determine the part of your  
 274 salary attributable to your lobbying activities.) Transfer your  
 275 answer to this item to Part I, item 6f.  
 276 (5b) Explain how you arrived at your answer to Part II, item 5a.  
 277 .....  
 278 .....  
 279 .....  
 280 PART III:  
 281 PLEASE NOTE: If you answered Part II, items 5a and 5b, you WILL NOT  
 282 complete this section.  
 283 (1) List all members of your firm, organization, association,  
 284 corporation, or other entity who furnished lobbying services to  
 285 your principal.  
 286 .....  
 287 .....  
 288 .....  
 289 (2) Indicate the total amount paid to your firm, organization,  
 290 association, corporation or other entity for services rendered.  
 291 Transfer your answer to this item to Part I, item 6f.....  
 292 SCHEDULE A  
 293 ENTERTAINMENT EXPENSES  
 294 PLEASE NOTE: Any single entertainment event included in the expense  
 295 totals of the principal, with a value greater than \$50, should be  
 296 itemized below. Transfer any totals from this schedule to Part I,  
 297 item 6a. (Please duplicate as needed.)

298 Date and Location of Event:  
 299 .....  
 300 .....  
 301 Description of Event:  
 302 .....  
 303 .....  
 304 Total Number of Persons Attending:  
 305 .....  
 306 Names of Legislative and Executive Officials Attending: (List names  
 307 only if the average value for each person attending the event was  
 308 greater than \$50.)  
 309 .....  
 310 .....  
 311 .....  
 312 .....  
 313 Food ..... \$ .....  
 314 Beverages ..... \$ .....  
 315 Transportation of Legislative and Executive Officials ..... \$ .....  
 316 Lodging of Legislative and Executive Officials ..... \$ .....  
 317 Performers, Speakers, Etc. .... \$ .....  
 318 Displays ..... \$ .....  
 319 Rentals ..... \$ .....  
 320 Service Personnel ..... \$ .....  
 321 Miscellaneous ..... \$ .....  
 322 TOTAL ..... \$ .....

## SCHEDULE B

## GIFTS

325 PLEASE NOTE: Any single gift reported in the expense totals of the  
 326 principal, with a value greater than \$50, should be itemized below.  
 327 (Report meals, entertainment and travel under Schedule A.) Transfer  
 328 any totals from this schedule to Part I, item 6b. (Please duplicate  
 329 as needed.)

		Name of each legislative or executive official who is a recipient of a gift:	Cost of individual gift:
330	Date	Description	
331	of gift:	of gift:	
332			
333	.....	.....	\$ .....
334	.....	.....	\$ .....
335	.....	.....	\$ .....
336	.....	.....	\$ .....
337	.....	.....	\$ .....
338	.....	.....	\$ .....
339	TOTAL COST TO PRINCIPAL	.....	\$ .....

## SCHEDULE C

## OTHER EXPENSES

342 PLEASE NOTE: This section is provided for any lobbying-related  
 343 expenses not covered in Part I, items 6a - 6h. An example of an  
 344 expenditure to be listed on schedule C would be the rental of a  
 345 bill box during the General Assembly session. Transfer the total  
 346 from this schedule to Part I, item 6i. (Please duplicate as needed.)

	DATE OF EXPENSE	DESCRIPTION OF EXPENSE	AMOUNT
347			
348	.....	.....	\$ .....
349	.....	.....	\$ .....
350	.....	.....	\$ .....
351	.....	.....	\$ .....
352	.....	.....	\$ .....
353	.....	.....	\$ .....
354	.....	.....	\$ .....

..... \$ .....  
 ..... \$ .....  
 TOTAL "OTHER" EXPENSES ..... \$ .....

#### PART IV: STATEMENTS

Both the lobbyist and principal officer must sign the disclosure statement, attesting to its completeness and accuracy. The following items are mandatory and if they are not properly completed, the entire filing will be rejected and returned to the lobbyist:

- (1) All signatures on the statement must be ORIGINAL in the format specified in the instructions provided by the Secretary that accompany this form. No stamps, or other reproductions of the individual's signature will be accepted.
- (2) An individual MAY NOT sign the disclosure statement as lobbyist and principal officer.

#### STATEMENT OF LOBBYIST

I, the undersigned registered lobbyist, do state that the information furnished on this disclosure statement and on all accompanying attachments required to be made thereto is, to the best of my knowledge and belief, complete and accurate.

.....  
 Signature of lobbyist

.....  
 Date

#### STATEMENT OF PRINCIPAL

I, the undersigned principal (or an authorized official thereof), do state that the information furnished on this disclosure statement and on all accompanying attachments required to be made thereto is, to the best of my knowledge and belief, complete and accurate.

.....  
 Signature of principal

.....  
 Date

D. A person who signs the disclosure statement knowing it to contain a material misstatement of fact shall be is guilty of a Class 5 felony.

E. Each lobbyist shall send to each legislative and executive official who is required to be identified by name on Schedule A or B of the Lobbyist's Disclosure Form a copy of Schedule A or B or a summary of the information pertaining to that official. Copies or summaries shall be provided to the official by ~~December 15~~ May 10 for the preceding ~~12-month~~ six-month period complete through ~~November 30~~ the last day of April and by November 10 for the preceding six-month period complete through the last day of October.

#### **§ 2.2-428. Standards for automated preparation and transmittal of lobbyists' disclosure statements; database.**

A. The ~~Secretary~~ Virginia Conflict of Interest and Ethics Advisory Council shall accept any lobbyist's disclosure statement required by § 2.2-426 filed by computer or electronic means in accordance with the standards approved by the ~~Secretary~~ Council and using software meeting standards approved by the ~~Secretary~~ Council. The ~~Secretary~~ Council may provide software to filers without charge or at a reasonable cost. The ~~Secretary~~ Council may prescribe the method of execution and certification of electronically filed statements and the procedures for receiving statements in the office of the ~~Secretary~~ Council.

B. The ~~Secretary~~ Council shall establish a lobbyist disclosure database, available to the public, from required disclosure statements filed electronically and may enter into that database information from required disclosure statements filed by other methods.

#### **§ 2.2-3101. Definitions.**

As used in this chapter:

"Advisory agency" means any board, commission, committee or post which does not exercise any sovereign power or duty, but is appointed by a governmental agency or officer or is created by law for

413 the purpose of making studies or recommendations, or advising or consulting with a governmental  
414 agency.

415 "Affiliated business entity relationship" means a relationship, other than a parent-subsidary  
416 relationship, that exists when (i) one business entity has a controlling ownership interest in the other  
417 business entity, (ii) a controlling owner in one entity is also a controlling owner in the other entity, or  
418 (iii) there is shared management or control between the business entities. Factors that may be considered  
419 in determining the existence of an affiliated business entity relationship include that the same person or  
420 substantially the same person owns or manages the two entities, there are common or commingled funds  
421 or assets, the business entities share the use of the same offices or employees, or otherwise share  
422 activities, resources or personnel on a regular basis, or there is otherwise a close working relationship  
423 between the entities.

424 "Business" means a corporation, partnership, sole proprietorship, firm, enterprise, franchise,  
425 association, trust or foundation, or any other individual or entity carrying on a business or profession,  
426 whether or not for profit.

427 "Contract" means any agreement to which a governmental agency is a party, or any agreement on  
428 behalf of a governmental agency that involves the payment of money appropriated by the General  
429 Assembly or political subdivision, whether or not such agreement is executed in the name of the  
430 Commonwealth, or some political subdivision thereof. "Contract" includes a subcontract only when the  
431 contract of which it is a part is with the officer's or employee's own governmental agency.

432 "Council" means the Virginia Conflict of Interest and Ethics Advisory Council established in  
433 § 30-348.

434 "Dependent" means a son, daughter, father, mother, brother, sister or other person, whether or not  
435 related by blood or marriage, if such person receives from the officer or employee, or provides to the  
436 officer or employee, more than one-half of his financial support.

437 "Employee" means all persons employed by a governmental or advisory agency, unless otherwise  
438 limited by the context of its use.

439 "Financial institution" means any bank, trust company, savings institution, industrial loan association,  
440 consumer finance company, credit union, broker-dealer as defined in § 13.1-501, or investment company  
441 or advisor registered under the federal Investment Advisors Act or Investment Company Act of 1940.

442 "Gift" means any gratuity, favor, discount, entertainment, hospitality, loan, forbearance, or other item  
443 having monetary value. It includes services as well as gifts of transportation, local travel, lodgings and  
444 meals, whether provided in-kind, by purchase of a ticket, payment in advance or reimbursement after the  
445 expense has been incurred. "Gift" shall not include any offer of a ticket or other admission or pass  
446 unless the ticket, admission, or pass is used. "Gift" shall not include honorary degrees and presents from  
447 relatives. For the purpose of this definition, "relative" means the donee's spouse, child, uncle, aunt,  
448 niece, or nephew; a person to whom the donee is engaged to be married; the donee's or his spouse's  
449 parent, grandparent, grandchild, brother, or sister; or the donee's brother's or sister's spouse both tangible  
450 and intangible gifts. A "tangible gift" means a physical item, object, currency, or other negotiable  
451 instrument of value that upon the happening of a certain event or expiration of a given date retains its  
452 form or value. An "intangible gift" means a physical item or object of value that upon the happening of  
453 a certain event or expiration of a given date loses its form or value. "Intangible gifts" include, but are  
454 not limited to, entertainment, food, and tickets or other access to social or recreational events. A "gift"  
455 does not include merit or need-based scholarships.

456 "Governmental agency" means each component part of the legislative, executive or judicial branches  
457 of state and local government, including each office, department, authority, post, commission,  
458 committee, and each institution or board created by law to exercise some regulatory or sovereign power  
459 or duty as distinguished from purely advisory powers or duties. Corporations organized or controlled by  
460 the Virginia Retirement System are "governmental agencies" for purposes of this chapter.

461 "Immediate family" means (i) a spouse and (ii) any other person child residing in the same  
462 household as the officer or employee, who is a dependent of the officer or employee or of whom the  
463 officer or employee is a dependent.

464 "Officer" means any person appointed or elected to any governmental or advisory agency including  
465 local school boards, whether or not he receives compensation or other emolument of office. Unless the  
466 context requires otherwise, "officer" includes members of the judiciary.

467 "Parent-subsidary relationship" means a relationship that exists when one corporation directly or  
468 indirectly owns shares possessing more than 50 percent of the voting power of another corporation.

469 "Personal interest" means a financial benefit or liability accruing to an officer or employee or to a  
470 member of his immediate family. Such interest shall exist by reason of (i) ownership in a business if the  
471 ownership interest exceeds three percent of the total equity of the business; (ii) annual income that  
472 exceeds, or may reasonably be anticipated to exceed, \$10,000 \$5,000 from ownership in real or personal  
473 property or a business; (iii) salary, other compensation, fringe benefits, or benefits from the use of  
474 property, or any combination thereof, paid or provided by a business or governmental agency that



exceeds, or may reasonably be anticipated to exceed, ~~\$10,000~~ \$5,000 annually; (iv) ownership of real or personal property if the interest exceeds ~~\$10,000~~ \$5,000 in value and excluding ownership in a business, income, or salary, other compensation, fringe benefits or benefits from the use of property; (v) personal liability incurred or assumed on behalf of a business if the liability exceeds three percent of the asset value of the business; or (vi) an option for ownership of a business or real or personal property if the ownership interest will consist of (i) or (iv) above.

"Personal interest in a contract" means a personal interest that an officer or employee has in a contract with a governmental agency, whether due to his being a party to the contract or due to a personal interest in a business that is a party to the contract.

"Personal interest in a transaction" means a personal interest of an officer or employee in any matter considered by his agency. Such personal interest exists when an officer or employee or a member of his immediate family has a personal interest in property or a business or governmental agency, or represents or provides services to any individual or business and such property, business or represented or served individual or business (i) is the subject of the transaction or (ii) may realize a reasonably foreseeable direct or indirect benefit or detriment as a result of the action of the agency considering the transaction. Notwithstanding the above, such personal interest in a transaction shall not be deemed to exist where (a) an elected member of a local governing body serves without remuneration as a member of the board of trustees of a not-for-profit entity and such elected member or member of his immediate family has no personal interest related to the not-for-profit entity or (b) an officer, employee, or elected member of a local governing body is appointed by such local governing body to serve on a governmental agency, or an officer, employee, or elected member of a separate local governmental agency formed by a local governing body is appointed to serve on a governmental agency, and the personal interest in the transaction of the governmental agency is the result of the salary, other compensation, fringe benefits, or benefits provided by the local governing body or the separate governmental agency to the officer, employee, elected member, or member of his immediate family.

"State and local government officers and employees" shall not include members of the General Assembly.

"State filer" means those officers and employees required to file a disclosure statement of their personal interests pursuant to subsection A or B of § 2.2-3114.

"Transaction" means any matter considered by any governmental or advisory agency, whether in a committee, subcommittee, or other entity of that agency or before the agency itself, on which official action is taken or contemplated.

**§ 2.2-3103.1. Certain gifts prohibited.**

*A. No officer or employee of a state or local governmental or advisory agency or candidate required to file the disclosure form prescribed in § 2.2-3117 shall solicit, accept, or receive within any calendar year any single gift with a value in excess of \$250 from any lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4. The provisions of this section apply to gifts reportable on Schedule E-2 of the disclosure form prescribed in § 2.2-3117. The provisions of this section do not apply to items reportable on Schedule D or E-1 of the disclosure form prescribed in § 2.2-3117.*

*B. The \$250 limitation imposed in accordance with this section shall be adjusted by the Virginia Conflict of Interest and Ethics Advisory Council every five years, as of January 1 of that year, in an amount equal to the annual increases for that five-year period in the United States Average Consumer Price Index for all items, all urban consumers (CPI-U), as published by the Bureau of Labor Statistics of the U.S. Department of Labor.*

**§ 2.2-3104. Prohibited conduct for certain officers and employees of state government.**

For one year after the termination of public employment or service, no state officer or employee shall, before the agency of which he was an officer or employee, represent a client or act in a representative capacity on behalf of any person or group, for compensation, on matters related to legislation, executive orders, or regulations promulgated by the agency of which he was an officer or employee. This prohibition shall be in addition to the prohibitions contained in § 2.2-3103.

