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1	HOUSE BILL NO. 2058
2	Offered January 10, 2007
$\frac{2}{3}$	Prefiled January 8, 2007
3 4	A BILL to amend and reenact §§ 2.2-409, 47.1-2, 47.1-3, 47.1-4, 47.1-5, 47.1-8, 47.1-9, 47.1-10,
4 5	<i>A</i> BILL to amena and reenact §§ 2.2-409, 47.1-2, 47.1-3, 47.1-4, 47.1-5, 47.1-6, 47.1-10, 47.1-11, 47.1-12, 47.1-13, 47.1-14, 47.1-16, 47.1-17, 47.1-18, 47.1-19, 47.1-20, 47.1-21, 47.1-22,
6 7	47.1-23, 47.1-25, and 47.1-30 of the Code of Virginia; to amend the Code of Virginia by adding a
8	section numbered 47.1-7, by adding in Chapter 2 of Title 47.1 a section numbered 47.1-11.1, and by adding sections numbered 47.1.15 and 47.1.20 is and to repeal \$\$ 47.1.22, 47.1.23 and 47.1.24 of
o 9	adding sections numbered 47.1-15 and 47.1-29.1; and to repeal §§ 47.1-32, 47.1-33, and 47.1-34 of the Code of Virginia, relating to public notaries; electronic public notaries; penalty.
9 10	the Code of Virginia, relating to public holdries, electronic public holdries, penalty.
10	Patrons—McQuigg and Kilgore
11	rations—McQuigg and Kingole
12	Referred to Committee for Courts of Justice
13	
14	Be it enacted by the General Assembly of Virginia:
15	1. That §§ 2.2-409, 47.1-2, 47.1-3, 47.1-4, 47.1-5, 47.1-8, 47.1-9, 47.1-10, 47.1-11, 47.1-12, 47.1-13,
16	47.1-14, 47.1-16, 47.1-17, 47.1-18, 47.1-19, 47.1-20, 47.1-21, 47.1-22, 47.1-23, 47.1-25, and 47.1-30 of
17	the Code of Virginia are amended and reenacted and that the Code of Virginia is amended by
18	adding a section numbered 47.1-7, by adding in Chapter 2 of Title 47.1 a section numbered
19	47.1-11.1, and by adding sections numbered 47.1-15 and 47.1-29.1 as follows:
20	§ 2.2-409. Secretary of the Commonwealth.
21	A. The Secretary of the Commonwealth shall charge the following fees for services rendered in his
22	office to be paid by the person for whom the service is rendered at the time it is done:
23	For a testimonial, including seal tax \$10.00
24	For a copy of any paper, if on one sheet
25	And for each sheet after the first
26	For issuing a commission to a commissioner in another state 7.00
27	For power of attorney for nonresident insurers, contractors 3.00
28	For service of process on parties, each defendant 19.00
29	For service of process on reciprocal insurers
30	For registration of name, badge and insignia
31	For affixing the Seal of the Commonwealth
32	For issuing a commission to a notary for the
33	Commonwealth at large, including seal tax 25.0035.00
34	For issuing a commission to an electronic notary public
35	And for filing in his office any paper required by law to be filed, the same fee as is allowed by law
36	for recording similar papers.
37	B. Notwithstanding any other provision of law, the Secretary shall charge a technology fee of \$10 in
38	addition to the fees set out in subsection A for commissioning of a notary public or electronic notary
39	public, which funds shall be deposited into the Secretary of the Commonwealth's Technology Trust Fund
40	established by the comptroller and used only to obtain and update office automation and information
41	technology equipment including software and conversion services; to preserve, maintain, and enhance
42	records, including but not limited to the costs of repairs, maintenance, service contracts, and system
43	upgrades; and to improve public access to records. There shall be no transfers out of the fund,
44	including transfers to the general fund.
45	§ 47.1-2. Definitions.
46	As used in this title, unless the context demands a different meaning:
47 40	"Acknowledgement" means a notarial act in which an individual at a single time and place (i)
48 40	appears in person before the notary and presents a document; (ii) is personally known to the notary or

49 identified by the notary through satisfactory evidence of identity; and (iii) indicates to the notary that
50 the signature on the document was voluntarily affixed by the individual for the purposes stated within
51 the document and, if applicable, that the individual had due authority to sign in a particular
52 representative capacity.

