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SENATE BILL NO. 737

Offered January 8, 2003

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A BILL to amend and reenact §§ 2.2-3705 and 2.2-3711 of the Code of Virginia, relating to the Virginia Freedom of Information Act; exemptions for contract negotiations.

Patron—Houck

Referred to Committee on General Laws

Be it enacted by the General Assembly of Virginia:**1. That §§ 2.2-3705 and 2.2-3711 of the Code of Virginia are amended and reenacted as follows:**

§ 2.2-3705. Exclusions to application of chapter.

A. The following records are excluded from the provisions of this chapter but may be disclosed by the custodian in his discretion, except where such disclosure is prohibited by law:

1. Confidential records of all investigations of applications for licenses and permits, and all licensees and permittees made by or submitted to the Alcoholic Beverage Control Board, the State Lottery Department, the Virginia Racing Commission, or the Charitable Gaming Commission.

2. State income, business, and estate tax returns, personal property tax returns, scholastic and confidential records held pursuant to § 58.1-3.

3. Scholastic records containing information concerning identifiable individuals, except that such access shall not be denied to the person who is the subject thereof, or the parent or legal guardian of the student. However, no student shall have access to (i) financial records of a parent or guardian or (ii) records of instructional, supervisory, and administrative personnel and educational personnel ancillary thereto, which are in the sole possession of the maker thereof and that are not accessible or revealed to any other person except a substitute.

The parent or legal guardian of a student may prohibit, by written request, the release of any individual information regarding that student until the student reaches the age of eighteen years. For scholastic records of students under the age of eighteen years, the right of access may be asserted only by his legal guardian or parent, including a noncustodial parent, unless such parent's parental rights have been terminated or a court of competent jurisdiction has restricted or denied such access. For scholastic records of students who are emancipated or attending a state-supported institution of higher education, the right of access may be asserted by the student.

Any person who is the subject of any scholastic record and who is eighteen years of age or older may waive, in writing, the protections afforded by this subdivision. If the protections are so waived, the public body shall open such records for inspection and copying.

4. Personnel records containing information concerning identifiable individuals, except that access shall not be denied to the person who is the subject thereof. Any person who is the subject of any personnel record and who is eighteen years of age or older may waive, in writing, the protections afforded by this subdivision. If the protections are so waived, the public body shall open such records for inspection and copying.

5. Medical and mental records, except that such records may be personally reviewed by the subject person or a physician of the subject person's choice. However, the subject person's mental records may not be personally reviewed by such person when the subject person's treating physician has made a part of such person's records a written statement that in his opinion a review of such records by the subject person would be injurious to the subject person's physical or mental health or well-being.

Where the person who is the subject of medical records is confined in a state or local correctional facility, the administrator or chief medical officer of such facility may assert such confined person's right of access to the medical records if the administrator or chief medical officer has reasonable cause to believe that such confined person has an infectious disease or other medical condition from which other persons so confined need to be protected. Medical records shall only be reviewed and shall not be copied by such administrator or chief medical officer. The information in the medical records of a person so confined shall continue to be confidential and shall not be disclosed by the administrator or chief medical officer of the facility to any person except the subject or except as provided by law.

For the purposes of this chapter, statistical summaries of incidents and statistical data concerning patient abuse as may be compiled by the Commissioner of the Department of Mental Health, Mental Retardation and Substance Abuse Services shall be open to inspection and copying as provided in § 2.2-3704. No such summaries or data shall include any patient-identifying information. Where the person who is the subject of medical and mental records is under the age of eighteen, his right of access

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59 may be asserted only by his guardian or his parent, including a noncustodial parent, unless such parent's
60 parental rights have been terminated or a court of competent jurisdiction has restricted or denied such
61 access. In instances where the person who is the subject thereof is an emancipated minor or a student in
62 a public institution of higher education, the right of access may be asserted by the subject person.

63 6. Working papers and correspondence of the Office of the Governor; Lieutenant Governor; the
64 Attorney General; the members of the General Assembly or the Division of Legislative Services; the
65 mayor or chief executive officer of any political subdivision of the Commonwealth; or the president or
66 other chief executive officer of any public institution of higher education in Virginia. However, no
67 record, which is otherwise open to inspection under this chapter, shall be deemed exempt by virtue of
68 the fact that it has been attached to or incorporated within any working paper or correspondence.