For the purposes of this section, "state officer or employee" shall mean (i) the Governor, Lieutenant Governor, Attorney General, and officers appointed by the Governor, whether confirmation by the General Assembly or by either house thereof is required or not, who are regularly employed on a full-time salaried basis; those officers and employees of executive branch agencies who report directly to the agency head; and those at the level immediately below those who report directly to the agency head and are at a payband 6 or higher and (ii) the officers and professional employees of the legislative branch designated by the joint rules committee of the General Assembly. For the purposes of this section, the General Assembly and the legislative branch agencies shall be deemed one agency.

Any person subject to the provisions of this section may apply to the *Council* or Attorney General, as provided in § 2.2-3121 or 2.2-3126, for an advisory opinion as to the application of the restriction imposed by this section on any post-public employment position or opportunity.

**§ 2.2-3114. Disclosure by state officers and employees.**

A. The Governor, Lieutenant Governor, Attorney General, Justices of the Supreme Court, judges of the Court of Appeals, judges of any circuit court, judges and substitute judges of any district court, members of the State Corporation Commission, members of the Virginia Workers' Compensation Commission, members of the Commonwealth Transportation Board, members of the Board of Trustees of the Virginia Retirement System, and members of the State Lottery Board and other persons occupying such offices or positions of trust or employment in state government, including members of the governing bodies of authorities, as may be designated by the Governor or, in the case of officers or employees of the legislative branch, by the Joint Rules Committee of the General Assembly, shall file *with the Council*, as a condition to assuming office or employment, a disclosure statement of their personal interests and such other information as is specified on the form set forth in § 2.2-3117 and thereafter shall file such a statement ~~annually on or before January 15~~ *semiannually by June 1 for the preceding six-month period complete through the last day of April and by December 1 for the preceding six-month period complete through the last day of October.* When the filing deadline falls on a Saturday, Sunday, or legal holiday, the disclosure statement shall be filed on the next day that is not a Saturday, Sunday, or legal holiday.

B. Nonsalaried citizen members of all policy and supervisory boards, commissions and councils in the executive branch of state government, other than the Commonwealth Transportation Board, members of the Board of Trustees of the Virginia Retirement System, and the State Lottery Board, shall file *with the Council*, as a condition to assuming office, a disclosure form of their personal interests and such other information as is specified on the form set forth in § 2.2-3118 and thereafter shall file such form annually on or before January 15. When the filing deadline falls on a Saturday, Sunday, or legal holiday, the disclosure statement shall be filed on the next day that is not a Saturday, Sunday, or legal holiday. Nonsalaried citizen members of other boards, commissions and councils, including advisory boards and authorities, may be required to file a disclosure form if so designated by the Governor, in which case the form shall be that set forth in § 2.2-3118.

C. The disclosure forms required by subsections A and B shall be provided by the ~~Secretary of the Commonwealth Council~~ to each officer and employee so designated, including officers appointed by legislative authorities, ~~not later than November 30 of each year~~ *at least 30 days prior to the filing deadline.* Disclosure forms shall be filed and maintained as public records for five years in the ~~Office~~ *office* of the ~~Secretary of the Commonwealth Council~~.

D. Candidates for the offices of Governor, Lieutenant Governor or Attorney General shall file a disclosure statement of their personal interests as required by § 24.2-502.

E. Any officer or employee of state government who has a personal interest in any transaction before the governmental or advisory agency of which he is an officer or employee and who is disqualified from participating in that transaction pursuant to subdivision A 1 of § 2.2-3112, or otherwise elects to disqualify himself, shall forthwith make disclosure of the existence of his interest, including the full name and address of the business and the address or parcel number for the real estate if the interest involves a business or real estate, and his disclosure shall also be reflected in the public records of the agency for five years in the office of the administrative head of the officer's or employee's governmental agency or advisory agency or, if the agency has a clerk, in the clerk's office.

F. An officer or employee of state government who is required to declare his interest pursuant to subdivision A 2 of § 2.2-3112, shall declare his interest by stating (i) the transaction involved, (ii) the nature of the officer's or employee's personal interest affected by the transaction, (iii) that he is a member of a business, profession, occupation, or group the members of which are affected by the transaction, and (iv) that he is able to participate in the transaction fairly, objectively, and in the public interest. The officer or employee shall either make his declaration orally to be recorded in written minutes for his agency or file a signed written declaration with the clerk or administrative head of his governmental or advisory agency, as appropriate, who shall, in either case, retain and make available for public inspection such declaration for a period of five years from the date of recording or receipt. If reasonable time is not available to comply with the provisions of this subsection prior to participation in the transaction, the officer or employee shall prepare and file the required declaration by the end of the next business day.

G. An officer or employee of state government who is required to declare his interest pursuant to subdivision A 3 of § 2.2-3112, shall declare his interest by stating (i) the transaction involved, (ii) that a party to the transaction is a client of his firm, (iii) that he does not personally represent or provide services to the client, and (iv) that he is able to participate in the transaction fairly, objectively, and in the public interest. The officer or employee shall either make his declaration orally to be recorded in written minutes for his agency or file a signed written declaration with the clerk or administrative head of his governmental or advisory agency, as appropriate, who shall, in either case, retain and make available for public inspection such declaration for a period of five years from the date of recording or receipt. If reasonable time is not available to comply with the provisions of this subsection prior to

participation in the transaction, the officer or employee shall prepare and file the required declaration by the end of the next business day.

**§ 2.2-3115. Disclosure by local government officers and employees.**

A. The members of every governing body and school board of each county and city and of towns with populations in excess of 3,500 shall file *with the Council*, as a condition to assuming office or employment, a disclosure statement of their personal interests and other information as is specified on the form set forth in § 2.2-3117 and thereafter shall file such a statement ~~annually on or before January 15~~ *semiannually by June 1 for the preceding six-month period complete through the last day of April and by December 1 for the preceding six-month period complete through the last day of October.*

The members of the governing body of any authority established in any county or city, or part or combination thereof, and having the power to issue bonds or expend funds in excess of \$10,000 in any fiscal year, shall file *with the Virginia Conflict of Interest and Ethics Advisory Council*, as a condition to assuming office, a disclosure statement of their personal interests and other information as is specified on the form set forth in § 2.2-3118 and thereafter shall file such a statement annually on or before January 15, unless the governing body of the jurisdiction that appoints the members requires that the members file the form set forth in § 2.2-3117 *semiannually by June 1 for the preceding six-month period complete through the last day of April and by December 1 for the preceding six-month period complete through the last day of October.*

Persons occupying such positions of trust appointed by governing bodies and persons occupying such positions of employment with governing bodies as may be designated to file by ordinance of the governing body shall file *with the Virginia Conflict of Interest and Ethics Advisory Council*, as a condition to assuming office or employment, a disclosure statement of their personal interests and other information as is specified on the form set forth in § 2.2-3117 and thereafter shall file such a statement ~~annually on or before January 15~~ *semiannually by June 1 for the preceding six-month period complete through the last day of April and by December 1 for the preceding six-month period complete through the last day of October.*

Persons occupying such positions of trust appointed by school boards and persons occupying such positions of employment with school boards as may be designated to file by an adopted policy of the school board shall file *with the Virginia Conflict of Interest and Ethics Advisory Council*, as a condition to assuming office or employment, a disclosure statement of their personal interests and other information as is specified on the form set forth in § 2.2-3117 and thereafter shall file such a statement ~~annually on or before January 15~~ *semiannually by June 1 for the preceding six-month period complete through the last day of April and by December 1 for the preceding six-month period complete through the last day of October.*

B. Nonsalaried citizen members of local boards, commissions and councils as may be designated by the governing body shall file *with the Virginia Conflict of Interest and Ethics Advisory Council*, as a condition to assuming office, a disclosure form of their personal interests and such other information as is specified on the form set forth in § 2.2-3118 and thereafter shall file such form annually on or before January 15.

C. No person shall be mandated to file any disclosure not otherwise required by this article.

D. The disclosure forms required by subsections A and B shall be provided by the ~~Secretary of the Commonwealth~~ *Virginia Conflict of Interest and Ethics Advisory Council* to the clerks of the governing bodies and school boards ~~not later than November 30 of each year at least 30 days prior to the filing deadline~~, and the clerks of the governing body and school board shall distribute the forms to designated individuals ~~no later than December 10 of each year at least 20 days prior to the filing deadline~~. Forms shall be filed and maintained as public records for five years in the office of the ~~clerk of the respective governing body or school board~~ *Virginia Conflict of Interest and Ethics Advisory Council*. Forms filed by members of governing bodies of authorities shall be filed and maintained as public records for five years in the office of the ~~clerk of the governing body of the county or city~~ *Virginia Conflict of Interest and Ethics Advisory Council*.

E. Candidates for membership in the governing body or school board of any county, city or town with a population of more than 3,500 persons shall file a disclosure statement of their personal interests as required by § 24.2-502.

F. Any officer or employee of local government who has a personal interest in any transaction before the governmental or advisory agency of which he is an officer or employee and who is disqualified from participating in that transaction pursuant to subdivision A 1 of § 2.2-3112 or otherwise elects to disqualify himself, shall forthwith make disclosure of the existence of his interest, including the full name and address of the business and the address or parcel number for the real estate if the interest involves a business or real estate, and his disclosure shall be reflected in the public records of the agency for five years in the office of the administrative head of the officer's or employee's governmental or advisory agency.

659 G. In addition to any disclosure required by subsections A and B, in each county and city and in  
 660 towns with populations in excess of 3,500, members of planning commissions, boards of zoning appeals,  
 661 real estate assessors, and all county, city and town managers or executive officers shall make annual  
 662 disclosures of all their interests in real estate located in the county, city or town in which they are  
 663 elected, appointed, or employed. Such disclosure shall include any business in which such persons own  
 664 an interest, or from which income is received, if the primary purpose of the business is to own, develop  
 665 or derive compensation through the sale, exchange or development of real estate in the county, city or  
 666 town. Such disclosure shall be filed as a condition to assuming office or employment, and thereafter  
 667 shall be filed annually with the ~~clerk of the governing body of such county, city or town~~ *Virginia*  
 668 *Conflict of Interest and Ethics Advisory Council* on or before January 15. Such disclosures shall be filed  
 669 and maintained as public records for five years. Forms for the filing of such reports shall be prepared  
 670 and distributed by the ~~Secretary of the Commonwealth~~ *Virginia Conflict of Interest and Ethics Advisory*  
 671 *Council* to the clerk of each governing body.

672 H. An officer or employee of local government who is required to declare his interest pursuant to  
 673 subdivision A 2 of § 2.2-3112 shall declare his interest by stating (i) the transaction involved, (ii) the  
 674 nature of the officer's or employee's personal interest affected by the transaction, (iii) that he is a  
 675 member of a business, profession, occupation, or group the members of which are affected by the  
 676 transaction, and (iv) that he is able to participate in the transaction fairly, objectively, and in the public  
 677 interest. The officer or employee shall either make his declaration orally to be recorded in written  
 678 minutes of his agency or file a signed written declaration with the clerk or administrative head of his  
 679 governmental or advisory agency, as appropriate, who shall, in either case, retain and make available for  
 680 public inspection such declaration for a period of five years from the date of recording or receipt. If  
 681 reasonable time is not available to comply with the provisions of this subsection prior to participation in  
 682 the transaction, the officer or employee shall prepare and file the required declaration by the end of the  
 683 next business day. The officer or employee shall also orally disclose the existence of the interest during  
 684 each meeting of the governmental or advisory agency at which the transaction is discussed and such  
 685 disclosure shall be recorded in the minutes of the meeting.

686 I. An officer or employee of local government who is required to declare his interest pursuant to  
 687 subdivision A 3 of § 2.2-3112, shall declare his interest by stating (i) the transaction involved, (ii) that a  
 688 party to the transaction is a client of his firm, (iii) that he does not personally represent or provide  
 689 services to the client, and (iv) that he is able to participate in the transaction fairly, objectively, and in  
 690 the public interest. The officer or employee shall either make his declaration orally to be recorded in  
 691 written minutes for his agency or file a signed written declaration with the clerk or administrative head  
 692 of his governmental or advisory agency, as appropriate, who shall, in either case, retain and make  
 693 available for public inspection such declaration for a period of five years from the date of recording or  
 694 receipt. If reasonable time is not available to comply with the provisions of this subsection prior to  
 695 participation in the transaction, the officer or employee shall prepare and file the required declaration by  
 696 the end of the next business day.

697 **§ 2.2-3117. Disclosure form.**

698 The disclosure form to be used for filings required by subsections A and D of § 2.2-3114 and  
 699 subsections A and E of § 2.2-3115 shall be substantially as follows:

700 STATEMENT OF ECONOMIC INTERESTS.

701 Name .....

702 Office or position held or sought .....

703 Address .....

704 Names of members of immediate family .....

705 DEFINITIONS AND EXPLANATORY MATERIAL.

706 "Business" means a corporation, partnership, sole proprietorship, firm, enterprise, franchise,  
 707 association, trust or foundation, or any other individual or entity carrying on a business or profession,  
 708 whether or not for profit.