"Affirmation" means a notarial act, or part thereof, that is legally equivalent to an oath and in
which an individual at a single time and place (i) appears in person before the notary and presents a
document; (ii) is personally known to the notary or identified by the notary through satisfactory
evidence of identity; and (iii) makes a vow of truthfulness or fidelity on penalty of perjury.

57 "Commissioned notary public" means that the applicant has completed and submitted the registration

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forms along with the appropriate fee to the Secretary of the Commonwealth and the Secretary of the

Commonwealth has determined that the applicant meets the qualifications to be a notary public and

60 issues a notary commission and forwards same to the clerk of the circuit court, pursuant to this chapter. 61 "Copy certification" means a notarial act in which a notary (i) is presented with a document that is not a public record; (ii) copies or supervises the copying of the document using a photographic or 62 63 electronic copying process; (iii) compares the document to the copy; and (iv) determines that the copy is 64 accurate and complete. "Credible witness" means an honest, reliable, and impartial person who personally knows an 65 individual appearing before a notary and takes an oath or affirmation from the notary to confirm that 66 67 individual's identity. 68 "Document" means information that is inscribed on a tangible medium or that is stored in an 69 electronic or other medium and is retrievable in perceivable form, including a record as defined in the 70 Uniform Electronic Transactions Act (§ 59.1-479, et seq). "Electronic" means relating to technology having electrical, digital, magnetic, wireless, optical, 71 electromagnetic, or similar capabilities. 72 73 "Electronic document" means information that is created, generated, sent, communicated, received, 74 or stored by electronic means. 75 "Electronic notarial act" and "electronic notarization" mean an official act by a notary under 76 § 47.1-12 of this title or as otherwise authorized by law that involves electronic documents. 77 "Electronic notarial certificate" means the portion of a notarized electronic document that is completed by the notary public, bears the notary public's signature, title, commission expiration date, 78 79 and other required information concerning the date and place of the electronic notarization, and states 80 the facts attested to or certified by the notary public in a particular notarization. 'Electronic notary public" or "electronic notary" means a notary public who has been commissioned 81 by the Secretary of the Commonwealth with the capability of performing electronic notarial acts under 82 § 47.1-7 and has been sworn in by the clerk of the circuit court under § 47.1-9. "Electronic notary seal" or "electronic seal" means information within a notarized electronic 83 84 85 document that confirms the notary's name, jurisdiction, and commission expiration date and generally corresponds to data in notary seals used on paper documents. 86 87 "Electronic signature" means an electronic sound, symbol, or process attached to or logically 88 associated with an electronic document and executed or adopted by a person with the intent to sign the 89 document. 90 "Notarial act" shall or "notarization" means any official act performed by a notary under § 47.1-12 91 or § 47.1-13 or as otherwise authorized by law. "Notarial certificate" or "certificate" means the part of, or attachment to, a notarized document that is completed by the notary public, bears the notary public's signature, title, commission expiration date, notary registration number, and other required information concerning the date and place of the 92 93 94 95 notarization and states the facts attested to or certified by the notary public in a particular notarization. "Notary public" or "notary" means any person commissioned to perform official acts under the title, 96 97 and includes an electronic notary except where expressly provided otherwise. 98 "Oath" shall include "affirmation." 99 "Official misconduct" means any violation of this title by a notary, whether committed knowingly, 100 willfully, recklessly or negligently. 101 "Personal knowledge of identity" or "personally knows" means familiarity with an individual resulting from interactions with that individual over a period of time sufficient to dispel any reasonable 102 uncertainty that the individual has the identity claimed. 103 "Principal" means (i) a person whose signature is notarized or (ii) a person, other than a credible 104 witness, taking an oath or affirmation from the notary. "Record of notarial acts" means a device for creating and preserving a chronological record of 105 106 107 notarizations performed by a notary. "Satisfactory evidence of identity" means identification of an individual based on (i) at least one 108 109 current document issued by a federal, state, or other government agency bearing the photographic 110 image of the individual's face and signature or (ii) the oath or affirmation of one credible witness unaffected by the document or transaction who is personally known to the notary and who personally 111 knows the individual or of two credible witnesses unaffected by the document or transaction who each 112 personally knows the individual and shows to the notary documentary identification as described in 113 114 subdivision (i). 115 "Secretary" means the Secretary of the Commonwealth. "Seal" means a device for affixing on a paper document an image containing the notary's name and 116 other information related to the notary's commission. 117 "State" includes any state, territory, or possession of the United States. 118 § 47.1-3. Power of appointment. 119

120 The Governor may appoint in and for the Commonwealth as many notaries as to him shall seem 121 proper. Any person who acts as a notary in the Commonwealth shall register with and be commissioned 122 by the Secretary of the Commonwealth and otherwise be in compliance with the provisions of this title.

