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VIRGINIA ACTS OF ASSEMBLY — CHAPTER

An Act to amend and reenact §§ 55-79.97:1 and 55-509.6 of the Code of Virginia, relating to common interest communities; payment of resale disclosure packet fees.

[S 1323]

Approved

Be it enacted by the General Assembly of Virginia:

1. That §§ 55-79.97:1 and 55-509.6 of the Code of Virginia are amended and reenacted as follows:

§ 55-79.97:1. Fees for resale certificate.

A. The unit owners' association may charge fees as authorized by this section for the inspection of the property, the preparation and issuance of the resale certificate required by § 55-79.97, and for such other services as are set out in this section.

B. A reasonable fee may be charged by the preparer of the resale certificate as follows for:

1. The inspection of the unit, as authorized in the declaration and as required to prepare the resale certificate, a fee not to exceed \$100;

2. The preparation and delivery of the resale certificate in (i) paper format, a fee not to exceed \$150 for no more than two hard copies, or (ii) electronic format, a fee not to exceed \$125, for no more than two electronic copies. Only one fee shall be charged for the preparation and delivery of the resale certificate;

3. At the option of the seller or his authorized agent, with the consent of the unit owners' association or the common interest community manager, expediting the inspection, preparation, and delivery of the resale certificate, an additional expedite fee not to exceed \$50;

4. At the option of the seller or his authorized agent, an additional hard copy of the resale certificate, a fee not to exceed \$25 per hard copy;

5. At the option of the seller or his authorized agent, a fee not to exceed an amount equal to the actual cost paid to a third-party commercial delivery service for hand delivery or overnight delivery of the resale certificate; and

6. A post-closing fee to the purchaser of the unit, collected at settlement, for the purpose of establishing the purchaser as the owner of the unit in the records of the unit owners' association, a fee not to exceed \$50.

Neither the unit owners' association nor its common interest community manager shall require cash, check, certified funds, or credit card payments at the time the request for the resale certificate is made.

For purposes of this section, an expedite fee shall only be charged if the inspection and preparation of delivery of the resale certificate are completed within five business days of the request for a resale certificate.

C. No fees other than those specified in this section, and as limited by this section, shall be charged by the unit owners' association or its common interest community manager for compliance with the duties and responsibilities of the unit owners' association under this section. The unit owners' association or its common interest community manager shall publish and make available in paper or electronic format, or both, a schedule of the applicable fees so that the seller or his authorized agent will know such fees at the time of requesting the resale certificate.

D. Any fees charged pursuant to this section shall be collected at the time settlement occurs on the sale of the unit and shall be due and payable out of the settlement proceeds in accordance with this section. The seller shall be responsible for all costs associated with the preparation and delivery of the resale certificate, except for the costs of any resale certificate update or financial update, which costs shall be the responsibility of the requestor, payable at settlement. Neither the unit owners' association nor its common interest community manager shall require cash, check, certified funds, or credit card payments at the time the request is made for the resale certificate.

E. If settlement does not occur within 90 45 days of the delivery of the resale certificate, or funds are not collected at settlement and disbursed to the unit owners' association or the common interest community manager, all fees, including those costs that would have otherwise been the responsibility of the purchaser or settlement agent, shall be assessed against the unit owner, shall be the personal obligation of the unit owner, and shall be an assessment against the unit and collectible as any other assessment in accordance with the provisions of the declaration and § 55-79.83. The seller may pay the unit owners' association by cash, check, certified funds, or credit card, if credit card payment is an option offered by the unit owners' association. The unit owners' association shall pay the common interest community manager the amount due from the unit owner within 30 days after invoice.

57 F. The maximum allowable fees charged in accordance with this section shall adjust every five years,
58 as of January 1 of that year, in an amount equal to the annual increases for that five-year period in the
59 United States Average Consumer Price Index for all items, all urban consumers (CPI-U), as published
60 by the Bureau of Labor Statistics of the U.S. Department of Labor.

61 G. If a resale certificate has been issued within the preceding 12-month period, a person specified in
62 the written instructions of the seller or his authorized agent, including the seller or his authorized agent
63 or the purchaser or his authorized agent, may request a resale certificate update. The requestor shall
64 specify whether the resale certificate update shall be delivered electronically or in hard copy and shall
65 specify the complete contact information of the parties to whom the update shall be delivered. The
66 resale certificate update shall be delivered within 10 days of the written request.

67 H. The settlement agent may request a financial update. The requestor shall specify whether the
68 financial update shall be delivered electronically or in hard copy and shall specify the complete contact
69 information of the parties to whom the update shall be delivered. The financial update shall be delivered
70 within three business days of the written request.