69 As used in this subdivision:

70 "Working papers" means those records prepared by or for an above-named public official for his
71 personal or deliberative use.

72 "Office of the Governor" means the Governor; his chief of staff, counsel, director of policy, Cabinet
73 Secretaries, and the Director of the Virginia Liaison Office; and those individuals to whom the Governor
74 has delegated his authority pursuant to § 2.2-104.

75 7. Written advice of legal counsel to state, regional or local public bodies or the officers or
76 employees of such public bodies, and any other records protected by the attorney-client privilege.

77 8. Legal memoranda and other work product compiled specifically for use in litigation or for use in
78 an active administrative investigation concerning a matter that is properly the subject of a closed
79 meeting under § 2.2-3711.

80 9. Confidential letters and statements of recommendation placed in the records of educational
81 agencies or institutions respecting (i) admission to any educational agency or institution, (ii) an
82 application for employment, or (iii) receipt of an honor or honorary recognition.

83 10. Library records that can be used to identify both (i) any library patron who has borrowed
84 material from a library and (ii) the material such patron borrowed.

85 11. Any test or examination used, administered or prepared by any public body for purposes of
86 evaluation of (i) any student or any student's performance, (ii) any employee or employment seeker's
87 qualifications or aptitude for employment, retention, or promotion, or (iii) qualifications for any license
88 or certificate issued by a public body.

89 As used in this subdivision, "test or examination" shall include (a) any scoring key for any such test
90 or examination and (b) any other document that would jeopardize the security of the test or examination.
91 Nothing contained in this subdivision shall prohibit the release of test scores or results as provided by
92 law, or limit access to individual records as provided by law. However, the subject of such employment
93 tests shall be entitled to review and inspect all records relative to his performance on such employment
94 tests.

95 When, in the reasonable opinion of such public body, any such test or examination no longer has any
96 potential for future use, and the security of future tests or examinations will not be jeopardized, the test
97 or examination shall be made available to the public. However, minimum competency tests administered
98 to public school children shall be made available to the public contemporaneously with statewide release
99 of the scores of those taking such tests, but in no event shall such tests be made available to the public
100 later than six months after the administration of such tests.

101 12. Applications for admission to examinations or for licensure and scoring records maintained by
102 the Department of Health Professions or any board in that department on individual licensees or
103 applicants. However, such material may be made available during normal working hours for copying, at
104 the requester's expense, by the individual who is the subject thereof, in the offices of the Department of
105 Health Professions or in the offices of any health regulatory board, whichever may possess the material.

106 13. Records of active investigations being conducted by the Department of Health Professions or by
107 any health regulatory board in the Commonwealth.

108 14. Records recorded in or compiled exclusively for use in closed meetings lawfully held pursuant to
109 § 2.2-3711. However, no record that is otherwise open to inspection under this chapter shall be deemed
110 exempt by virtue of the fact that it has been reviewed or discussed in a closed meeting.

111 15. Reports, documentary evidence and other information as specified in §§ 2.2-706 and 63.2-104.

112 16. Proprietary information gathered by or for the Virginia Port Authority as provided in
113 § 62.1-132.4 or § 62.1-134.1.

114 17. Contract cost estimates prepared for the confidential use of the Department of Transportation in
115 awarding contracts for construction or the purchase of goods or services, and records and automated
116 systems prepared for the Department's Bid Analysis and Monitoring Program.

117 18. Vendor proprietary information software that may be in the official records of a public body. For
118 the purpose of this subdivision, "vendor proprietary software" means computer programs acquired from a
119 vendor for purposes of processing data for agencies or political subdivisions of the Commonwealth.

120 19. Financial statements not publicly available filed with applications for industrial development

121 financings.