123 § 47.1-4. Qualification for appointment.

124 Each person appointed and \overline{A} . To be qualified to be commissioned as a notary in the Commonwealth, 125 each such person shall be (i) at least eighteen years of age, (ii) a citizen of the United States and a 126 registered voter in the Commonwealth, and (iii) able to read and write the English language. No person 127 who has ever; (iv) shall never have been convicted of a felony under the laws of the United States or, 128 this Commonwealth, or the laws of any other state, shall qualify to be appointed and commissioned as a 129 notary public unless such person has been pardoned for such felony or has had his rights restored; and 130 (v) shall otherwise be in compliance with the provisions of this title. A nonresident of Virginia may be appointed register and be commissioned as a notary only if he is regularly employed in this 131 132 Commonwealth and if such appointment will be necessary or useful to him in such employment meets 133 all of the requirements of this section, except that there shall be no requirement that he be a registered 134 voter in the Commonwealth. A member of the armed services of the United States shall be eligible for 135 appointment and commission to register and be commissioned as a notary notwithstanding the provisions 136 of § 2.2-2800.

137 § 47.1-5. Application; references.

138 No person shall be appointed *commissioned* as a notary public pursuant to this chapter *title* until he 139 submits an application fee as set forth in § 2.2-409 and a complete and correct application to the 140 Secretary of the Commonwealth, in a form prescribed by the appointing authority Secretary, which shall 141 include the following:

142 1. The the oath of the applicant, signed and sworn before some officer authorized by law to 143 administer oaths, that the answers to all questions on the application are true and complete to the best of 144 his knowledge and that he is qualified to be appointed and commissioned as a notary public.

2. Endorsements from two registered voters of this Commonwealth, stating that, to the best of the 145 146 endorser's knowledge, the applicant is a person of sound moral character and is possessed of all the 147 qualifications for appointment set forth in this chapter.

148 3. A statement signed by any judge, clerk or deputy clerk of any court of this Commonwealth, or by 149 any attorney for the Commonwealth or assistant attorney for the Commonwealth, or by the Attorney 150 General or any of his assistants, or by any member of the General Assembly, that such official has 151 examined the application and recommends the applicant for appointment.

152 4. An application fee as set forth in § 2.2-409; however, such Any application fee shall be waived for 153 an application filed by a clerk or deputy clerk of a circuit or general district court.

154 § 47.1-7. Additional requirements for performing electronic notarial acts.

155 A. An applicant shall submit a registration form established by the Secretary for registering and 156 being commissioned as an electronic notary public, which shall include: 157

1. The applicant's full legal and official notary names;

158 2. A description of the technology or technologies the registrant will use to create an electronic 159 signature in performing official acts;

160 3. If the device used to create the registrant's electronic signature is issued or registered through a 161 licensed authority, the name of that authority, the source of the license, the starting and expiration dates 162 of the device's term of registration, and any revocations, annulments, or other premature terminations of 163 any registered device of the registrant that were due to misuse or compromise of the device, with the 164 date, cause, and nature of each termination explained in detail; and

165 4. The electronic mail address of the registrant.

166 B. The registration form shall (i) be signed by the applicant using the electronic signature described 167 in the form; (ii) include any decrypting instructions, codes, keys, or software that allow the registration 168 to be read; and (iii) be transmitted electronically to the Secretary.

169 C. Nothing herein shall be construed to prevent an electronic notary from using updated technology 170 or technologies during the term of the commission; however, the electronic notary shall notify the 171 Secretary electronically within 90 days of installation or use of such updated technology or technologies 172 and provide a brief description thereof.

173 § 47.1-8. Commission to be issued, etc.