71 I. A reasonable fee for the resale certificate update or financial update may be charged by the
72 preparer, not to exceed \$50. At the option of the purchaser or his authorized agent, the requestor may
73 request that the unit owners' association or the common interest community manager perform an
74 additional inspection of the unit, as authorized in the declaration, for a fee not to exceed \$100. Any fees
75 charged for the specified update shall be collected at the time settlement occurs on the sale of the
76 property. Neither the unit owners' association nor its common interest community manager, if any, shall
77 require cash, check, certified funds, or credit card payments at the time the request is made for the
78 resale certificate update. The requestor may request that the specified update be provided in hard copy
79 or in electronic form.

80 J. No unit owners' association or common interest community manager may require the requestor to
81 request the specified update electronically. The seller or his authorized agent shall continue to have the
82 right to request a hard copy of the specified update in person at the principal place of business of the
83 unit owners' association. If the requestor asks that the specified update be provided in electronic format,
84 neither the unit owners' association nor its common interest community manager may require the
85 requester to pay any fees to use the provider's electronic network or system. A copy of the specified
86 update shall be provided to the seller or his authorized agent.

87 K. When a resale certificate has been delivered as required by § 55-79.97, the unit owners'
88 association shall, as to the purchaser, be bound by the statements set forth therein as to the status of the
89 assessment account and the status of the unit with respect to any violation of the condominium
90 instruments as of the date of the statement unless the purchaser had actual knowledge that the contents
91 of the resale certificate were in error.

92 L. If the unit owners' association or its common interest community manager has been requested in
93 writing to furnish the resale certificate required by § 55-79.97, failure to provide the resale certificate
94 substantially in the form provided in this section shall be deemed a waiver of any claim for delinquent
95 assessments or of any violation of the declaration, bylaws, rules and regulations, or architectural
96 guidelines existing as of the date of the request with respect to the subject unit. The preparer of the
97 resale certificate shall be liable to the seller in an amount equal to the actual damages sustained by the
98 seller in an amount not to exceed \$1,000. The purchaser shall nevertheless be obligated to abide by the
99 condominium instruments, rules and regulations, and architectural guidelines of the unit owners'
100 association as to all matters arising after the date of the settlement of the sale.

101 § 55-509.6. Fees for disclosure packet; associations managed by a common interest community
102 manager.

103 A. The association or its common interest community manager may charge certain fees as authorized
104 by this section for the inspection of the property, the preparation and issuance of the disclosure packet
105 required § 55-509.5, and for such other services as set out in this section. The seller or his authorized
106 agent shall specify whether the disclosure packet shall be delivered electronically or in hard copy, and
107 shall specify the complete contact information for the parties to whom the disclosure packet shall be
108 delivered. If the seller or his authorized agent specifies that delivery shall be made to the purchaser or
109 his authorized agent or settlement agent, the preparer shall provide the disclosure packet directly to the
110 designated persons, at the same time it is delivered to the seller or his authorized agent.

111 B. A reasonable fee may be charged by the preparer as follows for:

112 1. The inspection of the exterior of the dwelling unit and the lot, as authorized in the declaration and
113 as required to prepare the association disclosure packet, a fee not to exceed \$100;

114 2. The preparation and delivery of the disclosure packet in (i) paper format, a fee not to exceed \$150
115 for no more than two hard copies or (ii) electronic format, a fee not to exceed \$125 for no more than
116 two electronic copies. Only one fee shall be charged for the preparation and delivery of the disclosure
117 packet;

118 3. At the option of the seller or his authorized agent, with the consent of the association or the
119 common interest community manager, expediting the inspection, preparation and delivery of the
120 disclosure packet, an additional expedite fee not to exceed \$50;

121 4. At the option of the seller or his authorized agent, an additional hard copy of the disclosure
122 packet, a fee not to exceed \$25 per hard copy;

123 5. At the option of the seller or his authorized agent, a fee not to exceed an amount equal to the
124 actual cost paid to a third-party commercial delivery service for hand delivery or overnight delivery of
125 the association disclosure packet; and

126 6. A post-closing fee to the purchaser of the property, collected at settlement, for the purpose of
127 establishing the purchaser as the owner of the property in the records of the association, a fee not to
128 exceed \$50.

129 Except as otherwise provided in subsection E, neither the association nor its common interest
130 community manager shall require cash, check, certified funds or credit card payments at the time the
131 request for the disclosure packet is made.

132 For purposes of this section, an expedite fee shall only be charged if the inspection and preparation
133 of delivery of the disclosure packet are completed within five business days of the request for a
134 disclosure packet.

135 C. No fees other than those specified in this section, and as limited by this section, shall be charged
136 by the association or its common interest community manager for compliance with the duties and
137 responsibilities of the association under this chapter. The association or its common interest community
138 manager shall publish and make available in paper or electronic format, or both, a schedule of the
139 applicable fees so the seller or his authorized agent will know such fees at the time of requesting the
140 packet.