122 20. Data, records or information of a proprietary nature produced or collected by or for faculty or
123 staff of public institutions of higher education, other than the institutions' financial or administrative
124 records, in the conduct of or as a result of study or research on medical, scientific, technical or scholarly
125 issues, whether sponsored by the institution alone or in conjunction with a governmental body or a
126 private concern, where such data, records or information has not been publicly released, published,
127 copyrighted or patented.

128 21. Lists of registered owners of bonds issued by a political subdivision of the Commonwealth,
129 whether the lists are maintained by the political subdivision itself or by a single fiduciary designated by
130 the political subdivision.

131 22. Confidential proprietary records, voluntarily provided by private business pursuant to a promise
132 of confidentiality from the Department of Business Assistance, the Virginia Economic Development
133 Partnership, the Virginia Tourism Authority, or local or regional industrial or economic development
134 authorities or organizations, used by the Department, the Partnership, the Authority, or such entities for
135 business, trade and tourism development; and memoranda, working papers or other records related to
136 businesses that are considering locating or expanding in Virginia, prepared by the Partnership, where
137 competition or bargaining is involved and where, if such records are made public, the financial interest
138 of the governmental unit would be adversely affected.

139 23. Information that was filed as confidential under the Toxic Substances Information Act
140 (§ 32.1-239 et seq.), as such Act existed prior to July 1, 1992.

141 24. Confidential records, including victim identity, provided to or obtained by staff in a rape crisis
142 center or a program for battered spouses.

143 25. Computer software developed by or for a state agency, state-supported institution of higher
144 education or political subdivision of the Commonwealth.

145 26. Investigator notes, and other correspondence and information, furnished in confidence with
146 respect to an active investigation of individual employment discrimination complaints made to the
147 Department of Human Resource Management. However, nothing in this section shall prohibit the
148 disclosure of information taken from inactive reports in a form that does not reveal the identity of
149 charging parties, persons supplying the information or other individuals involved in the investigation.

150 27. Fisheries data that would permit identification of any person or vessel, except when required by
151 court order as specified in § 28.2-204.

152 28. Records of active investigations being conducted by the Department of Medical Assistance
153 Services pursuant to Chapter 10 (§ 32.1-323 et seq.) of Title 32.1.

154 29. Records and writings furnished by a member of the General Assembly to a meeting of a standing
155 committee, special committee or subcommittee of his house established solely for the purpose of
156 reviewing members' annual disclosure statements and supporting materials filed under § 30-110 or of
157 formulating advisory opinions to members on standards of conduct, or both.

158 30. Customer account information of a public utility affiliated with a political subdivision of the
159 Commonwealth, including the customer's name and service address, but excluding the amount of utility
160 service provided and the amount of money paid for such utility service.

161 31. Investigative notes and other correspondence and information furnished in confidence with
162 respect to an investigation or conciliation process involving an alleged unlawful discriminatory practice
163 under the Virginia Human Rights Act (§ 2.2-3900 et seq.) or under any local ordinance adopted in
164 accordance with the authority specified in § 2.2-2638, or adopted pursuant to § 15.2-965, or adopted
165 prior to July 1, 1987, in accordance with applicable law, relating to local human rights or human
166 relations commissions. However, nothing in this section shall prohibit the distribution of information
167 taken from inactive reports in a form that does not reveal the identity of the parties involved or other
168 persons supplying information.

169 32. Investigative notes; proprietary information not published, copyrighted or patented; information
170 obtained from employee personnel records; personally identifiable information regarding residents,
171 clients or other recipients of services; and other correspondence and information furnished in confidence
172 to the Department of Social Services in connection with an active investigation of an applicant or
173 licensee pursuant to Chapters 17 (§ 63.2-1700 et seq.) and 18 (§ 63.2-1800 et seq.) of Title 63.2.
174 However, nothing in this section shall prohibit disclosure of information from the records of completed
175 investigations in a form that does not reveal the identity of complainants, persons supplying information,
176 or other individuals involved in the investigation.