174 Upon receipt of a completed application, proper endorsements and the correct fee, the Secretary, if 175 satisfied the applicant is qualified to be appointed registered and commissioned as a notary public or 176 electronic notary public, shall prepare a notary commission for the applicant which shall include a 177 registration number and forward the commission to the clerk of the circuit court in which the applicant 178 shall elect to qualify. The Secretary shall thereupon notify the applicant that the commission has been 179 granted and where and how it may be secured. An electronic notary public may act as a notary public 180 in all respects upon being commissioned as an electronic notary public.

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181 § 47.1-9. Oath of notary; duties of clerks.

182 Before receiving his commission, each person appointed a notary or electronic notary shall appear 183 before the clerk of the circuit court to which his commission has been sent, present sufficient 184 satisfaction of evidence of identity as defined in § 47.1-2, and make oath as follows:

185 186 read the notary laws of this Commonwealth, and am familiar with their provisions; that I will uphold the 187 Constitution of the United States and the Constitution and laws of the Commonwealth of Virginia; and 188 that I will faithfully perform, to the best of my ability, the duties of the office of notary public.

Such oath shall be signed by the applicant and attested by the clerk. The clerk shall thereupon issue 189 190 to the applicant his commission as notary public or electronic notary public. Within fourteen days of 191 such qualification, the clerk shall certify the fact of such qualification to the Secretary of the 192 Commonwealth.

193 No person shall be permitted to qualify who does not appear before the clerk within sixty 60 days of 194 his appointment. The clerk of each circuit court shall, at least once each month, return to the Secretary 195 all commissions which have not been claimed within such sixty60-day period, and the Secretary shall 196 forthwith cancel the same.

§ 47.1-10. Records of the Secretary.

198 The Secretary of the Commonwealth shall keep a book stating record of the names of all notaries 199 public and electronic notaries public, and the dates of their appointment registration and qualification. 200 The Secretary shall also retain a specimen of the signature of each notary commissioned pursuant to this 201 chapter. The specimen may be retained in photographic form.

202 The Secretary shall also be required to retain the completed applications of persons seeking 203 appointment as notary public for a period of three months after their receipt; provided, however, that he shall retain the applications of persons refused appointment for not less than four years. 204 205

The Secretary may maintain these records in digital format.

§ 47.1-11. Reference materials.

207 The Secretary shall prepare, from time to time, a handbook reference materials for notaries public and 208 electronic notaries public which shall contain the provisions of this title and such other information as 209 the Secretary shall deem useful. Copies of the handbook reference materials shall be made available to 210 persons seeking appointment as notaries public and and electronic notaries public as well as to other 211 interested persons. The Secretary may make the materials available in digital format but shall provide 212 written copies of the materials upon request. 213

§ 47.1-11.1. Evidence of authenticity of electronic notarial act.

214 A. Form of evidence of authority of electronic notarial act. On a notarized electronic document 215 transmitted to another state or country outside of the United States, electronic evidence of the 216 authenticity of the official signature and seal of an electronic notary of the Commonwealth of Virginia, 217 if required, shall be attached to or logically associated with the document and shall be in the form of an electronic certificate of authority signed by the Secretary that is independently verifiable, will be 218 219 invalidated if the underlying document is improperly modified, and is in conformance with any current 220 and pertinent international treaties, agreements, and conventions subscribed to by the government of the 221 United States.

222 B. Certificate of authority for electronic notarial act. An electronic certificate of authority evidencing 223 the authenticity of the official signature and seal of an electronic notary of the Commonwealth of 224 Virginia shall contain substantially the following words: 225

Certificate of Authority for an Electronic Notarial Act

I, ______(name and title), certify that ______(name of electronic notary), the person named as Electronic Notary Public in the attached or associated electronic document, was commissioned as an Electronic Notary Public for the Commonwealth of Virginia and authorized to act 226 227 228 229 as such at the time of the document's electronic notarization.

To verify this Certificate of Authority for an Electronic Notarial Act, I have included herewith my 230 electronic signature this _____day of _____, 20___. (Electronic signature and seal of commissioning official) 231 232

233 C. For issuing an electronic certificate of authority, the Secretary may charge a fee in an amount set 234 by the Secretary. 235

§ 47.1-12. Powers.

