

VIRGINIA ACTS OF ASSEMBLY — CHAPTER

An Act to amend and reenact §§ 54.1-2349 and 54.1-2351 of the Code of Virginia, relating to the Common Interest Community Board; powers and duties.

[S 665]

Approved

Be it enacted by the General Assembly of Virginia:

1. That §§ 54.1-2349 and 54.1-2351 of the Code of Virginia are amended and reenacted as follows:
§ 54.1-2349. Powers and duties of the Board.

A. The Board shall administer and enforce the provisions of this chapter. In addition to the provisions of § 54.1-201 and 54.1-202, the Board shall:

1. Promulgate regulations necessary to carry out the requirements of this chapter in accordance with the provisions of the Administrative Process Act (§ 2.2-4000 et seq.) to include but not be limited to the prescription of fees, procedures, and qualifications for the issuance and renewal of common interest community manager licenses. The Board shall annually assess each common interest community manager an amount equal to the lesser of (i) \$1,000, or such other amount as the Board may establish by regulation, or (ii) five hundredths of one percent (0.05%) of the gross receipts from common interest community management during the preceding calendar year. For the purposes of clause (ii), no minimum payment shall be less than \$10.00. The annual payment shall be remitted to the State Treasurer and shall be placed to the credit of the Common Interest Community Management Fund established pursuant to § 55-529;

2. Establish criteria for the licensure of common interest community managers to ensure the appropriate training and educational credentials for the provision of management services to common interest communities. Such criteria may include experiential requirements and shall include designation as an Accredited Association Management Company by the Community Associations Institute. As an additional alternative to such designation, the Board shall have authority, by regulation, to include one of the following: (i) successful completion of another Board-approved training program and certifying examination, or (ii) successful completion of a Virginia testing program to determine the quality of the training and educational credentials for and competence of common interest community managers;

3. Establish criteria for the certification of the employees of common interest community managers who have principal responsibility for management services provided to a common interest community or who have supervisory responsibility for employees who participate directly in the provision of management services to a common interest community to ensure the person possesses the character and minimum skills to engage properly in the provision of management services to a common interest community. Such criteria shall include designation as a Certified Manager of Community Associations by the National Board of Certification for Community Association Managers, designation as an Association Management Specialist by the Community Associations Institute, or designation as a Professional Community Association Manager by the Community Associations Institute. As an additional alternative to such designations, the Board shall have authority, by regulation, to include one of the following: (i) successful completion of another Board-approved training program and certifying examination, or (ii) successful completion of a Virginia testing program to determine the quality of the training and educational credentials for and competence of the employees of common interest community managers who participate directly in the provision of management services to a common interest community. The fee paid to the Board for the issuance of such certificate shall be paid to the Common Interest Community Management Information Fund established pursuant to § 55-529;

4. Approve the criteria for accredited common interest community manager training programs;

5. Approve accredited common interest community manager training programs;

6. Establish, by regulation, standards of conduct for common interest community managers and for employees of common interest community managers certified in accordance with the provisions of this chapter; and

7. Establish, by regulation, an education-based certification program for persons who are involved in the business or activity of providing management services to common interest communities. The Board shall have the authority to approve training courses and instructors in furtherance of the provisions of this chapter.

B. 1. The Board shall have the sole responsibility for the administration of this chapter and for the promulgation of regulations to carry out the requirements thereof.

2. The Board shall also be responsible for the enforcement of this chapter, provided that the Real

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57 Estate Board shall have the sole responsibility for the enforcement of this chapter with respect to a real
 58 estate broker, real estate salesperson, or real estate brokerage firm licensed in accordance with Chapter
 59 21 (§ 54.1-2100 et seq.) who is also licensed as a common interest community manager.

60 3. *For purposes of enforcement of this chapter or Chapter 4.2 (§ 55-79.39 et seq.), 21 (§ 55-360 et*
 61 *seq.), 24 (§ 55-424 et seq.), or 26 (§ 55-508 et seq.) of Title 55, any requirement for the conduct of a*
 62 *hearing shall be satisfied by an informal fact-finding proceeding convened and conducted pursuant to*
 63 *§ 2.2-4019 of the Administrative Process Act (§ 2.2-4000 et seq.).*

64 C. The Board is authorized to obtain criminal history record information from any state or federal
 65 law-enforcement agency relating to an applicant for licensure or certification. Any information so
 66 obtained is for the exclusive use of the Board and shall not be released to any other person or agency
 67 except in furtherance of the investigation of the applicant or with the authorization of the applicant or
 68 upon court order.