177 33. Personal information, as defined in § 2.2-3801, (i) filed with the Virginia Housing Development
178 Authority concerning individuals who have applied for or received loans or other housing assistance or
179 who have applied for occupancy of or have occupied housing financed, owned or otherwise assisted by
180 the Virginia Housing Development Authority; (ii) concerning persons participating in or persons on the
181 waiting list for federally funded rent-assistance programs; (iii) filed with any local redevelopment and

housing authority created pursuant to § 36-4 concerning persons participating in or persons on the waiting list for housing assistance programs funded by local governments or by any such authority; or (iv) filed with any local redevelopment and housing authority created pursuant to § 36-4 or any other local government agency concerning persons who have applied for occupancy or who have occupied affordable dwelling units established pursuant to § 15.2-2304 or § 15.2-2305. However, access to one's own information shall not be denied.

34. Records regarding the siting of hazardous waste facilities, except as provided in § 10.1-1441, if disclosure of them would have a detrimental effect upon the negotiating position of a governing body or on the establishment of the terms, conditions and provisions of the siting agreement.

35. Appraisals and cost estimates of real property subject to a proposed purchase, sale or lease, prior to the completion of such purchase, sale or lease.

36. Records containing information on the site specific location of rare, threatened, endangered or otherwise imperiled plant and animal species, natural communities, caves, and significant historic and archaeological sites if, in the opinion of the public body that has the responsibility for such information, disclosure of the information would jeopardize the continued existence or the integrity of the resource. This exemption shall not apply to requests from the owner of the land upon which the resource is located.

37. Records, memoranda, working papers, graphics, video or audio tapes, production models, data and information of a proprietary nature produced by or for or collected by or for the State Lottery Department relating to matters of a specific lottery game design, development, production, operation, ticket price, prize structure, manner of selecting the winning ticket, manner of payment of prizes to holders of winning tickets, frequency of drawings or selections of winning tickets, odds of winning, advertising, or marketing, where such official records have not been publicly released, published, copyrighted or patented. Whether released, published or copyrighted, all game-related information shall be subject to public disclosure under this chapter upon the first day of sales for the specific lottery game to which it pertains.

38. Records of studies and investigations by the State Lottery Department of (i) lottery agents, (ii) lottery vendors, (iii) lottery crimes under §§ 58.1-4014 through 58.1-4018, (iv) defects in the law or regulations that cause abuses in the administration and operation of the lottery and any evasions of such provisions, or (v) the use of the lottery as a subterfuge for organized crime and illegal gambling where such official records have not been publicly released, published or copyrighted. All studies and investigations referred to under clauses (iii), (iv) and (v) shall be open to inspection and copying upon completion of the study or investigation.

39. Those portions of engineering and construction drawings and plans submitted for the sole purpose of complying with the Building Code in obtaining a building permit that would identify specific trade secrets or other information the disclosure of which would be harmful to the competitive position of the owner or lessee. However, such information shall be exempt only until the building is completed. Information relating to the safety or environmental soundness of any building shall not be exempt from disclosure.

40. Records concerning reserves established in specific claims administered by the Department of the Treasury through its Division of Risk Management as provided in Article 5 (§ 2.2-1832 et seq.) of Chapter 18 of this title, or by any county, city, or town.

41. Information and records collected for the designation and verification of trauma centers and other specialty care centers within the Statewide Emergency Medical Services System and Services pursuant to Article 2.1 (§ 32.1-111.1 et seq.) of Chapter 4 of Title 32.1.

42. Reports and court documents required to be kept confidential pursuant to § 37.1-67.3.

43. Investigative notes, correspondence and information furnished in confidence, and records otherwise exempted by this chapter or any Virginia statute, provided to or produced by or for the (i) Auditor of Public Accounts; (ii) Joint Legislative Audit and Review Commission; (iii) Department of the State Internal Auditor with respect to an investigation initiated through the State Employee Fraud, Waste and Abuse Hotline; or (iv) committee or the auditor with respect to an investigation or audit conducted pursuant to § 15.2-825. Records of completed investigations shall be disclosed in a form that does not reveal the identity of the complainants or persons supplying information to investigators. Unless disclosure is prohibited by this section, the records disclosed shall include, but not be limited to, the agency involved, the identity of the person who is the subject of the complaint, the nature of the complaint, and the actions taken to resolve the complaint. If an investigation does not lead to corrective action, the identity of the person who is the subject of the complaint may be released only with the consent of the subject person.