236 Each notary shall be empowered to perform the following notarial acts: (i) take acknowledgments, 237 (ii) administer oaths and affirmations, (iii) certify that a copy of any document, other than a document 238 in the custody of a court, is a true copy thereof, (iv) certify affidavits or depositions of witnesses, and 239 (v) perform such other acts as may be specifically permitted by law. 240

§ 47.1-13. Jurisdiction; powers outside the Commonwealth.

241 The powers of any notary commissioned pursuant to this chapter of this title may be exercised anywhere within the Commonwealth of Virginia. 242

243 Any notary commissioned pursuant to Chapter 2 (§ 47.1-3 et seq.) of this title may likewise perform 244 notarial acts outside the Commonwealth, where such notarial acts are performed in connection with a 245 deed or other any writing to be admitted to record in the Commonwealth of Virginia.

246 § 47.1-14. Duty of care.

247 A. A notary shall exercise reasonable care in the performance of his duties generally. He shall 248 exercise a high degree of care in ascertaining the identity of any person whose identity is the subject of 249 a notarial act.

250 B. Unless such person is *personally* known by the notary, identity shall be ascertained by 251 examination of one or more of the following documents: a United States Passport, a certificate of United 252 States citizenship, a certificate of naturalization, an unexpired foreign passport, an alien registration card 253 with photograph, a state-issued driver's license or state-issued identification card or a United States 254 military card. upon presentation of satisfactory evidence of identity as defined in this title.

255 C. A notary performing electronic notarial acts shall keep, maintain, protect, and provide for lawful 256 inspection an electronic record of notarial acts that contains at least the following for each notarial act 257 performed: (i) the date and time of day of the notarial act; (ii) the type of notarial act; (iii) the type, 258 title, or a description of the document or proceeding; (iv) the printed name and address of each 259 principal; (v) the evidence of identity of each principal in the form of either a statement that the person 260 is personally known to the notary, a notation of the type of identification document, which may be a copy of the driver's license or other photographic image of the individual's face, or the printed name 261 262 and address of each credible witness swearing or affirming to the person's identity, and, for credible 263 witnesses who are not personally known to the notary or electronic notary, a description of the type of 264 identification documents relied on by the notary; and (vi) the fee, if any, charged for the notarial act. 265 The electronic notary shall take reasonable steps to (i) ensure the integrity, security, and authenticity of 266 electronic notarizations, (ii) maintain a backup for his electronic record of notarial acts, and (iii) ensure 267 protection of such backup records from unauthorized use.

268 D. A notary performing electronic notarial acts shall take reasonable steps to ensure that any 269 registered device used to create an electronic signature is current and has not been revoked or 270 terminated by its issuing or registering authority.

271 E. A notary performing electronic notarial acts shall keep his record, electronic signature, and 272 physical and electronic seals secure under his exclusive control and shall not allow them to be used by 273 any other notary or any other person.

274 F. A notary performing electronic notarial acts shall use the notary's electronic signature only for the purpose of performing electronic notarial acts. 275

276 G. A notary performing electronic notarial acts, immediately upon discovering that the notary's 277 record, electronic signature, or physical or electronic seal has been lost, stolen, or may be otherwise 278 used by a person other than the notary, shall (i) inform the appropriate law-enforcement agency in the 279 case of theft or vandalism and (ii) notify the Secretary in writing and signed in the official name in 280 which he was commissioned. 281

§47.1-15. Prohibitions.

A notary shall not:

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283 1. Notarize a document if the signer is not in the presence of the notary at the time of notarization, 284 unless otherwise authorized by law to do so.

285 2. Use the official notary title or seal to endorse, promote, denounce, or oppose any product, service, 286 contest, candidate, or other offering.

287 3. Notarize a signature on a document without notarial certificate wording on the same page as the 288 signature. 289

4. Affix an official signature or seal on a notarial certificate that is incomplete.

A notary shall not perform any official act with the intent to deceive or defraud.

291 A nonattorney notary shall not assist another person in drafting, completing, selecting, or 292 understanding a document or transaction requiring a notarial act. This section does not preclude a 293 notary who is duly qualified, trained, or experienced in a particular industry or professional field from 294 selecting, drafting, completing, or advising on a document or certificate related to a matter within that 295 industry or field or prevent a notary from adding a notarial certificate or electronic notarial certificate 296 to a paper or electronic document at the direction of a principal or lawful authority.

