

## 1 VIRGINIA ACTS OF ASSEMBLY — CHAPTER

2 *An Act to amend and reenact § 17.1-124 of the Code of Virginia, relating to microfilming of order*  
3 *books.*

4 [S 1129]

5 Approved

6 **Be it enacted by the General Assembly of Virginia:**7 **1. That § 17.1-124 of the Code of Virginia is amended and reenacted as follows:**

8 § 17.1-124. Order books.

9 Except as otherwise provided herein, each circuit court clerk shall keep order books recording all  
10 proceedings, orders and judgments of the court in all matters, all decrees, and decretal orders of such  
11 court and all matters pertaining to trusts, the appointment and qualification of trustees, committees,  
12 administrators, executors, conservators and guardians shall be recorded, except when the same are  
13 appointed by the clerk of court, in which event the order appointing such administrators or executors,  
14 shall be made and entered in the clerk's order book. In any circuit court, the clerk may, with the  
15 approval of the chief judge of the court, by order entered of record, divide the order book into two  
16 sections, to be known as the civil order book and the criminal order book. All proceedings, orders and  
17 judgments of the court in all matters at civil law shall be recorded in the civil order book, and all  
18 proceedings, orders and judgments of the court in all matters at criminal law shall be recorded in the  
19 criminal order book. In any proceeding brought for the condemnation of property, all proceedings,  
20 orders, judgments and decrees of the court shall be recorded in the civil order book of the court. The  
21 recordation prior to January 1, 1974, of all proceedings, orders, judgments and decrees in such cases,  
22 whether entered in the common-law order book or the chancery order book of any court, is hereby  
23 declared a valid and proper recordation of the same. Orders in cases appealed from the juvenile and  
24 domestic relations district courts shall be maintained as provided in this section and, to the extent  
25 inconsistent with this section, § 16.1-302.

26 *The clerk shall ensure that these order books have been microfilmed or converted to an electronic*  
27 *format. Such microfilm and microphotographic processes and equipment shall meet state microfilm*  
28 *standards, and such electronic format shall follow state electronic records guidelines, pursuant to*  
29 *§ 42.1-82. The clerk shall further provide the master reel of any such microfilm for storage in the*  
30 *Library of Virginia and shall provide for the secured, off-site back up of any electronic copies of such*  
31 *records.*

ENROLLED

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