141 D. Any fees charged pursuant to this section shall be collected at the time of settlement on the sale
142 of the lot and shall be due and payable out of the settlement proceeds in accordance with this section.
143 The seller shall be responsible for all costs associated with the preparation and delivery of the
144 association disclosure packet, except for the costs of any disclosure packet update or financial update,
145 which costs shall be the responsibility of the requestor, payable at settlement. Neither the association nor
146 its common interest community manager shall require cash, check, certified funds, or credit card
147 payments at the time of the request is made for the association disclosure packet.

148 E. If settlement does not occur within ~~90~~ 45 days of the delivery of the disclosure packet, or funds
149 are not collected at settlement and disbursed to the association or the common interest community
150 manager, all fees, including those costs that would have otherwise been the responsibility of the
151 purchaser or settlement agent, shall be assessed against the lot owner and shall be the personal
152 obligation of the lot owner and shall be an assessment against the lot and collectible as any other
153 assessment in accordance with the provisions of the declaration and § 55-516. The seller may pay the
154 association by cash, check, certified funds, or credit card, if credit card payment is an option offered by
155 the association. The association shall pay the common interest community manager the amount due from
156 the lot owner within 30 days after invoice.

157 F. The maximum allowable fees charged in accordance with this section shall adjust every five years,
158 as of January 1 of that year, in an amount equal to the annual increases for that five-year period in the
159 United States Average Consumer Price Index for all items, all urban consumers (CPI-U), as published
160 by the Bureau of Labor Statistics of the U.S. Department of Labor.

161 G. If an association disclosure packet has been issued for a lot within the preceding 12-month period,
162 a person specified in the written instructions of the seller or his authorized agent, including the seller or
163 his authorized agent, or the purchaser or his authorized agent may request a disclosure packet update.
164 The requestor shall specify whether the disclosure packet update shall be delivered electronically or in
165 hard copy, and shall specify the complete contact information of the parties to whom the update shall be
166 delivered. The disclosure packet update shall be delivered within 10 days of the written request.

167 H. The settlement agent may request a financial update. The requestor shall specify whether the
168 financial update shall be delivered electronically or in hard copy, and shall specify the complete contact
169 information of the parties to whom the update shall be delivered. The financial update shall be delivered
170 within three business days of the written request.

171 I. A reasonable fee for the disclosure packet update or financial update may be charged by the
172 preparer not to exceed \$50. At the option of the purchaser or his authorized agent, the requestor may
173 request that the association or the common interest community manager perform an additional inspection
174 of the exterior of the dwelling unit and the lot, as authorized in the declaration, for a fee not to exceed
175 \$100. Any fees charged for the specified update shall be collected at the time settlement occurs on the
176 sale of the property. Neither the association nor its common interest community manager, if any, shall
177 require cash, check, certified funds, or credit card payments at the time the request is made for the
178 disclosure packet update. The requestor may request that the specified update be provided in hard copy

179 or in electronic form.

180 J. No association or common interest community manager may require the requestor to request the
181 specified update electronically. The seller or his authorized agent shall continue to have the right to
182 request a hard copy of the specified update in person at the principal place of business of the
183 association. If the requestor asks that the specified update be provided in electronic format, neither the
184 association nor its common interest community manager may require the requester to pay any fees to
185 use the provider's electronic network or system. A copy of the specified update shall be provided to the
186 seller or his authorized agent.

187 K. When an association disclosure packet has been delivered as required by § 55-509.5, the
188 association shall, as to the purchaser, be bound by the statements set forth therein as to the status of the
189 assessment account and the status of the lot with respect to any violation of the declaration, bylaws,
190 rules and regulations, architectural guidelines and articles of incorporation, if any, of the association as
191 of the date of the statement unless the purchaser had actual knowledge that the contents of the
192 disclosure packet were in error.

193 L. If the association or its common interest community manager has been requested in writing to
194 furnish the association disclosure packet required by § 55-509.5, failure to provide the association
195 disclosure packet substantially in the form provided in this section shall be deemed a waiver of any
196 claim for delinquent assessments or of any violation of the declaration, bylaws, rules and regulations, or
197 architectural guidelines existing as of the date of the request with respect to the subject lot. The preparer
198 of the association disclosure packet shall be liable to the seller in an amount equal to the actual damages
199 sustained by the seller in an amount not to exceed \$1,000. The purchaser shall nevertheless be obligated
200 to abide by the declaration, bylaws, rules and regulations, and architectural guidelines of the association
201 as to all matters arising after the date of the settlement of the sale.