44. Data formerly required to be submitted to the Commissioner of Health relating to the establishment of new or the expansion of existing clinical health services, acquisition of major medical equipment, or certain projects requiring capital expenditures pursuant to former § 32.1-102.3:4.

45. Documentation or other information that describes the design, function, operation or access

control features of any security system, whether manual or automated, which is used to control access to or use of any automated data processing or telecommunications system.

46. Confidential financial statements, balance sheets, trade secrets, and revenue and cost projections provided to the Department of Rail and Public Transportation, provided such information is exempt under the federal Freedom of Information Act or the federal Interstate Commerce Act or other laws administered by the Surface Transportation Board or the Federal Railroad Administration with respect to data provided in confidence to the Surface Transportation Board and the Federal Railroad Administration.

47. Records of the Virginia Retirement System, acting pursuant to § 51.1-124.30, or of a local retirement system, acting pursuant to § 51.1-803, or of the Rector and Visitors of the University of Virginia, acting pursuant to § 23-76.1, relating to the acquisition, holding or disposition of a security or other ownership interest in an entity, where such security or ownership interest is not traded on a governmentally regulated securities exchange, to the extent that: (i) such records contain confidential analyses prepared for the Rector and Visitors of the University of Virginia, prepared by the retirement system or provided to the retirement system under a promise of confidentiality, of the future value of such ownership interest or the future financial performance of the entity, and (ii) disclosure of such confidential analyses would have an adverse effect on the value of the investment to be acquired, held or disposed of by the retirement system or the Rector and Visitors of the University of Virginia. Nothing in this subdivision shall be construed to prevent the disclosure of records relating to the identity of any investment held, the amount invested, or the present value of such investment.

48. Confidential proprietary records related to inventory and sales, voluntarily provided by private energy suppliers to the Department of Mines, Minerals and Energy, used by that Department for energy contingency planning purposes or for developing consolidated statistical information on energy supplies.

49. Confidential proprietary information furnished to the Board of Medical Assistance Services or the Medicaid Prior Authorization Advisory Committee pursuant to Article 4 (§ 32.1-331.12 et seq.) of Chapter 10 of Title 32.1.

50. Proprietary, commercial or financial information, balance sheets, trade secrets, and revenue and cost projections provided by a private transportation business to the Virginia Department of Transportation and the Department of Rail and Public Transportation for the purpose of conducting transportation studies needed to obtain grants or other financial assistance under the Transportation Equity Act for the 21st Century (P.L. 105-178) for transportation projects, provided such information is exempt under the federal Freedom of Information Act or the federal Interstate Commerce Act or other laws administered by the Surface Transportation Board or the Federal Railroad Administration with respect to data provided in confidence to the Surface Transportation Board and the Federal Railroad Administration. However, the exemption provided by this subdivision shall not apply to any wholly owned subsidiary of a public body.

51. Names and addresses of subscribers to Virginia Wildlife magazine, published by the Department of Game and Inland Fisheries, provided the individual subscriber has requested in writing that the Department not release such information.

52. Information required to be provided pursuant to § 54.1-2506.1.

53. Confidential information designated as provided in subsection D of § 2.2-4342 as trade secrets or proprietary information by any person who has submitted to a public body an application for prequalification to bid on public construction projects in accordance with subsection B of § 2.2-4317.

54. All information and records acquired during a review of any child death by the State Child Fatality Review team established pursuant to § 32.1-283.1, during a review of any child death by a local or regional child fatality review team established pursuant to § 32.1-283.2, and all information and records acquired during a review of any death by a family violence fatality review team established pursuant to § 32.1-283.3.

55. Financial, medical, rehabilitative and other personal information concerning applicants for or recipients of loan funds submitted to or maintained by the Assistive Technology Loan Fund Authority under Chapter 11 (§ 51.5-53 et seq.) of Title 51.5.

