

## 1 VIRGINIA ACTS OF ASSEMBLY — CHAPTER

2 *An Act to amend the Code of Virginia by adding a section numbered 2.2-406.1, relating to the*  
3 *Secretary of the Commonwealth maintaining and transferring certain records on collegial bodies to*  
4 *the Governor-elect.*

5 [S 751]

6 Approved

7 **Be it enacted by the General Assembly of Virginia:**8 **1. That the Code of Virginia is amended by adding a section numbered 2.2-406.1 as follows:**9 *§ 2.2-406.1. Secretary of Commonwealth to maintain and transfer records on collegial bodies to the*  
10 *Governor-elect.*11 *A. The Secretary of the Commonwealth shall maintain an electronic database of collegial bodies to*  
12 *which the Governor makes appointments. The database shall be organized by collegial body and include*  
13 *the following information:*14 *1. Authority for each appointment;*15 *2. Term length and term expiration dates for each appointee;*16 *3. Eligibility requirements or other restrictions affecting the next appointment;*17 *4. Name, address, and telephone number of each appointee;*18 *5. Identity of the chairman and vice chairman and the method of their election; and*19 *6. Name of the affiliated agency or entity that provides staff support and the name and telephone*  
20 *number of the contact person within such agency or entity.*21 *B. Agencies and entities of the Commonwealth that provide staff support to a collegial body shall*  
22 *notify the Secretary of the Commonwealth of an appointee's death or resignation and any changes to the*  
23 *contact information for an appointee or staff or a appointee's eligibility status.*24 *C. The electronic database or copy thereof shall be transferred to each Governor-elect upon request.*

ENROLLED

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