709 "Close financial association" means an association in which the person filing shares significant  
 710 financial involvement with an individual and the filer would reasonably be expected to be aware of the  
 711 individual's business activities and would have access to the necessary records either directly or through  
 712 the individual. "Close financial association" does not mean an association based on (i) the receipt of  
 713 retirement benefits or deferred compensation from a business by which the person filing this statement is  
 714 no longer employed, or (ii) the receipt of compensation for work performed by the person filing as an  
 715 independent contractor of a business that represents an entity before any state governmental agency  
 716 when the person filing has had no communications with the state governmental agency.

717 "Contingent liability" means a liability that is not presently fixed or determined, but may become  
 718 fixed or determined in the future with the occurrence of some certain event.

719 "Dependent" means any person, whether or not related by blood or marriage, who receives from the

officer or employee, or provides to the officer or employee, more than one-half of his financial support.

"Gift" means any gratuity, favor, discount, entertainment, hospitality, loan, forbearance, or other item having monetary value. It includes services as well as gifts of transportation, local travel, lodgings and meals, whether provided in-kind, by purchase of a ticket, payment in advance or reimbursement after the expense has been incurred. "Gift" shall not include any offer of a ticket or other admission or pass unless the ticket, admission, or pass is used. "Gift" shall not include honorary degrees and presents from relatives. "Relative" means the donee's spouse, child, uncle, aunt, niece, or nephew; a person to whom the donee is engaged to be married; the donee's or his spouse's parent, grandparent, grandchild, brother, or sister; or the donee's brother's or sister's spouse tangible or intangible gift. A "tangible gift" means a physical item, object, currency, or other negotiable instrument of value that upon the happening of a certain event or expiration of a given date retains its form or value. An "intangible gift" means a physical item or object of value that upon the happening of a certain event or expiration of a given date loses its form or value. "Intangible gifts" include, but are not limited to, entertainment, food, and tickets or other access to social or recreational events. A "gift" does not include merit or need-based scholarships.

"Immediate family" means (i) a spouse and (ii) any other person child residing in the same household as the officer or employee, who is a dependent of the officer or employee or of whom the officer or employee is a dependent.

TRUST. If you or your immediate family, separately or together, are the only beneficiaries of a trust, treat the trust's assets as if you own them directly. If you or your immediate family has a proportional interest in a trust, treat that proportion of the trust's assets as if you own them directly. For example, if you and your immediate family have a one-third interest in a trust, complete your Statement as if you own one-third of each of the trust's assets. If you or a member of your immediate family created a trust and can revoke it without the beneficiaries' consent, treat its assets as if you own them directly.

REPORT TO THE BEST OF INFORMATION AND BELIEF. Information required on this Statement must be provided on the basis of the best knowledge, information and belief of the individual filing the Statement as of the date of this report unless otherwise stated.

COMPLETE ITEMS 1 THROUGH 10. REFER TO SCHEDULES ONLY IF DIRECTED.

You may attach additional explanatory information.

1. Offices and Directorships.

Are you or a member of your immediate family a paid officer or paid director of a business?

EITHER check NO / / OR check YES / / and complete Schedule A.

2. Personal Liabilities.

Do you or a member of your immediate family owe more than ~~\$10,000~~ \$5,000 to any one creditor including contingent liabilities? (Exclude debts to any government and loans secured by recorded liens on property at least equal in value to the loan.)

EITHER check NO / / OR check YES / / and complete Schedule B.

3. Securities.

Do you or a member of your immediate family, directly or indirectly, separately or together, own securities valued in excess of ~~\$10,000~~ \$5,000 invested in one business? Account for mutual funds, limited partnerships and trusts.

EITHER check NO / / OR check YES / / and complete Schedule C.

4. Payments for Talks, Meetings, and Publications.

During the past ~~12~~ six months did you receive lodging, transportation, money, or anything else of value with a combined value exceeding \$200 for a single talk, meeting, or published work in your capacity as an officer or employee of your agency?

EITHER check NO / / OR check YES / / and complete Schedule D.

~~5.~~ 5A. Entertainment and Intangible Gifts.

During the past ~~12~~ six months did a business, government, or individual other than a relative or personal friend (i) furnish you or a member of your immediate family with any gift or entertainment at a single event, or intangible gift and the value received by you exceeded \$50 in value or (ii) furnish you with gifts or such entertainment or intangible gifts in any combination and the total value received by you exceeded \$100 in total value; and for which you or the member of your immediate family neither paid nor rendered services in exchange? Account for entertainment events only if the average value per person attending the event exceeded \$50 in value. Account for all business entertainment (except if related to your the private profession or occupation of you or the member of your immediate family who received such business entertainment) even if unrelated to your official duties. For the purposes of this Item, "personal friend" does not include any lobbyist, any lobbyist's principal, or any business, government, or individual that is transacting or seeking to transact business with the Commonwealth or its agencies, departments, or political subdivisions within 12 months from the date of the gift that the filer knows or has reason to know is a lobbyist, lobbyist's principal, or business, government, or

individual that is transacting or seeking to transact business with the Commonwealth or its agencies, departments, or political subdivisions within 12 months from the date of the gift.

EITHER check NO / / OR check YES / / and complete Schedule E-1.

5B. Tangible Gifts.

During the past six months did a business, government, or individual other than a relative or personal friend (i) furnish you or a member of your immediate family with any tangible gift and the value received exceeded \$50 or (ii) furnish you or a member of your immediate family with such tangible gifts in any combination and the total value received exceeded \$100, and for which you or the member of your immediate family neither paid nor rendered services in exchange? For the purposes of this Item, "personal friend" does not include any lobbyist, any lobbyist's principal, or any business, government, or individual that is transacting or seeking to transact business with the Commonwealth or its agencies, departments, or political subdivisions within 12 months from the date of the gift that the filer knows or has reason to know is a lobbyist, lobbyist's principal, or business, government, or individual that is transacting or seeking to transact business with the Commonwealth or its agencies, departments, or political subdivisions within 12 months from the date of the gift.

EITHER check NO / / OR check YES / / and complete Schedule E-2.

6. Salary and Wages.

List each employer that pays you or a member of your immediate family salary or wages in excess of ~~\$10,000~~ \$5,000 annually. (Exclude state or local government or advisory agencies.)

If no reportable salary or wages, check here / /.

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7. Business Interests.

Do you or a member of your immediate family, separately or together, operate your own business, or own or control an interest in excess of ~~\$10,000~~ \$5,000 in a business?

EITHER check NO / / OR check YES / / and complete Schedule F.

8. Payments for Representation and Other Services.

8A. Did you represent, excluding activity defined as lobbying in § 2.2-419, any businesses before any state governmental agencies, excluding courts or judges, for which you received total compensation during the past ~~12~~ six months in excess of \$1,000, excluding compensation for other services to such businesses and representation consisting solely of the filing of mandatory papers and subsequent representation regarding the mandatory papers? (Officers and employees of local governmental and advisory agencies do NOT need to answer this question or complete Schedule G-1.)

EITHER check NO / / OR check YES / / and complete Schedule G-1.

8B. Subject to the same exceptions as in 8A, did persons with whom you have a close financial association (partners, associates or others) represent, excluding activity defined as lobbying in § 2.2-419, any businesses before any state governmental agency for which total compensation was received during the past ~~12~~ six months in excess of \$1,000? (Officers and employees of local governmental and advisory agencies do NOT need to answer this question or complete Schedule G-2.)

EITHER check NO / / OR check YES / / and complete Schedule G-2.

8C. Did you or persons with whom you have a close financial association furnish services to businesses operating in Virginia pursuant to an agreement between you and such businesses, or between persons with whom you have a close financial association and such businesses for which total compensation in excess of \$1,000 was received during the past ~~12~~ six months?

EITHER check NO / / OR check YES / / and complete Schedule G-3.

9. Real Estate.

9A. State Officers and Employees.

Do you or a member of your immediate family hold an interest, including a partnership interest, valued at ~~\$10,000~~ or more than \$5,000 in real property (other than your principal residence) for which you have not already listed the full address on Schedule F? Account for real estate held in trust.

EITHER check NO / / OR check YES / / and complete Schedule H-1.

9B. Local Officers and Employees.

Do you or a member of your immediate family hold an interest, including a partnership interest, or option, easement, or land contract, valued at ~~\$10,000~~ or more than \$5,000 in real property (other than your principal residence) for which you have not already listed the full address on Schedule F? Account for real estate held in trust.

EITHER check NO / / OR check YES / / and complete Schedule H-2.

10. Real Estate Contracts with Governmental Agencies.

Do you or a member of your immediate family hold an interest valued at more than ~~\$10,000~~ \$5,000 in real estate, including a corporate, partnership, or trust interest, option, easement, or land contract, which real estate is the subject of a contract, whether pending or completed within the past ~~12~~ six

months, with a governmental agency? If the real estate contract provides for the leasing of the property to a governmental agency, do you or a member of your immediate family hold an interest in the real estate valued at more than \$1,000? Account for all such contracts whether or not your interest is reported in Schedule F, H-1, or H-2. This requirement to disclose an interest in a lease does not apply to an interest derived through an ownership interest in a business unless the ownership interest exceeds three percent of the total equity of the business.

EITHER check NO / / OR check YES / / and complete Schedule I.

Statements of Economic Interests are open for public inspection.

AFFIRMATION BY ALL FILERS.

I swear or affirm that the foregoing information is full, true and correct to the best of my knowledge.

Signature .....

(Return only if needed to complete Statement.)

#### SCHEDULES

to

#### STATEMENT OF ECONOMIC INTERESTS.

NAME .....

#### SCHEDULE A - OFFICES AND DIRECTORSHIPS.

Identify each business of which you or a member of your immediate family is a paid officer or paid director.

Name of Business	Address of Business	Position Held and by Whom

RETURN TO ITEM 2

#### SCHEDULE B - PERSONAL LIABILITIES.

Report personal liability by checking each category. Report only debts in excess of ~~\$10,000~~ \$5,000. Do not report debts to any government. Do not report loans secured by recorded liens on property at least equal in value to the loan.

Report contingent liabilities below and indicate which debts are contingent.

1. My personal debts are as follows:

Check appropriate categories	Check one	
	<del>\$10,001</del> \$5,001 to \$50,000	More than \$50,000
Banks		
Savings institutions		
Other loan or finance companies		
Insurance companies		
Stock, commodity or other brokerage companies		
Other businesses:		
(State principal business activity for each creditor and its name.)		
Individual creditors:		
(State principal business or occupation of each creditor and its name.)		

2. The personal debts of the members of my immediate family are as follows:

ENGROSSED

SB649ES1

901			
902			Check one
903	Check	<del>\$10,001</del>	
904	appropriate	\$5,001 to	More than
905	categories	\$50,000	\$50,000
906	Banks	_____	_____
907	Savings institutions	_____	_____
908	Other loan or finance companies	_____	_____
909	Insurance companies	_____	_____
910	Stock, commodity or other brokerage companies	_____	_____
911	Other businesses:		
912	(State principal business activity for each		
913	creditor <i>and its name.</i> )	_____	_____
914		_____	_____
915		_____	_____
916	Individual creditors:		
917	(State principal business or occupation of		
918	each creditor <i>and its name.</i> )	_____	_____
919		_____	_____
920		_____	_____
921		_____	_____

RETURN TO ITEM 3

## SCHEDULE C - SECURITIES.

"Securities" INCLUDES stocks, bonds, mutual funds, limited partnerships, and commodity futures contracts. "Securities" EXCLUDES certificates of deposit, money market funds, annuity contracts, and insurance policies.

Identify each business or Virginia governmental entity in which you or a member of your immediate family, directly or indirectly, separately or together, own securities valued in excess of ~~\$10,000~~ \$5,000. Name each entity and type of security individually.

Do not list U.S. Bonds or other government securities not issued by the Commonwealth of Virginia or its authorities, agencies, or local governments. Do not list organizations that do not do business in this Commonwealth, but most major businesses conduct business in Virginia. Account for securities held in trust.

If no reportable securities, check here / /.

936					
937					
938				Check one	
939			<del>\$10,001</del>		
940		Type of Security	\$5,001	\$50,001	More
941	<del>Type of</del>	(stocks, bonds, mutual	to	to	than
942	Name of Issuer	<del>Entity</del> funds, etc.)	\$50,000	\$250,000	\$250,000
943	_____	_____	_____	_____	_____
944	_____	_____	_____	_____	_____
945	_____	_____	_____	_____	_____
946	_____	_____	_____	_____	_____
947					

RETURN TO ITEM 4

## SCHEDULE D - PAYMENTS FOR TALKS, MEETINGS, AND PUBLICATIONS.

List each source from which you received during the past ~~12~~ six months lodging, transportation, money, or any other thing of value (~~excluding meals or drinks coincident with a meeting~~) with combined value exceeding \$200 for your presentation of a single talk, participation in one meeting, or publication of a work in your capacity as an officer or employee of your agency.

List payments or reimbursements by an advisory or governmental agency only for meetings or travel outside the Commonwealth.

List a payment even if you donated it to charity.

Do not list information about a payment if you returned it within 60 days or if you received it from an employer already listed under Item 6 or from a source of income listed on Schedule F.



If no payment must be listed, check here / /.

Payer	Approximate Value	Circumstances	Type of payment (e.g. honoraria, travel reimburse- ment, etc.)