56. Confidential proprietary records that are voluntarily provided by a private entity pursuant to a proposal filed with a public entity or an affected local jurisdiction under the Public-Private Transportation Act of 1995 (§ 56-556 et seq.) or the Public-Private Education Facilities and Infrastructure Act of 2002 (§ 56-575.1 et seq.), pursuant to a promise of confidentiality from the responsible public entity or affected local jurisdiction, used by the responsible public entity or affected local jurisdiction for purposes related to the development of a qualifying transportation facility or qualifying project; and memoranda, working papers or other records related to proposals filed under the Public-Private Transportation Act of 1995 or the Public-Private Education Facilities and Infrastructure Act of 2002, where, if such records were made public, the financial interest of the public or private entity involved with such proposal or the process of competition or bargaining would be adversely

305 affected. In order for confidential proprietary information to be excluded from the provisions of this
306 chapter, the private entity shall (i) invoke such exclusion upon submission of the data or other materials
307 for which protection from disclosure is sought, (ii) identify the data or other materials for which
308 protection is sought, and (iii) state the reasons why protection is necessary. For the purposes of this
309 subdivision, the terms "affected local jurisdiction", "public entity" and "private entity" shall be defined
310 as they are defined in the Public-Private Transportation Act of 1995 or in the Public-Private Education
311 Facilities and Infrastructure Act of 2002.

312 57. Plans to prevent or respond to terrorist activity, to the extent such records set forth specific
313 tactics, or specific security or emergency procedures, the disclosure of which would jeopardize the safety
314 of governmental personnel or the general public, or the security of any governmental facility, building,
315 structure, or information storage system.

316 58. All records of the University of Virginia or the University of Virginia Medical Center or Eastern
317 Virginia Medical School, as the case may be, that contain proprietary, business-related information
318 pertaining to the operations of the University of Virginia Medical Center or Eastern Virginia Medical
319 School, as the case may be, including business development or marketing strategies and activities with
320 existing or future joint venturers, partners, or other parties with whom the University of Virginia
321 Medical Center or Eastern Virginia Medical School, as the case may be, has formed, or forms, any
322 arrangement for the delivery of health care, if disclosure of such information would be harmful to the
323 competitive position of the Medical Center or Eastern Virginia Medical School, as the case may be.

324 59. Patient level data collected by the Board of Health and not yet processed, verified, and released,
325 pursuant to § 32.1-276.9, to the Board by the nonprofit organization with which the Commissioner of
326 Health has contracted pursuant to § 32.1-276.4.

327 60. Records of the Virginia Commonwealth University Health System Authority pertaining to any of
328 the following: an individual's qualifications for or continued membership on its medical or teaching
329 staffs; proprietary information gathered by or in the possession of the Authority from third parties
330 pursuant to a promise of confidentiality; contract cost estimates prepared for confidential use in
331 awarding contracts for construction or the purchase of goods or services; data, records or information of
332 a proprietary nature produced or collected by or for the Authority or members of its medical or teaching
333 staffs; financial statements not publicly available that may be filed with the Authority from third parties;
334 the identity, accounts or account status of any customer of the Authority; consulting or other reports
335 paid for by the Authority to assist the Authority in connection with its strategic planning and goals; and
336 the determination of marketing and operational strategies where disclosure of such strategies would be
337 harmful to the competitive position of the Authority; and data, records or information of a proprietary
338 nature produced or collected by or for employees of the Authority, other than the Authority's financial
339 or administrative records, in the conduct of or as a result of study or research on medical, scientific,
340 technical or scholarly issues, whether sponsored by the Authority alone or in conjunction with a
341 governmental body or a private concern, when such data, records or information have not been publicly
342 released, published, copyrighted or patented.

343 61. Confidential proprietary information or trade secrets, not publicly available, provided by a private
344 person or entity to the Virginia Resources Authority or to a fund administered in connection with
345 financial assistance rendered or to be rendered by the Virginia Resources Authority where, if such
346 information were made public, the financial interest of the private person or entity would be adversely
347 affected, and, after June 30, 1997, where such information was provided pursuant to a promise of
348 confidentiality.