297 A notary may decline to notarize a document.

298 § 47.1-16. Notarizations to show date of act, official signature and seal, etc.

299 A. Every notarization shall include the date upon which the notarial act was performed, and the 300 county or city and state in which it was performed.

301 B. A notarial act shall be evidenced by a notarial certificate or electronic notarial certificate signed 302 by a notary in a manner that attributes such signature to the notary public identified on the commission.

303 C. Upon every writing which is the subject of a notarial act, the notary shall, after his certificate, 304 state the date of the expiration of his commission in substantially the following form: 305

"My commission expires the day of,"

306 Near the notary's official signature on the notarial certificate of a paper document, the notary shall 307 affix a sharp, legible, permanent, and photographically reproducible image of the official seal, or, to an 308 electronic document, the notary shall attach an official electronic seal.

309 D. The notary shall attach the official electronic signature and seal to the electronic notarial 310 certificate of an electronic document in a manner that is capable of independent verification and 311 renders any subsequent changes or modifications to the electronic document evident.

312 E. A notary's electronic signature and seal shall conform to generally accepted standards for secure 313 electronic notarization. 314

§ 47.1-17. Change of name.

Any notary duly appointed registered and commissioned in this Commonwealth, who shall legally 315 change his name during his term of office as a notary shall, after such change of name, when 316 performing any notarial act, have written or printed in or annexed to his each certificate the words: "I 317 was commissioned notary as," or the equivalent. However, any electronic notary public who 318 319 shall legally change his name shall make application with the Secretary for a new electronic notary 320 commission within 90 days of such legal name change. 321

§ 47.1-18. Notice of change of address; etc.

322 A. Any notary public who changes the address of his residence shall forthwith notify the Secretary of 323 the Commonwealth of the fact by mailing or delivering a written notice which shall contain his the new 324 address, or in electronic format as the Secretary may prescribe.

325 B. Any notary who is commissioned as a nonresident shall notify the Secretary of the 326 Commonwealth of any change in his place of employment. 327

§ 47.1-19. Fees.

328 A. A notary may, for taking and certifying the acknowledgment of any writing, or administering and 329 certifying an oath, or certifying affidavits and depositions of witnesses, or certifying that a copy of a document is a true copy thereof, charge a fee of \$5. 330

331 B. For other services a notary shall have the same fees as the clerk of a circuit court for like 332 services. A notary may, for taking and certifying the acknowledgement of any electronic document, or 333 administering and certifying an oath or affirmation, or certifying electronic affidavits and depositions of 334 witnesses, or certifying that a copy of an electronic document is a true copy thereof, charge a fee not to 335 exceed \$25.

336 C. Any person appointed as a member of an electoral board or a general registrar shall be prohibited 337 from collecting any fee as a notary during the time of such appointment. Any person appointed as an assistant registrar or officer of election shall be prohibited from collecting any fee as a notary for 338 339 services relating to the administration of elections or the election laws.

340 D. It shall be unlawful for any notary to charge more than the fee established herein for any notarial act; however, a notary may recover, with the agreement of the person to be charged, any actual and 341 342 reasonable expense of traveling to a place where a notarial act is to be performed if it is not the usual 343 place in which the notary performs his office. 344

§ 47.1-20. Fee agreements with employer.

345 A. It shall be lawful for any Any employer require, as a condition of employment of a person who 346 is a notary in his employment, may require the employee to perform notarial acts in the course of or in 347 connection with such employment without charging the fee allowed by law for the performance of such 348 acts.

349 B. It shall not be lawful for any employer to require a notary in his employment to surrender to such 350 employer a fee, if charged, or any part thereof. 351

§ 47.1-21. Commission as notary.

352 The term of officecommission of a notary public shall be four years, except as shall be otherwise provided in this chaptertitle. The term commission of a notary public shall expire in the fourth calendar 353 354 year after issuance of his commission on the last day of the month in which the notary was born. 355

§ 47.1-22. Resignation; removal from Commonwealth; etc.

A. A notary may resign his office commission by mailing or delivering to the Secretary a letter of 356 357 resignation.

358 B. Any notary who ceases to be a resident of the Commonwealth of Virginia shall, from that time, 359 cease to be a notary; provided, however, that such notary may retain maintain his commission with the written consent of the Secretary if he meets the qualifications for nonresident appointment under 360 361 § 47.1-4.