RETURN TO ITEM-5 5A

#### SCHEDULE E E-1 - ENTERTAINMENT AND INTANGIBLE GIFTS.

List each business, governmental entity, or individual that, during the past 12 *six* months, (i) furnished you *or a member of your immediate family* with any gift *or* entertainment at a single event, *or* intangible gift and the value received *by you* exceeded \$50, *in value* or (ii) furnished you *or a member of your immediate family* with gifts *or* such entertainment *or* gifts in any combination and the total value received *by you* exceeded \$100 *in total value*; and for which you *or the member of your immediate family* neither paid nor rendered services in exchange. List each such gift or event. Do not list entertainment events unless the average value per person attending the event exceeded \$50 *in value*. Do not list business entertainment related to *your* the private profession or occupation of you *or the member of your immediate family who received such business entertainment*. Do not list gifts or other things of value given by a relative or personal friend for reasons clearly unrelated to your public position. Do not list campaign contributions publicly reported as required by Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2 of the Code of Virginia. [ *For the purposes of this Schedule, "personal friend" does not include any lobbyist, any lobbyist's principal, or any business, government, or individual that is transacting or seeking to transact business with the Commonwealth or its agencies, departments, or political subdivisions within 12 months from the date of the gift that the filer knows or has reason to know is a lobbyist, lobbyist's principal, or business, government, or individual that is transacting or seeking to transact business with the Commonwealth or its agencies, departments, or political subdivisions within 12 months from the date of the gift. For the purposes of this Schedule, "personal friend" does not include any lobbyist, any lobbyist's principal, or any business, government, or individual that is presently transacting or seeking to transact business with the Commonwealth, its agencies or its political subdivisions within twelve (12) months from the date of the gift and the recipient knows or has sufficient reason to know at the time of the disclosure, about that real or potential business.* ]

Name of Recipient	Name of Business, Organization, or Individual	City or County and State	Exact Gift or Event	Approximate Value

RETURN TO ITEM-6 5B

#### SCHEDULE E-2 - TANGIBLE GIFTS.

List each business, governmental entity, or individual that, during the past six months, (i) furnished you *or a member of your immediate family* with any tangible gift and the value received exceeded \$50 or (ii) furnished you *or a member of your immediate family* with such gifts in any combination and the total value received exceeded \$100, and for which you *or the member of your immediate family* neither paid nor rendered services in exchange. List each such gift. Do not list gifts given by a relative or personal friend for reasons clearly unrelated to your public position. [ *For the purposes of this Schedule, "personal friend" does not include any lobbyist, any lobbyist's principal, or any business, government, or individual that is transacting or seeking to transact business with the Commonwealth or its agencies, departments, or political subdivisions within 12 months from the date of the gift that the filer knows or has reason to know is a lobbyist, lobbyist's principal, or business, government, or individual that is transacting or seeking to transact business with the Commonwealth or its agencies,*

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~~departments, or political subdivisions within 12 months from the date of the gift. For the purposes of this Schedule, "personal friend" does not include any lobbyist, any lobbyist's principal, or any business, government, or individual that is presently transacting or seeking to transact business with the Commonwealth, its agencies or its political subdivisions within twelve (12) months from the date of the gift and the recipient knows, or has sufficient reason to know at the time of the disclosure, about that real or potential business. ]~~

1024					
1025					
1026		<i>Name of Business,</i>	<i>City or</i>	<i>Exact</i>	
1027	<i>Name of</i>	<i>Organization, or</i>	<i>County</i>	<i>Gift or</i>	<i>Approximate</i>
1028	<i>Recipient</i>	<i>Individual</i>	<i>and State</i>	<i>Event</i>	<i>Value</i>
1029					
1030					
1031					
1032					
1033					

1034 RETURN TO ITEM 6

**1035** SCHEDULE F - BUSINESS INTERESTS.

**1036** Complete this Schedule for each self-owned or family-owned business (including rental property, a  
**1037** farm, or consulting work), partnership, or corporation in which you or a member of your immediate  
**1038** family, separately or together, own an interest having a value in excess of \$10,000 \$5,000.

**1039** If the enterprise is owned or operated under a trade, partnership, or corporate name, list that name;  
**1040** otherwise, merely explain the nature of the enterprise. If rental property is owned or operated under a  
**1041** trade, partnership, or corporate name, list the name only; otherwise, give the address of each property.  
**1042** Account for business interests held in trust.

[illegible]

1055 RETURN TO ITEM 8

**1056** SCHEDULE G-1 - PAYMENTS FOR REPRESENTATION BY YOU.

**1057** List the businesses you represented, excluding activity defined as lobbying in § 2.2-419, before any  
**1058** state governmental agency, excluding any court or judge, for which you received total compensation  
**1059** during the past ~~12~~ *six* months in excess of \$1,000, excluding compensation for other services to such  
**1060** businesses and representation consisting solely of the filing of mandatory papers and subsequent  
**1061** representation regarding the mandatory papers filed by you.

1062 Identify each business, the nature of the representation and the amount received by dollar category  
1063 from each such business. You may state the type, rather than name, of the business if you are required  
1064 by law not to reveal the name of the business represented by you.

**1065** Only STATE officers and employees should complete this Schedule.

[illegible]

Amount Received:\_\_\_\_\_.

Only STATE officers and employees should complete this Schedule.


Identify opposite each category of businesses listed below (i) the type of business, (ii) the type of service rendered and (iii) the value by dollar category of the compensation received for all businesses falling within each category.

Electric utilities							
Gas utilities							
Telephone utilities							
Water utilities							
Cable television companies							
Interstate transportation companies							
Intrastate transportation companies							
Oil or gas retail companies							
Banks							
Savings institutions							

1135	Loan or finance						
1136	companies						
1137	Manufacturing						
1138	companies (state						
1139	type of product,						
1140	e.g., textile,						
1141	furniture, etc.)						
1142	Mining companies						
1143	Life insurance						
1144	companies						
1145	Casualty insurance						
1146	companies						
1147	Other insurance						
1148	companies						
1149	Retail companies						
1150	Beer, wine or liquor						
1151	companies or						
1152	distributors						
1153	Trade associations						
1154	Professional						
1155	associations						
1156	Associations of						
1157	public employees						
1158	or officials						
1159	Counties, cities						
1160	or towns						
1161	Labor organizations						
1162	Other						

RETURN TO ITEM 9

**SCHEDULE H-1 - REAL ESTATE - STATE OFFICERS AND EMPLOYEES.**

List real estate other than your principal residence in which you or a member of your immediate family holds an interest, including a partnership interest, option, easement, or land contract, valued at \$40,000 or more *than* \$5,000. Each parcel shall be listed individually.

1170			
1171		Describe the type of real	
1172	List each location	estate you own in each	If the real estate is
1173	(state, and county	location (business, recre-	owned or recorded in
1174	or city) where you	ational, apartment, com-	a name other than your
1175	own real estate.	mercial, open land, etc.).	own, list that name.
1176			
1177			
1178			
1179			
1180			

**SCHEDULE H-2 - REAL ESTATE - LOCAL OFFICERS AND EMPLOYEES.**

List real estate other than your principal residence in which you or a member of your immediate family holds an interest, including a partnership interest or option, easement, or land contract, valued at \$40,000 or more *than* \$5,000. Each parcel shall be listed individually. Also list the names of any co-owners of such property, if applicable.

1187	
1188	
1189	Describe the type
1190	of real estate
1191	you own in

1192		each location	If the real estate	
1193	List each location (business,		is owned or rec-	
1194	(state, and county recreational,		orded in a name	
1195	or city) where apartment, com-		other than your	List the names
1196	you own real mercial, open		own, list that	of any co-owners,
1197	estate. land, etc.).		name.	if applicable.
1198	_____	_____	_____	_____
1199	_____	_____	_____	_____
1200	_____	_____	_____	_____
1201	_____	_____	_____	_____
1202	_____	_____	_____	_____

#### 1203 SCHEDULE I - REAL ESTATE CONTRACTS WITH GOVERNMENTAL AGENCIES.

1204 List all contracts, whether pending or completed within the past ~~42~~ *six* months, with a governmental  
 1205 agency for the sale or exchange of real estate in which you or a member of your immediate family  
 1206 holds an interest, including a corporate, partnership or trust interest, option, easement, or land contract,  
 1207 valued at *more than* \$10,000 ~~or more~~. List all contracts with a governmental agency for the lease of real  
 1208 estate in which you or a member of your immediate family holds such an interest valued at *more than*  
 1209 \$1,000 ~~or more~~. This requirement to disclose an interest in a lease does not apply to an interest derived  
 1210 through an ownership interest in a business unless the ownership interest exceeds three percent of the  
 1211 total equity of the business.

1212 State officers and employees report contracts with state agencies.

1213 Local officers and employees report contracts with local agencies.

1214			
1215			
1216			
1217	List your real estate		
1218	interest and the		
1219	person or entity,		
1220	including the type		
1221	of entity, which		
1222	is party to		
1223	the contract.		State the annual
1224	Describe any		income from the
1225	management role and	List each governmental	contract, and the
1226	the percentage	agency which is a	amount, if any, of
1227	ownership	party to the contract	income you or any
1228	interest you or your	and indicate the	immediate family
1229	immediate family	county or city where	member derives
1230	member has in the real	the real estate	annually from the
1231	estate or entity.	is located.	contract.
1232	_____	_____	_____
1233	_____	_____	_____
1234	_____	_____	_____
1235	_____	_____	_____
1236	_____	_____	_____

#### 1237 § 2.2-3118.1. Special provisions for individuals serving in or seeking multiple positions or 1238 offices; reappointees.

1239 A. The filing of a single current statement of economic interests by a state officer or employee  
 1240 required to file the form prescribed in § 2.2-3117 shall suffice for the purposes of this chapter as filing  
 1241 for all state positions or offices held or sought by such individual during a single reporting period. The  
 1242 filing of a single current financial disclosure statement by a state officer or employee required to file the  
 1243 form prescribed in § 2.2-3118 shall suffice for the purposes of this chapter as filing for all state  
 1244 positions or offices held or sought by such individual and requiring the filing of the § 2.2-3118 form  
 1245 during a single reporting period.

1246 B. Any individual who has met the requirement for ~~annually~~ *periodically* filing a statement provided  
 1247 in § 2.2-3117 or 2.2-3118 shall not be required to file an additional statement upon such individual's  
 1248 reappointment to the same office or position for which he is required to file, provided such  
 1249

1250 reappointment occurs within *six months after filing a statement pursuant to § 2.2-3117 and within 12*  
1251 *months after the annual filing a statement pursuant to § 2.2-3118.*

1252 **§ 2.2-3121. Advisory opinions.**

1253 A. A state officer or employee shall not be prosecuted for a knowing violation of this chapter if the  
1254 alleged violation resulted from his good faith reliance on a written opinion of the Attorney General *or*  
1255 *the Virginia Conflict of Interest and Ethics Advisory Council* made in response to his written request for  
1256 such opinion and the opinion was made after a full disclosure of the facts.

1257 B. A local officer or employee shall not be prosecuted for a knowing violation of this chapter if the  
1258 alleged violation resulted from his good faith reliance on a written opinion of the attorney for the  
1259 Commonwealth *or the Council* made in response to his written request for such opinion and the opinion  
1260 was made after a full disclosure of the facts. The written opinion shall be a public record and shall be  
1261 released upon request.

1262 C. If any officer or employee serving at the local level of government is charged with a knowing  
1263 violation of this chapter, and the alleged violation resulted from his reliance upon a written opinion of  
1264 his city, county or town attorney *or the Council*, made after a full disclosure of the facts, that such  
1265 action was not in violation of this chapter, then the officer or employee shall have the right to introduce  
1266 a copy of the opinion at his trial as evidence that he did not knowingly violate this chapter.

1267 **§ 30-101. Definitions.**

1268 As used in this chapter, unless the context requires a different meaning:

1269 "Advisory agency" means any board, commission, committee or post which does not exercise any  
1270 sovereign power or duty, but is appointed by a governmental agency or officer or is created by law for  
1271 the purpose of making studies or recommendations, or advising or consulting with a governmental  
1272 agency.

1273 "Business" means a corporation, partnership, sole proprietorship, firm, enterprise, franchise,  
1274 association, trust or foundation, or any other individual or entity carrying on a business or profession,  
1275 whether or not for profit.

1276 "Contract" means any agreement to which a governmental agency is a party, or any agreement on  
1277 behalf of a governmental agency which involves the payment of money appropriated by the General  
1278 Assembly or a political subdivision, whether or not such agreement is executed in the name of the  
1279 Commonwealth of Virginia, or some political subdivision thereof. "Contract" includes a subcontract only  
1280 when the contract of which it is a part is with the legislator's own governmental agency.

1281 "*Council*" means the Virginia Conflict of Interest and Ethics Advisory Council established in  
1282 § 30-348.

1283 "Financial institution" means any bank, trust company, savings institution, industrial loan association,  
1284 consumer finance company, credit union, broker-dealer as defined in subsection A of § 13.1-501, or  
1285 investment company or advisor registered under the federal Investment Advisors Act or Investment  
1286 Company Act of 1940.

1287 "Gift" means ~~any gratuity, favor, discount, entertainment, hospitality, loan, forbearance, or other item~~  
1288 ~~having monetary value. It includes services as well as gifts of transportation, local travel, lodgings and~~  
1289 ~~meals, whether provided in-kind, by purchase of a ticket, payment in advance or reimbursement after the~~  
1290 ~~expense has been incurred. "Gift" shall not include any offer of a ticket or other admission or pass~~  
1291 ~~unless the ticket, admission, or pass is used. "Gift" shall not include honorary degrees and presents from~~  
1292 ~~relatives. For the purpose of this definition, "relative" means the donee's spouse, child, uncle, aunt,~~  
1293 ~~niece, or nephew; a person to whom the donee is engaged to be married; the donee's or his spouse's~~  
1294 ~~parent, grandparent, grandchild, brother, or sister; or the donee's brother's or sister's spouse both tangible~~  
1295 ~~and intangible gifts. A "tangible gift" means a physical item, object, currency, or other negotiable~~  
1296 ~~instrument of value that upon the happening of a certain event or expiration of a given date retains its~~  
1297 ~~form or value. An "intangible gift" means a physical item or object of value that upon the happening of~~  
1298 ~~a certain event or expiration of a given date loses its form or value. "Intangible gifts" include, but are~~  
1299 ~~not limited to, entertainment, food, and tickets or other access to social or recreational events. A "gift"~~  
1300 ~~does not include merit or need-based scholarships.~~

1301 "Governmental agency" means each component part of the legislative, executive or judicial branches  
1302 of state and local government, including each office, department, authority, post, commission,  
1303 committee, and each institution or board created by law to exercise some regulatory or sovereign power  
1304 or duty as distinguished from purely advisory powers or duties.