349 62. Confidential proprietary records that are provided by a franchisee under § 15.2-2108 to its
350 franchising authority pursuant to a promise of confidentiality from the franchising authority that relates
351 to the franchisee's potential provision of new services, adoption of new technologies or implementation
352 of improvements, where such new services, technologies or improvements have not been implemented
353 by the franchisee on a nonexperimental scale in the franchise area, and where, if such records were
354 made public, the competitive advantage or financial interests of the franchisee would be adversely
355 affected. In order for confidential proprietary information to be excluded from the provisions of this
356 chapter, the franchisee shall (i) invoke such exclusion upon submission of the data or other materials for
357 which protection from disclosure is sought, (ii) identify the data or other materials for which protection
358 is sought, and (iii) state the reason why protection is necessary.

359 63. Records of the Intervention Program Committee within the Department of Health Professions, to
360 the extent such records may identify any practitioner who may be, or who is actually, impaired to the
361 extent disclosure is prohibited by § 54.1-2517.

362 64. Records submitted as a grant application, or accompanying a grant application, to the
363 Commonwealth Neurotrauma Initiative Advisory Board pursuant to Chapter 3.1 (§ 51.5-12.1 et seq.) of
364 Title 51.5, to the extent such records contain (i) medical or mental records, or other data identifying
365 individual patients or (ii) proprietary business or research-related information produced or collected by
366 the applicant in the conduct of or as a result of study or research on medical, rehabilitative, scientific,

technical or scholarly issues, when such information has not been publicly released, published, copyrighted or patented, if the disclosure of such information would be harmful to the competitive position of the applicant.

65. Information that would disclose the security aspects of a system safety program plan adopted pursuant to 49 C.F.R. Part 659 by the Commonwealth's designated Rail Fixed Guideway Systems Safety Oversight agency; and information in the possession of such agency, the release of which would jeopardize the success of an ongoing investigation of a rail accident or other incident threatening railway safety.

66. Documents and other information of a proprietary nature furnished by a supplier of charitable gaming supplies to the Charitable Gaming Commission pursuant to subsection E of § 18.2-340.34.

67. Personal information, as defined in § 2.2-3801, provided to the Board of the Virginia College Savings Plan or its employees by or on behalf of individuals who have requested information about, applied for, or entered into prepaid tuition contracts or savings trust account agreements pursuant to Chapter 4.9 (§ 23-38.75 et seq.) of Title 23. Nothing in this subdivision shall be construed to prohibit disclosure or publication of information in a statistical or other form that does not identify individuals or provide personal information. Individuals shall be provided access to their own personal information.

68. Any record copied, recorded or received by the Commissioner of Health in the course of an examination, investigation or review of a managed care health insurance plan licensee pursuant to §§ 32.1-137.4 and 32.1-137.5, including books, records, files, accounts, papers, documents, and any or all computer or other recordings.

69. Engineering and architectural drawings, operational, procedural, tactical planning or training manuals, or staff meeting minutes or other records, the disclosure of which would reveal surveillance techniques, personnel deployments, alarm or security systems or technologies, or operational and transportation plans or protocols, to the extent such disclosure would jeopardize the security of any governmental facility, building or structure or the safety of persons using such facility, building or structure.

70. Records and reports related to Virginia apple producer sales provided to the Virginia State Apple Board pursuant to §§ 3.1-622 and 3.1-624.

71. Records of the Department of Environmental Quality, the State Water Control Board, State Air Pollution Control Board or the Virginia Waste Management Board relating to (i) active federal environmental enforcement actions that are considered confidential under federal law and (ii) enforcement strategies, including proposed sanctions for enforcement actions. Upon request, such records shall be disclosed after a proposed sanction resulting from the investigation has been proposed to the director of the agency. This subdivision shall not be construed to prohibit the disclosure of records related to inspection reports, notices of violation, and documents detailing the nature of any environmental contamination that may have occurred or similar documents.

72. As it pertains to any person, records related to the operation of toll facilities that identify an individual, vehicle, or travel itinerary including, but not limited to, vehicle identification data, vehicle enforcement system information; video or photographic images; Social Security or other identification numbers appearing on driver's licenses; credit card or bank account data; home addresses; phone numbers; or records of the date or time of toll facility use.

