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SENATE BILL NO. 1412

Offered January 14, 2009

A *BILL to amend and reenact §§ 10.02 and 10.03 of Chapter 542 of the Acts of Assembly of 1990, which provided a charter for the City of Bristol, relating to the preparation and scope of the annual budget.*

Patrons—Wampler; Delegate: Johnson

Referred to Committee on Local Government

Be it enacted by the General Assembly of Virginia:

1. That §§ 10.02 and 10.03 of Chapter 542 of the Acts of Assembly of 1990 are amended and reenacted as follows:

§ 10.02. Preparation.

It shall be the duty of the head of each department, the judges of the various courts, each board or commission, including the school board, and each other office or agency supported in whole or in part by appropriations of the city, including the constitutional officers, to file with the ~~budget director~~ *city manager*, at such time as the city manager may prescribe, detailed estimates of revenue and expenditure for that department, court, board, commission, office or agency for the ensuing fiscal year. The ~~budget director~~ *city manager* shall assemble and compile these estimates and in cooperation with the ~~comptroller~~ *supply chief financial officer for the city*, acquire such additional information relating to the financial transactions of the city as may be necessary or valuable to the ~~city manager~~ in the preparation of the budgets. The city manager shall hold such hearings as he may deem advisable and with the assistance of the ~~budget director~~ *chief financial officer for the city*, shall review the budgets, make such revisions in such estimates as he may deem proper after consultation with each department head, constitutional officer, and other such officers, and, subject to the laws of the Commonwealth relating to obligatory expenditures for any purpose, prepare a total budget estimate for presentation to the council.

§ 10.03. Scope of the annual budget.

Not later than the second Tuesday in ~~March~~ *April*, the city manager shall submit to the council an initial budget estimate for the ensuing fiscal year, according to a classification as nearly uniform as possible. The budget shall present the following information:

1. An itemized statement of the appropriations recommended by the city manager for current operating expenses for each department and each division thereof for the ensuing fiscal year, with comparative statements and parallel columns of the appropriations and expenditures for the current and next proceeding fiscal year and the increases or decreases in the appropriation recommended. Expenditures for the current fiscal year shall include an estimate of expenditures necessary to complete such year;

2. An itemized statement of the appropriations recommended by the city manager for capital improvement projects for the ensuing fiscal year for each department and each division thereof, with the comparative statements and parallel columns of the appropriations and expenditures for the current and next proceeding fiscal year and the increases or decreases in the appropriations recommended;

3. The annual budget and annual appropriation ordinance shall include a line-item for a reasonable contingency fund for use in any of the affairs of the city under the control of the city manager;

4. An itemized statement of the taxes required and the estimated revenues of the city from all other sources for the ensuing fiscal year, with comparative statements in parallel columns of the taxes and other revenues for the current and next proceeding fiscal year and the increases and decreases estimated or proposed;

5. A statement of the financial condition of the city and for such other information as may be required by the council or that the city manager may be deemed advisable to submit; and

6. Copies of such budget estimate shall be printed and be available for distribution not later than two weeks after its submission to the council and a public hearing shall be given thereon by the council before final action.

INTRODUCED

SB1412