1305 "Immediate family" means (i) a spouse and (ii) any ~~other person~~ *child* residing in the same  
1306 household as the legislator, who is a dependent of the legislator ~~or of whom the legislator is a~~  
1307 ~~dependent.~~ "Dependent" means a son, daughter, father, mother, brother, sister or other person, whether  
1308 or not related by blood or marriage, if such person receives from the legislator, ~~or provides to the~~  
1309 ~~legislator,~~ more than one-half of his financial support.

1310 "Legislator" means a member of the General Assembly.

1311 "Personal interest" means a financial benefit or liability accruing to a legislator or to a member of his

immediate family. Such interest shall exist by reason of (i) ownership in a business if the ownership interest exceeds three percent of the total equity of the business; (ii) annual income that exceeds, or may reasonably be anticipated to exceed, ~~\$10,000~~ \$5,000 from ownership in real or personal property or a business; (iii) salary, other compensation, fringe benefits, or benefits from the use of property, or any combination thereof, paid or provided by a business that exceeds, or may reasonably be anticipated to exceed, ~~\$10,000~~ \$5,000 annually; (iv) ownership of real or personal property if the interest exceeds ~~\$10,000~~ \$5,000 in value and excluding ownership in a business, income, or salary, other compensation, fringe benefits or benefits from the use of property; or (v) personal liability incurred or assumed on behalf of a business if the liability exceeds three percent of the asset value of the business.

"Personal interest in a contract" means a personal interest which a legislator has in a contract with a governmental agency, whether due to his being a party to the contract or due to a personal interest in a business which is a party to the contract.

"Personal interest in a transaction" means a personal interest of a legislator in any matter considered by the General Assembly. Such personal interest exists when an officer or employee or a member of his immediate family has a personal interest in property or a business, or represents any individual or business and such property, business or represented individual or business (i) is the subject of the transaction or (ii) may realize a reasonably foreseeable direct or indirect benefit or detriment as a result of the action of the agency considering the transaction. A "personal interest in a transaction" exists only if the legislator or member of his immediate family or an individual or business represented by the legislator is affected in a way that is substantially different from the general public or from persons comprising a profession, occupation, trade, business or other comparable and generally recognizable class or group of which he or the individual or business he represents is a member.

"Transaction" means any matter considered by the General Assembly, whether in a committee, subcommittee, or other entity of the General Assembly or before the General Assembly itself, on which official action is taken or contemplated.

**[§ 30-103. Prohibited conduct.]**

No legislator shall:

1. Solicit or accept money or other thing of value for services performed within the scope of his official duties, except the compensation, expenses or other remuneration paid to him by the General Assembly. This prohibition shall not apply to the acceptance of special benefits which may be authorized by law;

2. Offer or accept any money or other thing of value for or in consideration of obtaining employment, appointment, or promotion of any person with any governmental or advisory agency;

3. Offer or accept any money or other thing of value for or in consideration of the use of his public position to obtain a contract for any person or business with any governmental or advisory agency;

4. Use for his own economic benefit or that of another party confidential information which he has acquired by reason of his public position and which is not available to the public;

5. Accept any money, loan, gift, favor, service, or business or professional opportunity that reasonably tends to influence him in the performance of his official duties. This subdivision shall not apply to any political contribution actually used for political campaign or constituent service purposes and reported as required by Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2;

6. Accept any business or professional opportunity when he knows that there is a reasonable likelihood that the opportunity is being afforded him to influence him in the performance of his official duties;

7. During the one year after the termination of his service as a legislator, represent a client or act in a representative capacity on behalf of any person or group, for compensation, on any matter before the General Assembly or any agency of the legislative branch of government. The prohibitions of this subdivision shall apply only to persons engaged in activities that would require registration as a lobbyist under § 2.2-422. Any person subject to the provisions of this subdivision may apply to the Attorney General, as provided in § 30-122, for an advisory opinion as to the application of the restriction imposed by this subdivision on any post-public employment position or opportunity;

8. Accept any honoraria for any appearance, speech, or article in which the legislator provides expertise or opinions related to the performance of his official duties. The term "honoraria" shall not include any payment for or reimbursement to such person for his actual travel, lodging, or subsistence expenses incurred in connection with such appearance, speech, or article or in the alternative a payment of money or anything of value not in excess of the per diem deduction allowable under § 162 of the Internal Revenue Code, as amended from time to time;

9. Accept appointment to serve on a body or board of any corporation, company or other legal entity, vested with the management of the corporation, company or entity, and on which two other members of the General Assembly already serve, which is operated for profit and regulated by the State Corporation Commission as (i) a financial institution, (ii) a mortgage lender or broker, (iii) any business

under Chapter 5 (§ 13.1-501 et seq.) of Title 13.1, (iv) any business under Title 38.2, or (v) any business under Title 56;

10. Accept a gift from a person who has interests that may be substantially affected by the performance of the legislator's official duties under circumstances where the timing and nature of the gift would cause a reasonable person to question the legislator's impartiality in the matter affecting the donor. Violations of this subdivision shall not be subject to criminal law penalties; ~~or~~

11. Accept gifts from sources on a basis so frequent as to raise an appearance of the use of his public office for private gain. Violations of this subdivision shall not be subject to criminal law penalties; ~~or~~

12. Accept compensation or reimbursement for expenses for attendance or services performed at a conference for which the conference agenda or materials are not readily available to the public.]

**§ 30-103.1. Certain gifts prohibited.**

A. No legislator or candidate for the General Assembly required to file the disclosure form prescribed in § 30-111 shall solicit, accept, or receive within any calendar year any single gift with a value in excess of \$250 from any lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4 of Title 2.2. The provisions of this section apply to gifts reportable on Schedule E-2 of the disclosure form prescribed in § 30-111. The provisions of this section do not apply to items reportable on Schedule D-1, D-2, or E-1 of the disclosure form prescribed in § 30-111.

B. The \$250 limitation imposed in accordance with this section shall be adjusted by the Virginia Conflict of Interest and Ethics Advisory Council every five years, as of January 1 of that year, in an amount equal to the annual increases for that five-year period in the United States Average Consumer Price Index for all items, all urban consumers (CPI-U), as published by the Bureau of Labor Statistics of the U.S. Department of Labor.

**§ 30-110. Disclosure.**

A. Every legislator and legislator-elect shall file, as a condition to assuming office, a disclosure statement of his personal interests and such other information as is specified on the form set forth in § 30-111 and thereafter shall file such a statement ~~annually on or before January 8~~ *semiannually by June 1 for the preceding six-month period complete through the last day of April and by December 1 for the preceding six-month period complete through the last day of October.* When the filing deadline falls on a Saturday, Sunday, or legal holiday, the disclosure statement shall be filed on the next day that is not a Saturday, Sunday, or legal holiday. Disclosure forms shall be provided by the ~~clerk of the appropriate house to each legislator and legislator-elect not later than November 30 of each year~~ *Virginia Conflict of Interest and Ethics Advisory Council at least 30 days prior to the filing deadline.* Members of the Senate shall file their disclosure forms with the Clerk of the Senate and members of the House of Delegates shall file their disclosure forms with the Clerk of the House of Delegates *Virginia Conflict of Interest and Ethics Advisory Council.* The disclosure forms of the members of the General Assembly shall be maintained as public records for five years in the office of the ~~clerk of the appropriate house~~ *Virginia Conflict of Interest and Ethics Advisory Council.*

B. Candidates for the General Assembly shall file a disclosure statement of their personal interests as required by §§ 24.2-500 through 24.2-503.

C. Any legislator who has a personal interest in any transaction pending before the General Assembly and who is disqualified from participating in that transaction pursuant to § 30-108 and the rules of his house shall disclose his interest in accordance with the applicable rule of his house.

**§ 30-111. Disclosure form.**

A. The disclosure form to be used for filings required by subsections A and B of § 30-110 shall be substantially as follows:

STATEMENT OF ECONOMIC INTERESTS.

Name .....

Office or position held or sought .....

Home address .....

Names of members of immediate family .....

**DEFINITIONS AND EXPLANATORY MATERIAL.**

"Business" means a corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, trust or foundation, or any other individual or entity carrying on a business or profession, whether or not for profit.

"Close financial association" means an association in which the filer shares significant financial involvement with an individual and the filer would reasonably be expected to be aware of the individual's business activities and would have access to the necessary records either directly or through the individual. "Close financial association" does not mean an association based on (i) the receipt of retirement benefits or deferred compensation from a business by which the legislator is no longer employed, or (ii) the receipt of compensation for work performed by the legislator as an independent



contractor of a business that represents an entity before any state governmental agency when the legislator has had no communications with the state governmental agency.

"Contingent liability" means a liability that is not presently fixed or determined, but may become fixed or determined in the future with the occurrence of some certain event.

"Dependent" means any person, whether or not related by blood or marriage, who receives from the legislator, or provides to the legislator, more than one-half of his financial support.

"Gift" means any gratuity, favor, discount, entertainment, hospitality, loan, forbearance, or other item having monetary value. It includes services as well as gifts of transportation, local travel, lodgings and meals, whether provided in-kind, by purchase of a ticket, payment in advance or reimbursement after the expense has been incurred. "Gift" shall not include any offer of a ticket or other admission or pass unless the ticket, admission, or pass is used. "Gift" shall not include honorary degrees and presents from relatives. "Relative" means the donee's spouse, child, uncle, aunt, niece, or nephew; a person to whom the donee is engaged to be married; the donee's or his spouse's parent, grandparent, grandchild, brother, or sister; or the donee's brother's or sister's spouse both tangible and intangible gifts. A "tangible gift" means a physical item, object, currency, or other negotiable instrument of value that upon the happening of a certain event or expiration of a given date retains its form or value. An "intangible gift" means a physical item or object of value that upon the happening of a certain event or expiration of a given date loses its form or value. "Intangible gifts" include, but are not limited to, entertainment, food, and tickets or other access to social or recreational events. A "gift" does not include merit or need-based scholarships.

"Immediate family" means (i) a spouse and (ii) any other person child residing in the same household as the legislator, who is a dependent of the legislator or of whom the legislator is a dependent.

"Lobbyist relationship" means (i) an engagement, agreement, or representation that relates to legal services, consulting services, or public relations services, whether gratuitous or for compensation, between a member or member-elect and any person who is, or has been within the prior calendar year, registered as a lobbyist with the Secretary of the Commonwealth Virginia Conflict of Interest and Ethics Advisory Council, or (ii) a greater than three percent ownership interest by a member or member-elect in a business that employs, or engages as an independent contractor, any person who is, or has been within the prior calendar year, registered as a lobbyist with the Secretary of the Commonwealth Council. The disclosure of a lobbyist relationship shall not (i) constitute a waiver of any attorney-client or other privilege, (ii) require a waiver of any attorney-client or other privilege for a third party, or (iii) be required where a member or member-elect is employed or engaged by a person and such person also employs or engages a person in a lobbyist relationship so long as the member or member-elect has no financial interest in the lobbyist relationship.

TRUST. If you or your immediate family, separately or together, are the only beneficiaries of a trust, treat the trust's assets as if you own them directly. If you or your immediate family has a proportional interest in a trust, treat that proportion of the trust's assets as if you own them directly. For example, if you and your immediate family have a one-third interest in a trust, complete your Statement as if you own one-third of each of the trust's assets. If you or a member of your immediate family created a trust and can revoke it without the beneficiaries' consent, treat its assets as if you own them directly.

REPORT TO THE BEST OF INFORMATION AND BELIEF. Information required on this Statement must be provided on the basis of the best knowledge, information and belief of the individual filing the Statement as of the date of this report unless otherwise stated.

COMPLETE ITEMS 1 THROUGH 11. REFER TO SCHEDULES ONLY IF DIRECTED.

You may attach additional explanatory information.

1. Offices and Directorships.

Are you or a member of your immediate family a paid officer or paid director of a business?

EITHER check NO / / OR check YES / / and complete Schedule A.

2. Personal Liabilities.

Do you or a member of your immediate family owe more than \$10,000 \$5,000 to any one creditor including contingent liabilities? (Exclude debts to any government and loans secured by recorded liens on property at least equal in value to the loan.)

EITHER check NO / / OR check YES / / and complete Schedule B.

3. Securities.

Do you or a member of your immediate family, directly or indirectly, separately or together, own securities valued in excess of \$10,000 \$5,000 invested in one business? Account for mutual funds, limited partnerships and trusts.

EITHER check NO / / OR check YES / / and complete Schedule C.

4. Payments for Talks, Meetings, and Publications.

During the past 12 six months did you receive lodging, transportation, money, or anything else of

1495 value with a combined value exceeding \$200 for a single talk, meeting, or published work in your  
 1496 capacity as a legislator? Do not include payments and reimbursements from the Commonwealth for  
 1497 meetings attended in your capacity as a legislator; see Question 11 and Schedule D2 to report such  
 1498 meetings.