362 C. Any nonresident notary who ceases to be employed in this Commonwealth shall forthwith cease 363 to be a notary.

364 D. Every notary who wishes to resign from office, or who ceases to be a notary pursuant to 365 subsections B or C of this section, shall forthwith mail or deliver his commission to the Secretary, who **366** shall cancel the same. The notary shall be responsible for the destruction of the official physical seal.

367 E. Every electronic notary who wishes to resign his commission or who ceases to be a notary
368 pursuant to this section shall forthwith erase, delete, or destroy the coding, disk, certificate, card,
369 software, or password that enables electronic affixation of the notary's official electronic signature or
370 seal and so certify to the Secretary.

F. A former electronic notary, whose previous commission or application was not revoked or denied,
need not erase, delete, or destroy the coding, disk, certificate, card, software, or password that enables
electronic affixation of the notary's official electronic signature or seal if he is recommissioned and
reregistered as an electronic notary using the same electronic signature and seal within three months
after commission expiration.

376 § 47.1-23. Grounds for removal from office.

The Secretary of the Commonwealth may remove from office revoke the commission of any notary who:

379 1. Submits or has submitted an application for commission and appointment as a notary public which contains a substantial and material misstatement of fact;

381 2. Is convicted or has been convicted of any felony under the laws of the United States or this
382 Commonwealth, or the laws of any other state, unless the notary has been pardoned for such offense or
383 has had his rights restored;

384 3. Is found to have committed official misconduct by a proceeding as provided in Chapter 5 385 (§ 47.1-24 et seq.) of this title;

4. Fails to exercise the powers or perform the duties of a notary public in accordance with this title;
provided that if a notary is adjudged liable in any court of this Commonwealth in any action grounded
in fraud, misrepresentation, impersonation, or violation of the notary laws of the Commonwealth, such notary shall be presumed removable under this section;

390 5. Uses false or misleading advertising wherein he represents or implies by virtue of his title to
 391 notary public, that he has qualifications, powers, duties, rights, or privileges that he does not possess by
 392 lawPerforms a prohibited act pursuant to § 47.1-15 of this title;

393 6. Is convicted of the unauthorized practice of law pursuant to § 54.1-3904, or is a licensed attorney
394 at law whose license is suspended or revoked;

395 7. Ceases to be a citizen of the United States and, if a resident of the Commonwealth, a registered
396 voter in the Commonwealth; however, a nonresident shall not be required to be a registered voter, as
397 otherwise provided in the title; or

398 8. Becomes incapable of reading or writing the English language;

399 9. Is adjudicated mentally incompetent; or

400 10. Fails to keep the official physical seal, journal, or device, coding, disk, certificate, card,
401 software, or passwords used to affix the notary's official electronic signature or seal under the exclusive
402 control of the notary when not in use.

403 § 47.1-25. Disqualification from office.

404 Any notary removed from office under the provisions of § 47.1-24 shall be disqualified from holding
 405 the officemaintaining the commission of notary public in this Commonwealth for a period of twenty
 406 years, unless such disqualification is sooner removed by the Governor.

407 § 47.1-29.1. Wrongful possession of software or hardware.

408 Any person who knowingly obtains, conceals, damages, or destroys the certificate, disk, coding, card,
 409 program, software, or hardware enabling an electronic notary to affix an official electronic signature or
 410 seal, without authority, shall be guilty of a Class 1 misdemeanor.

411 § 47.1-30. Conflict of interests.

412 No notary shall perform any notarial act with respect to any documentor, writing, or electronic
413 document to which the notary or his spouse shall be is a party, or in which either of them shall havehas
414 a direct beneficial interest. A notary nominated as a fiduciary in a will shall not, for that reason alone,
415 be deemed a party to the will or to have a direct beneficial interest therein.

416 Any notary who violates the provisions of this section shall be guilty of official misconduct.

417 A notarial act performed in violation of this section shall not automatically be void for such reason,
418 but shall be voidable in the discretion of any court of competent jurisdiction upon the motion of any
419 person injured thereby.

420 2. That §§ 47.1-32, 47.1-33, and 47.1-34 of the Code of Virginia are repealed.

421 3. That the provisions of this Act relating to electronic notaries public and electronic notarization 422 shall become effective July 1, 2008. HB2058