69 § 54.1-2351. General powers and duties of Board concerning associations.

70 A. The Board may adopt, amend, and repeal rules and regulations and issue orders consistent with
 71 and in furtherance of the objectives of this chapter, but the Board may not intervene in the internal
 72 activities of an association except to the extent necessary to prevent or cure violations of this chapter or
 73 of the chapter pursuant to which the association is created. The Board may prescribe forms and
 74 procedures for submitting information to the Board.

75 B. If it appears that any governing board has engaged, is engaging, or is about to engage in any act
 76 or practice in violation of this chapter, Chapter 4.2 (§ 55-79.39 et seq.), 21 (§ 55-360 et seq.), ~~or~~ 24
 77 (§ 55-424 et seq.), *or 26 (§ 55-508 et seq.)* of Title 55, or any of the Board's regulations or orders, the
 78 Board without prior administrative proceedings may bring suit in the appropriate court to enjoin that act
 79 or practice or for other appropriate relief. The Board is not required to post a bond or prove that no
 80 adequate remedy at law exists.

81 C. The Board may intervene in any action or suit involving a violation by a declarant or a developer
 82 of a time-share project of this chapter, Chapter 4.2 (§ 55-79.39 et seq.), 21 (§ 55-360 et seq.), ~~or~~ 24
 83 (§ 55-424 et seq.), *or 26 (§ 55-508 et seq.)* of Title 55, or any of the Board's regulations or orders.

84 D. The Board may accept grants-in-aid from any governmental source and may contract with
 85 agencies charged with similar functions in this or other jurisdictions in furtherance of the objectives of
 86 this chapter.

87 E. The Board may cooperate with agencies performing similar functions in this and other
 88 jurisdictions to develop uniform filing procedures and forms, uniform disclosure standards, and uniform
 89 administrative practices, and may develop information that may be useful in the discharge of the Board's
 90 duties.

91 F. In issuing any cease and desist order the Board shall state the basis for the adverse determination
 92 and the underlying facts.

93 G. Without limiting the remedies that may be obtained under this chapter, the Board, without
 94 compliance with the Administrative Process Act (§ 2.2-4000 et seq.), shall have the authority to enforce
 95 the provisions of this section and may institute proceedings in equity to enjoin any person, partnership,
 96 corporation, or any other entity violating this chapter, Chapter 4.2 (§ 55-79.39 et seq.), 21 (§ 55-360 et
 97 seq.), ~~or~~ 24 (§ 55-424 et seq.), *or 26 (§ 55-508 et seq.)* of Title 55, or any of the Board's regulations or
 98 orders. Such proceedings shall be brought in the name of the Commonwealth by the Board in the circuit
 99 court or general district court of the city or county in which the unlawful act occurred or in which the
 100 defendant resides.

101 H. The Board may assess a monetary penalty to be paid to the Common Interest Community
 102 Management Information Fund of not more than \$1,000 per violation against any governing board that
 103 violates any provision of this ~~section~~ *chapter, Chapter 4.2 (§ 55-79.39 et seq.), 21 (§ 55-360 et seq.), 24*
 104 *(§ 55-424 et seq.), or 26 (§ 55-508 et seq.) of Title 55, or any of the Board's regulations or orders.* In
 105 determining the amount of the penalty, the Board shall consider the degree and extent of harm caused
 106 by the violation. No monetary penalty may be assessed under this ~~section~~ *chapter, Chapter 4.2*
 107 *(§ 55-79.39 et seq.), 21 (§ 55-360 et seq.), 24 (§ 55-424 et seq.), or 26 (§ 55-508 et seq.) of Title 55, or*
 108 *any of the Board's regulations or orders* unless the governing board has been given notice and an
 109 opportunity to be heard pursuant to the Administrative Process Act (§ 2.2-4000 et seq.). The penalty
 110 may be sued for and recovered in the name of the Commonwealth.