1499 EITHER check NO / / OR check YES / / and complete Schedule D.

1500 ~~5.~~ 5A. Entertainment and Intangible Gifts.

1501 During the past ~~12~~ six months did a business, government, or individual other than a relative or  
 1502 personal friend (i) furnish you *or a member of your immediate family* with any gift ~~or~~ entertainment at a  
 1503 single event, *or intangible gift* and the value received ~~by you~~ exceeded \$50 ~~in value~~ or (ii) furnish you  
 1504 *or a member of your immediate family* with gifts ~~or such~~ entertainment *or gifts* in any combination and  
 1505 the total value received ~~by you~~ exceeded \$100 ~~in total value~~, and for which you *or the member of your*  
 1506 *immediate family* neither paid nor rendered services in exchange? Account for entertainment events only  
 1507 if the average value per person attending the event exceeded \$50 ~~in value~~. Account for all business  
 1508 entertainment (except if related to ~~your~~ the private profession or occupation of you *or the member of*  
 1509 *your immediate family who received such business entertainment*) even if unrelated to your official  
 1510 duties. [ ~~For the purposes of this Item, "personal friend" does not include any lobbyist, any lobbyist's~~  
 1511 ~~principal, or any business, government, or individual that is transacting or seeking to transact business~~  
 1512 ~~with the Commonwealth or its agencies, departments, or political subdivisions within 12 months from~~  
 1513 ~~the date of the gift that the filer knows or has reason to know is a lobbyist, lobbyist's principal, or~~  
 1514 ~~business, government, or individual that is transacting or seeking to transact business with the~~  
 1515 ~~Commonwealth or its agencies, departments, or political subdivisions within 12 months from the date of~~  
 1516 ~~the gift. For the purposes of this Item, "personal friend" does not include any lobbyist, any lobbyist's~~  
 1517 ~~principal, or any business, government, or individual that is presently transacting or seeking to transact~~  
 1518 ~~business with the Commonwealth, its agencies or its political subdivisions within twelve (12) months~~  
 1519 ~~from the date of the gift and the recipient knows, or has sufficient reason to know at the time of the~~  
 1520 ~~disclosure, about that real or potential business. ]~~

1521 EITHER check NO / / OR check YES / / and complete Schedule ~~E~~ E-1.

1522 5B. Tangible Gifts.

1523 During the past six months did a business, government, or individual other than a relative or  
 1524 personal friend (i) furnish you *or a member of your immediate family* with any tangible gift and the  
 1525 value received exceeded \$50 or (ii) furnish you *or a member of your immediate family* with such gifts in  
 1526 any combination and the total value received exceeded \$100, and for which you *or the member of your*  
 1527 *immediate family* neither paid nor rendered services in exchange? [ ~~For the purposes of this Item,~~  
 1528 ~~"personal friend" does not include any lobbyist, any lobbyist's principal, or any business, government, or~~  
 1529 ~~individual that is transacting or seeking to transact business with the Commonwealth or its agencies,~~  
 1530 ~~departments, or political subdivisions within 12 months from the date of the gift that the filer knows or~~  
 1531 ~~has reason to know is a lobbyist, lobbyist's principal, or business, government, or individual that is~~  
 1532 ~~transacting or seeking to transact business with the Commonwealth or its agencies, departments, or~~  
 1533 ~~political subdivisions within 12 months from the date of the gift. For the purposes of this Item,~~  
 1534 ~~"personal friend" does not include any lobbyist, any lobbyist's principal, or any business, government, or~~  
 1535 ~~individual that is presently transacting or seeking to transact business with the Commonwealth, its~~  
 1536 ~~agencies or its political subdivisions within twelve (12) months from the date of the gift and the~~  
 1537 ~~recipient knows, or has sufficient reason to know at the time of the disclosure, about that real or~~  
 1538 ~~potential business. ]~~

1539 EITHER check NO / / OR check YES / / and complete Schedule E-2.

1540 6. Salary and Wages.

1541 List each employer that pays you or a member of your immediate family salary or wages in excess  
 1542 of ~~\$10,000~~ \$5,000 annually. (Exclude any salary received as a member of the General Assembly  
 1543 pursuant to § 30-19.11.)

1544 If no reportable salary or wages, check here / /.

1545 \_\_\_\_\_  
 1546 \_\_\_\_\_  
 1547 \_\_\_\_\_

1548 7. Business Interests and Lobbyist Relationships.

1549 7A. Do you or a member of your immediate family, separately or together, operate your own  
 1550 business, or own or control an interest in excess of ~~\$10,000~~ \$5,000 in a business?

1551 EITHER check NO / / OR check YES / / and complete Schedule F-1.

1552 7B. Do you have a lobbyist relationship as that term is defined above?

1553 EITHER check NO / / OR check YES / / and complete Schedule F-2.

1554 8. Payments for Representation and Other Services.

1555 8A. Did you represent any businesses before any state governmental agencies, excluding courts or  
 1556 judges, for which you received total compensation during the past ~~12~~ six months in excess of \$1,000,

1557 excluding compensation for other services to such businesses and representation consisting solely of the  
 1558 filing of mandatory papers and subsequent representation regarding the mandatory papers?

1559 EITHER check NO / / OR check YES / / and complete Schedule G-1.

1560 8B. Subject to the same exceptions as in 8A, did persons with whom you have a close financial  
 1561 association (partners, associates or others) represent any businesses before any state governmental agency  
 1562 for which total compensation was received during the past ~~12~~ six months in excess of \$1,000?

1563 EITHER check NO / / OR check YES / / and complete Schedule G-2.

1564 8C. Did you or persons with whom you have a close financial association furnish services to  
 1565 businesses operating in Virginia, pursuant to an agreement between you and such businesses, or between  
 1566 persons with whom you have a close financial association and such businesses for which total  
 1567 compensation in excess of \$1,000 was received during the past ~~12~~ six months? Services reported under  
 1568 this provision shall not include services involving the representation of businesses that are reported  
 1569 under question 8A or 8B above.

1570 EITHER check NO / / OR check YES / / and complete Schedule G-3.

1571 9. Real Estate.

1572 Do you or a member of your immediate family hold an interest, including a partnership interest,  
 1573 valued at ~~\$10,000 or more than~~ \$5,000 in real property (other than your principal residence) for which  
 1574 you have not already listed the full address on Schedule F? Account for real estate held in trust.

1575 EITHER check NO / / OR check YES / / and complete Schedule H.

1576 10. Real Estate Contracts with State Governmental Agencies.

1577 Do you or a member of your immediate family hold an interest valued at more than ~~\$10,000~~ \$5,000  
 1578 in real estate, including a corporate, partnership, or trust interest, option, easement, or land contract,  
 1579 which real estate is the subject of a contract, whether pending or completed within the past ~~12~~ six  
 1580 months, with a state governmental agency?

1581 If the real estate contract provides for the leasing of the property to a state governmental agency, do  
 1582 you or a member of your immediate family hold an interest in the real estate, including a corporate,  
 1583 partnership, or trust interest, option, easement, or land contract valued at more than \$1,000? Account for  
 1584 all such contracts whether or not your interest is reported in Schedule F or H. This requirement to  
 1585 disclose an interest in a lease does not apply to an interest derived through an ownership interest in a  
 1586 business unless the ownership interest exceeds three percent of the total equity of the business.

1587 EITHER check NO / / OR check YES / / and complete Schedule I.

1588 11. Payments by the Commonwealth for Meetings.

1589 During the past ~~12~~ six months did you receive lodging, transportation, money, or anything else of  
 1590 value with a combined value exceeding \$200 from the Commonwealth for a single meeting attended  
 1591 out-of-state in your capacity as a legislator? Do not include reimbursements from the Commonwealth for  
 1592 meetings attended in the Commonwealth.

1593 EITHER check NO / / OR check YES / / and complete Schedule D-2.

1594 *For Statements filed in January 2016 and each two years thereafter, complete the following*  
 1595 *statement indicating whether you completed the ethics orientation sessions provided pursuant to law:*

1596 *I certify that I completed ethics training as required by § 30-129.1. YES / / or NO / /.*

1597 Statements of Economic Interests are open for public inspection.

1598 AFFIRMATION.

1599 In accordance with the rules of the house in which I serve, if I receive a request that this disclosure  
 1600 statement be corrected, augmented, or revised in any respect, I hereby pledge that I shall respond  
 1601 promptly to the request. I understand that if a determination is made that the statement is insufficient, I  
 1602 will satisfy such request or be subjected to disciplinary action of my house.

1603 I swear or affirm that the foregoing information is full, true and correct to the best of my knowledge.

1604 Signature \_\_\_\_\_

1605 ~~Commonwealth of Virginia~~

1606 \_\_\_\_\_ of \_\_\_\_\_ to wit:

1607 ~~The foregoing disclosure form was acknowledged before me~~

1608 ~~This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_~~

1609 \_\_\_\_\_ Notary Public

1610 ~~My commission expires \_\_\_\_\_~~

1611 (Return only if needed to complete Statement.)

1612 SCHEDULES

1613 to

1614 STATEMENT OF ECONOMIC INTERESTS.

1615 NAME \_\_\_\_\_

1616 SCHEDULE A - OFFICES AND DIRECTORSHIPS.

1617 Identify each business of which you or a member of your immediate family is a paid officer or paid

1618 director.

1619			
1620			
1621	Name of Business	Address of Business	Position Held <i>and by Whom</i>
1622			
1623			
1624			
1625			
1626			

1627 RETURN TO ITEM 2

1628 SCHEDULE B - PERSONAL LIABILITIES.

1629 Report personal liability by checking each category. Report only debts in excess of ~~\$10,000~~ \$5,000.

1630 Do not report debts to any government. Do not report loans secured by recorded liens on property at  
1631 least equal in value to the loan.

1632 Report contingent liabilities below and indicate which debts are contingent.

1633 1. My personal debts are as follows:

1634			
1635			
1636		Check one	
1637	Check	<del>\$10,001</del>	
1638	appropriate	\$5,001 to	More than
1639	categories	\$50,000	\$50,000
1640	Banks		
1641	Savings institutions		
1642	Other loan or finance companies		
1643	Insurance companies		
1644	Stock, commodity or other brokerage		
1645	companies		
1646	Other businesses:		
1647	(State principal business activity for each		
1648	creditor <i>and its name.</i> )		
1649			
1650			
1651	Individual creditors:		
1652	(State principal business or occupation of		
1653	each creditor <i>and its name.</i> )		
1654			
1655			
1656			

1657 2. The personal debts of the members of my immediate family are as follows:

1658			
1659			
1660		Check one	
1661	Check	<del>\$10,001</del>	
1662	appropriate	\$5,001 to	More than
1663	categories	\$50,000	\$50,000
1664	Banks		
1665	Savings institutions		
1666	Other loan or finance companies		
1667	Insurance companies		
1668	Stock, commodity or other brokerage		
1669	companies		
1670	Other businesses:		
1671	(State principal business activity for each		
1672	creditor <i>and its name.</i> )		
1673			
1674			

Individual creditors:

(State principal business or occupation of each creditor and its name.)

_____	_____	_____
_____	_____	_____
_____	_____	_____

RETURN TO ITEM 3

### SCHEDULE C - SECURITIES.

"Securities" INCLUDES stocks, bonds, mutual funds, limited partnerships, and commodity futures contracts. "Securities" EXCLUDES certificates of deposit, money market funds, annuity contracts, and insurance policies.

Identify each business or Virginia governmental entity in which you or a member of your immediate family, directly or indirectly, separately or together, own securities valued in excess of \$10,000 \$5,000. Name each entity and type of security individually.

Do not list U.S. Bonds or other government securities not issued by the Commonwealth of Virginia or its authorities, agencies, or local governments. Do not list organizations that do not do business in this Commonwealth, but most major businesses conduct business in Virginia. Account for securities held in trust.

If no reportable securities, check here / /.

Check one					
		Type of Security	\$10,001	\$50,001	More
		(stocks, bonds, mutual funds, etc.)	to	to	than
Name of Issuer	Type of Entity		\$50,000	\$250,000	\$250,000
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

RETURN TO ITEM 4

### SCHEDULE D-1 - PAYMENTS FOR TALKS, MEETINGS, AND PUBLICATIONS.

List each source from which you received during the past 12 six months lodging, transportation, money, or any other thing of value (excluding meals or drinks coincident with a meeting) with a combined value exceeding \$200 for your presentation of a single talk, participation in one meeting, or publication of a work in your capacity as a legislator. Do not list payments or reimbursements by the Commonwealth. (See Schedule D-2 for such payments or reimbursements.) List a payment even if you donated it to charity. Do not list information about a payment if you returned it within 60 days or if you received it from an employer already listed under Item 6 or from a source of income listed on Schedule F.

If no payment must be listed, check here / /.

			Type of Payment
			(e.g., Honoraria, Travel reimbursement, etc.)
Payer	Approximate Value	Circumstances	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

RETURN TO ITEM 5A

### SCHEDULE D-2 - PAYMENTS BY THE COMMONWEALTH FOR MEETINGS.

List each meeting for which the Commonwealth provided payments or reimbursements during the past 12 six months to you for lodging, transportation, money, or any other thing of value (excluding

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SB649ES1

1733 meals or drinks coincident with a meeting) with a combined value exceeding \$200 for your participation  
 1734 in your capacity as a legislator. Do not list payments or reimbursements by the Commonwealth for  
 1735 meetings or travel within the Commonwealth.

