

VIRGINIA ACTS OF ASSEMBLY -- 2012 SESSION

CHAPTER 438

An Act to amend and reenact §§ 3.4 and 4.2 of Chapters 219 and 842 of the Acts of Assembly of 2010, which provided a charter for the Town of Windsor in Isle of Wight County, relating to elections; town manager.

[H 632]

Approved March 30, 2012

Be it enacted by the General Assembly of Virginia:

1. That §§ 3.4 and 4.2 of Chapters 219 and 842 of the Acts of Assembly of 2010 are amended and reenacted as follows:

§ 3.4. Election and term of office.

The council shall be elected in the manner provided by Virginia elections laws. Four council members, including the mayor, shall be elected on the first Tuesday in May of the year 2010 and every four years thereafter. The three other council members shall be elected on the first Tuesday in May of the year 2012 and every four years thereafter. *However, beginning in 2014, four council members, including the mayor, shall be elected on the first Tuesday following the first Monday in November and every four years thereafter. The three other council members shall be elected on the first Tuesday following the first Monday in November 2016 and every four years thereafter.*

The term of office for all council members shall begin on the first day of July next following their election, and they shall serve for terms of four years or until their successors shall have been elected and qualified. *However, those members elected in 2010 and 2012 shall serve six additional months as the town transitions to November elections. Thereafter, the term of office for all council members shall begin on the first day of January next following their election, and they shall serve for terms of four years or until their successors shall have been elected and qualified.* The council members may succeed themselves as often as the voters may choose.

§ 4.2. Powers and duties of the town manager.

The town manager shall be the chief executive officer of the town. The manager shall be responsible to the council for the proper management and administration of all town affairs placed in his charge by or under this charter. The manager shall have the following powers and duties. The manager shall:

1. Appoint and, when deemed necessary for the good of the service, suspend or remove any town employee or appointive administrative official provided for, by, or under this charter, except as otherwise provided by law, this charter, or personnel rules adopted pursuant to this charter. The manager may authorize any administrative official who is subject to the manager's direction and supervision to exercise these powers with respect to subordinates in that official's department, office, or agency;

2. Direct and supervise the administration of all departments, offices, and agencies of the town, except as otherwise provided by this charter or by other law;

3. Attend all council meetings and shall have the right to take part in discussion but may not vote;

4. See that all laws, provisions of this charter, and acts of the council subject to enforcement by the manager or by officials subject to the manager's direction and supervision are faithfully executed;

5. Prepare and submit the annual budget and capital program to the council, and shall be responsible for the execution of the budget;

6. Examine regularly the books and papers of every ~~officer~~ official and department of the town and report to the council the condition in which he finds them;

7. Make such other reports as the council may require concerning the operations of town departments, offices, and agencies subject to the manager's direction and supervision;

8. Keep the council fully advised as to the financial condition and future needs of the town and make such recommendations to the council concerning the affairs of the town as the manager deems desirable; and

9. Perform such other duties as are specified in this charter or may be prescribed by the council.