1736 If no payment must be listed, check here / /.

1737				
1738				
1739				Type of Payment
1740				(e.g., Travel
1741				reimbursement,
1742	Payer	Approximate Value	Circumstances	etc.)
1743				
1744				
1745				
1746				
1747				

1748 RETURN TO ITEM 5A

1749 SCHEDULE E E-1 - ENTERTAINMENT AND INTANGIBLE GIFTS.

1750 List each business, governmental entity, or individual that, during the past 12 six months, (i)  
 1751 furnished you or a member of your immediate family with any gift or entertainment at a single event, or  
 1752 intangible gift and the value received by you exceeded \$50; in value or (ii) furnished you or a member  
 1753 of your immediate family with gifts or such entertainment or intangible gifts in any combination and the  
 1754 total value received by you exceeded \$100 in total value; and for which you or the member of your  
 1755 immediate family neither paid nor rendered services in exchange. List each such gift or event.

1756 Do not list entertainment events unless the average value per person attending the event exceeded  
 1757 \$50 in value. Do not list business entertainment related to your the private profession or occupation of  
 1758 you or the member of your immediate family who received such business entertainment. Do not list gifts  
 1759 or other things of value given by a relative or personal friend for reasons clearly unrelated to your  
 1760 public position. Do not list campaign contributions publicly reported as required by Chapter 9.3  
 1761 (§ 24.2-945 et seq.) of Title 24.2 of the Code of Virginia. [ For the purposes of this Schedule, "personal  
 1762 friend" does not include any lobbyist, any lobbyist's principal, or any business, government, or  
 1763 individual that is transacting or seeking to transact business with the Commonwealth or its agencies,  
 1764 departments, or political subdivisions within 12 months from the date of the gift that the filer knows or  
 1765 has reason to know is a lobbyist, lobbyist's principal, or business, government, or individual that is  
 1766 transacting or seeking to transact business with the Commonwealth or its agencies, departments, or  
 1767 political subdivisions within 12 months from the date of the gift. For the purposes of this Schedule,  
 1768 "personal friend" does not include any lobbyist, any lobbyist's principal, or any business, government, or  
 1769 individual that is presently transacting or seeking to transact business with the Commonwealth, its  
 1770 agencies or its political subdivisions within twelve (12) months from the date of the gift and the  
 1771 recipient knows, or has sufficient reason to know at the time of the disclosure, about that real or  
 1772 potential business. ]

1773					
1774					
1775		Name of Business,	City or		
1776	Exact				
1777	Name of	Organization, or	County	Gift or	Approximate
1778	Recipient	Individual	and State	Event	Value
1779					
1780					
1781					
1782					
1783					

1784 RETURN TO ITEM-6 5B

1785 SCHEDULE E-2 - TANGIBLE GIFTS.

1786 List each business, governmental entity, or individual that, during the past 12 months, (i) furnished  
 1787 you with any tangible gift and the value received by you exceeded \$50 or (ii) furnished you with such  
 1788 gifts in any combination and the total value received by you exceeded \$100, and for which you neither  
 1789 paid nor rendered services in exchange. List each such gift. Do not list gifts given by a relative or  
 1790 personal friend for reasons clearly unrelated to your public position. [ For the purposes of this  
 1791 Schedule, "personal friend" does not include any lobbyist, any lobbyist's principal, or any business,  
 1792 government, or individual that is transacting or seeking to transact business with the Commonwealth or

its agencies, departments, or political subdivisions within 12 months from the date of the gift that the filer knows or has reason to know is a lobbyist, lobbyist's principal, or business, government, or individual that is transacting or seeking to transact business with the Commonwealth or its agencies, departments, or political subdivisions within 12 months from the date of the gift. For the purposes of this Schedule, "personal friend" does not include any lobbyist, any lobbyist's principal, or any business, government, or individual that is presently transacting or seeking to transact business with the Commonwealth, its agencies or its political subdivisions within twelve (12) months from the date of the gift and the recipient knows, or has sufficient reason to know at the time of the disclosure, about that real or potential business. ]

Name of Recipient	Name of Business, Organization, or Individual	City or County and State	Exact Gift or Event	Approximate Value

RETURN TO ITEM 6

#### SCHEDULE F-1 - BUSINESS INTERESTS.

Complete this Schedule for each self-owned or family-owned business (including rental property, a farm, or consulting work), partnership, or corporation in which you or a member of your immediate family, separately or together, own an interest having a value in excess of \$10,000 \$5,000.

If the enterprise is owned or operated under a trade, partnership, or corporate name, list that name; otherwise, merely explain the nature of the enterprise. If rental property is owned or operated under a trade, partnership, or corporate name, list the name only; otherwise, give the address of each property. Account for business interests held in trust.

Name of Business Corporation, Partnership, Farm;	City or County and State	Nature of Enterprise (farming, law, rental property, etc.)	Gross income \$50,001 to \$250,000	More than \$250,000

RETURN TO ITEM 8

#### SCHEDULE F-2 - LOBBYIST RELATIONSHIPS AND PAYMENTS.

Complete this Schedule for each lobbyist relationship with the following:

- (i) any person who is, or has been within the prior calendar year, registered as a lobbyist with the Secretary of the Commonwealth Virginia Conflict of Interest and Ethics Advisory Council, or
- (ii) any business in which you have a greater than three percent ownership interest and that business employs, or engages as an independent contractor, any person who is, or has been within the prior calendar year, registered as a lobbyist with the of the Commonwealth Council.

List each person or business	Describe each relationship	Dates of relationship	Payments to Lobbyist \$10,000 or less	More than \$10,000

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SB649ES1

1851 \_\_\_\_\_  
 1852 \_\_\_\_\_  
 1853 \_\_\_\_\_  
 1854 \_\_\_\_\_  
 1855 \_\_\_\_\_  
 1856 \_\_\_\_\_

1857 THE DISCLOSURE OF A LOBBYIST RELATIONSHIP SHALL NOT (I) CONSTITUTE A  
 1858 WAIVER OF ANY ATTORNEY-CLIENT OR OTHER PRIVILEGE, (II) REQUIRE A WAIVER OF  
 1859 ANY ATTORNEY-CLIENT OR OTHER PRIVILEGE FOR A THIRD PARTY, OR (III) BE  
 1860 REQUIRED WHERE A MEMBER OR MEMBER-ELECT IS EMPLOYED OR ENGAGED BY A  
 1861 PERSON AND SUCH PERSON ALSO EMPLOYS OR ENGAGES A PERSON IN A LOBBYIST  
 1862 RELATIONSHIP SO LONG AS THE MEMBER OR MEMBER-ELECT HAS NO FINANCIAL  
 1863 INTEREST IN THE LOBBYIST RELATIONSHIP.

1864 SCHEDULE G-1 - PAYMENTS FOR REPRESENTATION BY YOU.

1865 List the businesses you represented before any state governmental agency, excluding any court or  
 1866 judge, for which you received total compensation during the past 42 *six* months in excess of \$1,000,  
 1867 excluding compensation for other services to such businesses and representation consisting solely of the  
 1868 filing of mandatory papers and subsequent representation regarding the mandatory papers filed by you.

1869 Identify each business, the nature of the representation and the amount received by dollar category  
 1870 from each such business. You may state the type, rather than name, of the business if you are required  
 1871 by law not to reveal the name of the business represented by you.

1872 \_\_\_\_\_  
 1873 \_\_\_\_\_  
 1874 \_\_\_\_\_  
 1875 \_\_\_\_\_  
 1876 Name Type Pur- Amount Received  
 1877 of of Repr- Name \$1,001 \$10,001 \$50,001 \$100,001  
 1878 Busi- Busi- senta- of to to to to \$250,001  
 1879 ness ness tion Agency \$10,000 \$50,000 \$100,000 \$250,000 and over  
 1880 \_\_\_\_\_  
 1881 \_\_\_\_\_  
 1882 \_\_\_\_\_  
 1883 \_\_\_\_\_  
 1884 \_\_\_\_\_

1885 If you have received \$250,001 or more from a single business within the reporting period, indicate  
 1886 the amount received, rounded to the nearest \$10,000. Amount Received: \_\_\_\_\_.

1887 SCHEDULE G-2 - PAYMENTS FOR REPRESENTATION BY ASSOCIATES.

1888 List the businesses that have been represented before any state governmental agency, excluding any  
 1889 court or judge, by persons who are your partners, associates or others with whom you have a close  
 1890 financial association and who received total compensation in excess of \$1,000 for such representation  
 1891 during the past 42 *six* months, excluding representation consisting solely of the filing of mandatory  
 1892 papers and subsequent representation regarding the mandatory papers filed by your partners, associates  
 1893 or others with whom you have a close financial association.

1894 Identify such businesses by type and also name the state governmental agencies before which such  
 1895 person appeared on behalf of such businesses.

1896 \_\_\_\_\_  
 1897 \_\_\_\_\_  
 1898 Type of Business Name of State Governmental Agency  
 1899 \_\_\_\_\_  
 1900 \_\_\_\_\_  
 1901 \_\_\_\_\_  
 1902 \_\_\_\_\_  
 1903 \_\_\_\_\_

1904 SCHEDULE G-3 - PAYMENTS FOR OTHER SERVICES GENERALLY.

1905 Indicate below types of businesses that operate in Virginia to which services were furnished by you  
 1906 or persons with whom you have a close financial association pursuant to an agreement between you and  
 1907 such businesses, or between persons with whom you have a close financial association and such  
 1908 businesses and for which total compensation in excess of \$1,000 was received during the past 42 *six*  
 1909 months. Services reported in this Schedule shall not include services involving the representation of



1910 businesses that are reported in Schedule G-1 or G-2 above.

1911 Identify opposite each category of businesses listed below (i) the type of business, (ii) the type of  
 1912 service rendered and (iii) the value by dollar category of the compensation received for all businesses  
 1913 falling within each category.

1914								
1915								
1916		Check						
1917		if	Type					
1918		ser-	of		Value of Compensation			
1919		vices	ser-					
1920		were	vice	\$1,001	\$10,001	\$50,001	\$100,001	
1921		ren-	ren-	to	to	to	to	\$250,001
1922		dered	dered	\$10,000	\$50,000	\$100,000	\$250,000	and over
1923	Electric utilities	_____	_____	_____	_____	_____	_____	_____
1924	Gas utilities	_____	_____	_____	_____	_____	_____	_____
1925	Telephone utilities	_____	_____	_____	_____	_____	_____	_____
1926	Water utilities	_____	_____	_____	_____	_____	_____	_____
1927	Cable television	_____	_____	_____	_____	_____	_____	_____
1928	companies	_____	_____	_____	_____	_____	_____	_____
1929	Interstate	_____	_____	_____	_____	_____	_____	_____
1930	transportation	_____	_____	_____	_____	_____	_____	_____
1931	companies	_____	_____	_____	_____	_____	_____	_____
1932	Intrastate	_____	_____	_____	_____	_____	_____	_____
1933	transportation	_____	_____	_____	_____	_____	_____	_____
1934	companies	_____	_____	_____	_____	_____	_____	_____
1935	Oil or gas retail	_____	_____	_____	_____	_____	_____	_____
1936	companies	_____	_____	_____	_____	_____	_____	_____
1937	Banks	_____	_____	_____	_____	_____	_____	_____
1938	Savings	_____	_____	_____	_____	_____	_____	_____
1939	institutions	_____	_____	_____	_____	_____	_____	_____
1940	Loan or finance	_____	_____	_____	_____	_____	_____	_____
1941	companies	_____	_____	_____	_____	_____	_____	_____
1942	Manufacturing	_____	_____	_____	_____	_____	_____	_____
1943	companies (state	_____	_____	_____	_____	_____	_____	_____
1944	type of product,	_____	_____	_____	_____	_____	_____	_____
1945	e.g., textile,	_____	_____	_____	_____	_____	_____	_____
1946	furniture, etc.)	_____	_____	_____	_____	_____	_____	_____
1947	Mining companies	_____	_____	_____	_____	_____	_____	_____
1948	Life insurance	_____	_____	_____	_____	_____	_____	_____
1949	companies	_____	_____	_____	_____	_____	_____	_____
1950	Casualty insurance	_____	_____	_____	_____	_____	_____	_____
1951	companies	_____	_____	_____	_____	_____	_____	_____
1952	Other insurance	_____	_____	_____	_____	_____	_____	_____
1953	companies	_____	_____	_____	_____	_____	_____	_____
1954	Retail companies	_____	_____	_____	_____	_____	_____	_____
1955	Beer, wine or	_____	_____	_____	_____	_____	_____	_____
1956	liquor companies	_____	_____	_____	_____	_____	_____	_____
1957	or distributors	_____	_____	_____	_____	_____	_____	_____
1958	Trade associations	_____	_____	_____	_____	_____	_____	_____
1959	Professional	_____	_____	_____	_____	_____	_____	_____
1960	associations	_____	_____	_____	_____	_____	_____	_____
1961	Associations of	_____	_____	_____	_____	_____	_____	_____
1962	public employees	_____	_____	_____	_____	_____	_____	_____
1963	or officials	_____	_____	_____	_____	_____	_____	_____
1964	Counties, cities	_____	_____	_____	_____	_____	_____	_____
1965	or towns	_____	_____	_____	_____	_____	_____	_____
1966	Labor organizations	_____	_____	_____	_____	_____	_____	_____

ENGROSSED

SB649ES1

1967 Other \_\_\_\_\_  
 1968 \_\_\_\_\_  
 1969 RETURN TO ITEM 9

1970 SCHEDULE H - REAL ESTATE.

1971 List real estate other than your principal residence in which you or a member of your immediate  
 1972 family holds an interest, including a partnership interest, option, easement, or land contract, valued at  
 1973 \$10,000 \$5,000 or more. Each parcel must be listed individually.

1974	1975	1976	1977	1978	1979	1980	1981	1982	1983	1984	1985	1986	1987
			Describe the type of real estate you own in each										
	List the location (state, and county or city where you own real estate		location (business, recreational, apartment, commercial, open land, etc.)				If the real estate is owned or recorded in a name other than your own, list that name						
	_____		_____										
	_____		_____										
	_____		_____										
	_____		_____										
	_____		_____										

1988 RETURN TO ITEM 10

1989 SCHEDULE I - REAL ESTATE CONTRACTS WITH STATE GOVERNMENTAL AGENCIES.

1990 List all contracts, whether pending or completed within the past ~~12~~ six months, with a state  
 1991 governmental agency for the sale or exchange of real estate in which you or a member of your  
 1992 immediate family holds an interest, including a corporate, partnership or trust interest, option, easement,  
 1993 or land contract, valued at *more than* \$10,000 ~~or more~~. List all contracts with a state governmental  
 1994 agency for the lease of real estate in which you or a member of your immediate family holds such an  
 1995 interest valued at *more than* \$1,000 ~~or more~~. This requirement to disclose an interest in a lease does not  
 1996 apply to an interest derived through an ownership interest in a business unless the ownership interest  
 1997 exceeds three percent of the total equity of the business.

1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
		List your real estate interest and the person or entity, including the type of entity, which is party to the contract.																			
		Describe any management role and the percentage ownership interest you or your immediate family member has in the real estate or entity.				List each governmental agency which is a party to the contract and indicate the county or city where the real estate is located.															
		_____				_____															
		_____				_____															
		_____				_____															
		_____				_____															
		_____				_____															
		_____				_____															

2020 B. Any legislator who makes a knowing misstatement of a material fact on the Statement of  
 2021 Economic Interests shall be subject to disciplinary action for such violations by the house in which the  
 2022 legislator sits.

2023 C. ~~In accordance with the rules of each house, the~~ The Statement of Economic Interests of all  
 2024 members of each house shall be reviewed by the Council. If a legislator's Statement is found to be

inadequate as filed, the legislator shall be notified in writing and directed to file an amended Statement correcting the indicated deficiencies, and a time shall be set within which such amendment shall be filed. If the Statement of Economic Interests, in either its original or amended form, is found to be adequate as filed, the legislator's filing shall be deemed in full compliance with this section as to the information disclosed thereon.

D. Ten percent of the membership of a house, on the basis of newly discovered facts, may in writing request the house in which those members sit, in accordance with the rules of that house, to review the Statement of Economic Interests of another member of that house in order to determine the adequacy of his filing. In accordance with the rules of each house, each Statement of Economic Interests shall be promptly reviewed, the adequacy of the filing determined, and notice given in writing to the legislator whose Statement is in issue. Should it be determined that the Statement requires correction, augmentation or revision, the legislator involved shall be directed to make the changes required within such time as shall be set under the rules of each house.

If a legislator, after having been notified in writing in accordance with the rules of the house in which he sits that his Statement is inadequate as filed, fails to amend his Statement so as to come into compliance within the time limit set, he shall be subject to disciplinary action by the house in which he sits. No legislator shall vote on any question relating to his own Statement.

**§ 30-114. Filing of complaints; procedures; disposition.**

A. In response to the signed and sworn complaint of any citizen of the Commonwealth, which is subscribed by the maker as true under penalty of perjury, submitted to the Panel, the Panel shall inquire into any alleged violation of Articles 2 (§ 30-102 et seq.) through 5 (§ 30-109 et seq.) of this chapter by any member of the respective house of the General Assembly in his current term or his immediate prior term. Complaints shall be filed with the ~~Director of the Division of Legislative Services~~ *Virginia Conflict of Interest and Ethics Advisory Council*, ~~who~~ which shall promptly (i) submit the complaint to the chairman of the appropriate Panel and (ii) forward a copy of the complaint to the legislator named in the complaint. The chairman shall promptly notify the Panel of the complaint. No complaint shall be filed with the Panel 60 or fewer days before a primary election or other nominating event or before a general election in which the cited legislator is running for office, and the Panel shall not accept or act on any complaint received during this period.

B. The Panel shall determine, during its preliminary investigation, whether the facts stated in the complaint taken as true are sufficient to show a violation of Articles 2 (§ 30-102 et seq.) through 5 (§ 30-109 et seq.) of this chapter. If the facts, as stated in the complaint, fail to give rise to such a violation, then the Panel shall dismiss the complaint. If the facts, as stated in the complaint, give rise to such a violation, then the Panel shall request that the complainant appear and testify under oath as to the complaint and the allegations therein. After hearing the testimony and reviewing any other evidence provided by the complainant, the Panel shall dismiss the complaint if the Panel fails to find by a preponderance of the evidence that such violation has occurred. If the Panel finds otherwise, it shall proceed with the inquiry.

C. If after such preliminary investigation, the Panel determines to proceed with an inquiry into the conduct of any legislator, the Panel (i) shall immediately notify in writing the individual who filed the complaint and the cited legislator as to the fact of the inquiry and the charges against the legislator and (ii) shall schedule one or more hearings on the matter. The legislator shall have the right to present evidence, cross-examine witnesses, face and examine the accuser, and be represented by counsel at any hearings. In its discretion, the Panel may grant the legislator any other rights or privileges not specifically enumerated in this subsection. Once the Panel has determined to proceed with an inquiry, its meetings and hearings shall be open to the public.

D. Once the Panel determines to proceed with an inquiry into the conduct of any legislator, the Panel shall complete its investigations and dispose of the matter as provided in § 30-116 notwithstanding the resignation of the legislator during the course of the Panel's proceedings.

**§ 30-117. Confidentiality of proceedings.**

All proceedings during the investigation of any complaint by the Panel shall be confidential. This rule of confidentiality shall apply to Panel members and their staff ~~and~~, the Committee on Privileges and Elections and its staff, ~~and the Virginia Conflict of Interest and Ethics Advisory Council.~~

**§ 30-118. Staff for Panel.**

The Panel may hire staff and outside counsel to assist the Panel and to conduct examinations of witnesses, subject to the approval of the President Pro Tempore of the Senate for the Senate Ethics Advisory Panel and subject to the approval of the Speaker of the House of Delegates for the House Ethics Advisory Panel. ~~The Panel may have the Director of the Division of Legislative Services, and such additional staff as he may assign, assist the Panel during its preliminary investigation and during its proceedings.~~

**§ 30-124. Advisory opinions.**

A legislator shall not be prosecuted or disciplined for a violation of this chapter if his alleged violation resulted from his good faith reliance on a written opinion of a committee on standards of conduct established pursuant to § 30-120, a formal opinion of the Virginia Conflict of Interest and Ethics Advisory Council established pursuant to § 30-348, or an opinion of the Attorney General as provided in § 30-122, and the opinion was made after his full disclosure of the facts.

Article 6.

Ethics Orientation Sessions.

**§ 30-129.1. Orientation sessions on ethics and conflicts of interests.**

The Virginia Conflict of Interest and Ethics Advisory Council shall conduct an orientation session for new and returning General Assembly members preceding each even-numbered year regular session. Attendance at the full orientation session shall be mandatory for newly elected members. Attendance at a refresher session lasting at least two hours shall be mandatory for returning members and may be accomplished by online participation. There shall be no penalty for the failure of a member to attend the full or refresher orientation session, but the member must disclose his attendance pursuant to § 30-111.

**§ 30-129.2. Content of orientation sessions.**

The orientation session shall provide information and training for the members on ethics and conflicts of interests, on the provisions of the General Assembly Conflicts of Interests Act (§ 30-100 et seq.), on relevant federal law provisions, and on related issues involving lobbying. Refresher sessions may be offered online.

**§ 30-129.3. Orientation session preparations.**

Those conducting the orientation sessions may call on other agencies in the legislative or executive branches for assistance, may invite experts to assist in the sessions, and shall apply for mandatory continuing education credits for the sessions for members who are licensed professionals.

CHAPTER 55.

VIRGINIA CONFLICT OF INTEREST AND ETHICS ADVISORY COUNCIL.

**§ 30-348. Virginia Conflict of Interest and Ethics Advisory Council; membership; terms; quorum; expenses.**

A. The Virginia Conflict of Interest and Ethics Advisory Council (the Council) is hereby created as an advisory council in the legislative branch to encourage and facilitate compliance with the State and Local Government Conflict of Interests Act (§ 2.2-3100 et seq.) and the General Assembly Conflicts of Interests Act (§ 30-100 et seq.) (hereafter the Acts) and the lobbying laws in Article 3 (§ 2.2-418 et seq.) of Chapter 4 of Title 2.2 (hereafter Article 3).

B. The Council shall consist of 14 members as follows: four members appointed by the Speaker of the House of Delegates, two of whom shall be [ former ] members of the House of Delegates and two of whom shall be nonlegislative citizen members; four members appointed by the Senate Committee on Rules, two of whom shall be [ former ] members of the Senate and two of whom shall be nonlegislative citizen members; four members appointed by the Governor, two of whom shall be executive branch employees and two of whom shall be nonlegislative citizen members; one member designated by the Attorney General; and one member appointed by the Joint Rules Committee from a list of three nominees submitted by the Virginia Association of Counties and a list of three nominees submitted by the Virginia Municipal League.

C. All appointments following the initial staggering of terms shall be for terms of four years, except that appointments to fill vacancies shall be for the unexpired terms in the same manner as the original appointment. No nonlegislative citizen member shall be eligible to serve for more than two successive four-year terms. However, after the expiration of a term of three years or less, or after the expiration of the remainder of a term to which appointed to fill a vacancy, two additional terms may be served by such member if appointed thereto. Legislative members and other state government officials shall serve terms coincident with their terms of office. Legislative members may be reappointed for successive terms.

D. The members of the Council shall elect from among their membership a chairman and a vice-chairman for two-year terms. The chairman and vice-chairman may not succeed themselves to the same position. The Council shall hold meetings quarterly or upon the call of the chairman. A majority of the Council shall constitute a quorum.

E. Members of the Council shall receive no compensation for their services but shall be reimbursed for all reasonable and necessary expenses incurred in the performance of their duties as provided in §§ 2.2-2813, 2.2-2825, and 30-19.12, as appropriate. Funding for expenses of the members shall be provided from existing appropriations to the Council.

**§ 30-349. Powers and duties of the Council.**

The Council shall:

1. Review all disclosure forms filed by lobbyists pursuant to Article 3 and by state and local government officers and employees and legislators pursuant to the Acts. The Council's review shall

include the reading of all disclosure forms for completeness and accuracy and be followed by requests for amendments to assure the completeness of and correction of errors in the forms;

2. Accept any disclosure forms by computer or electronic means in accordance with the standards approved by the Council and using software meeting standards approved by it. The Council shall provide software to filers without charge and may prescribe the method of execution and certification of electronically filed forms and the procedures for receiving forms in the office of the Secretary;

3. Beginning July 1, 2015, establish and maintain a searchable electronic database comprising disclosure forms filed pursuant to §§ 2.2-426, 2.2-3117, and 30-111. Such database shall be available to the public through the Council's official website;

4. Furnish, upon request, formal advisory opinions or guidelines and other appropriate information, including informal advice, regarding ethics and conflicts issues arising under Article 3 or the Acts to any person or to any agency of state or local government, in an expeditious manner. Informal advice given by the Council shall be confidential, protected by the attorney-client privilege, and excluded from the provisions of the Virginia Freedom of Information Act (§ 2.2-3700 et seq.);

5. Conduct training seminars and educational programs for lobbyists, state and local government officers and employees and legislators, and other interested persons on the requirements of Article 3 and the Acts and provide ethics orientation sessions for legislators in compliance with Article 6 (§ 30-129.1 et seq.) of Chapter 13;

6. Publish such educational materials as it deems appropriate on the provisions of Article 3 and the Acts;

7. Review actions taken in the General Assembly with respect to the discipline of its members for the purpose of offering nonbinding advice;

8. Request from any agency of state or local government such assistance, services, and information as will enable the Council to effectively carry out its responsibilities. Information provided to the Council by an agency of state or local government shall not be released to any other party unless authorized by such agency; and

9. Report on or before December 1 of each year on its activities and findings regarding Article 3 and the Acts, including recommendations for changes in the laws, to the General Assembly and the Governor. The annual report shall be submitted by the chairman as provided in the procedures of the Division of Legislative Automated Systems for the processing of legislative documents and reports and shall be published as a state document.

#### **§ 30-350. Staff.**

The Council shall designate its executive director. Staff assistance to the Council shall be provided by the Division of Legislative Services. Staff shall perform those duties assigned to it by the Council, including those duties enumerated in § 30-349.

#### **§ 30-351. Cooperation of agencies of state and local government.**

Every department, division, board, bureau, commission, authority, or political subdivision of the Commonwealth shall cooperate with, and provide such assistance to, the Council as the Council may request.

2. That the initial terms of the nonlegislative citizen members of the Virginia Conflict of Interest and Ethics Advisory Council appointed pursuant to this act shall be staggered as follows: (i) two members, one appointed by the Speaker of the House of Delegates and one appointed by the Senate Committee on Rules, for a term of two years; (ii) two members, one appointed by the Speaker of the House of Delegates and one appointed by the Governor, for a term of three years; (iii) two members, one member appointed by the Senate Committee on Rules and one appointed by the Governor, for a term of four years; and (iv) the designee of the Attorney General and the appointed representative of the Virginia Association of Counties and Virginia Municipal League for a term of one year. Thereafter, the terms of members shall be for four years.

3. That the provisions of this act may result in a net increase in periods of imprisonment or commitment. Pursuant to § 30-19.1:4, the estimated amount of the necessary appropriation is \$0 for periods of imprisonment in state adult correctional facilities and is \$0 for periods of commitment to the custody of the Department of Juvenile Justice.