73. Records of the Virginia Office for Protection and Advocacy consisting of documentary evidence received or maintained by the Office or its agents in connection with specific complaints or investigations, and records of communications between employees and agents of the Office and its clients or prospective clients concerning specific complaints, investigations or cases. Upon the conclusion of an investigation of a complaint, this exclusion shall no longer apply, but the Office may not at any time release the identity of any complainant or person with mental illness, mental retardation, developmental disabilities or other disability, unless (i) such complainant or person or his legal representative consents in writing to such identification or (ii) such identification is required by court order.

74. Information furnished in confidence to the Department of Employment Dispute Resolution with respect to an investigation, consultation, or mediation under Chapter 10 (§ 2.2-1000 et seq.) of this title, and memoranda, correspondence and other records resulting from any such investigation, consultation or mediation. However, nothing in this section shall prohibit the distribution of information taken from inactive reports in a form that does not reveal the identity of the parties involved or other persons supplying information.

75. Trade secrets, as defined in the Uniform Trade Secrets Act (§ 59.1-336 et seq.) of Title 59.1, submitted by CMRS providers as defined in § 56-484.12 to the Wireless Carrier E-911 Cost Recovery Subcommittee created pursuant to § 56-484.15, relating to the provision of wireless E-911 service.

76. Records of the State Lottery Department pertaining to (i) the social security number, tax identification number, state sales tax number, home address and telephone number, personal and lottery

banking account and transit numbers of a retailer, and financial information regarding the nonlottery operations of specific retail locations, and (ii) individual lottery winners, except that a winner's name, hometown, and amount won shall be disclosed.

77. Records, information and statistical registries required to be kept confidential pursuant to §§ 63.2-102 and 63.2-104.

78. Personal information, as defined in § 2.2-3801, including electronic mail addresses, furnished to a public body for the purpose of receiving electronic mail from the public body, provided that the electronic mail recipient has requested that the public body not disclose such information. However, access shall not be denied to the person who is the subject of the record.

79. (For effective date, see note) All data, records, and reports relating to the prescribing and dispensing of covered substances to recipients and any abstracts from such data, records, and reports that are in the possession of the Prescription Monitoring Program pursuant to Chapter 25.2 (§ 54.1-2519 et seq.) of Title 54.1 and any material relating to the operation or security of the Program.

80. Communications and materials required to be kept confidential pursuant to § 2.2-4119 of the Virginia Administrative Dispute Resolution Act.

81. The names, addresses and telephone numbers of complainants furnished in confidence with respect to an investigation of individual zoning enforcement complaints made to a local governing body.

82. *Records relating to the negotiation and award of a specific contract where competition or bargaining is involved and where the release of such records would adversely affect the bargaining position or negotiating strategy of the public body. Such records shall not be withheld after the public body has made a decision to award or not to award the contract. In the case of procurement transactions conducted pursuant to the Virginia Public Procurement Act (§ 2.2-4300 et seq.), the provisions of this subdivision shall not apply, and any release of records relating to such transactions shall be governed by the Virginia Public Procurement Act.*

B. Neither any provision of this chapter nor any provision of Chapter 38 (§ 2.2-3800 et seq.) of this title shall be construed as denying public access to (i) contracts between a public body and its officers or employees, other than contracts settling public employee employment disputes held confidential as personnel records under subdivision 4. of subsection A; (ii) records of the position, job classification, official salary or rate of pay of, and records of the allowances or reimbursements for expenses paid to any officer, official or employee of a public body; or (iii) the compensation or benefits paid by any corporation organized by the Virginia Retirement System or its officers or employees. The provisions of this subsection, however, shall not require public access to records of the official salaries or rates of pay of public employees whose annual rate of pay is \$10,000 or less.

C. No provision of this chapter or Chapter 21 (§ 30-178 et seq.) of Title 30 shall be construed to afford any rights to any person incarcerated in a state, local or federal correctional facility, whether or not such facility is (i) located in the Commonwealth or (ii) operated pursuant to the Corrections Private Management Act (§ 53.1-261 et seq.). However, this subsection shall not be construed to prevent an incarcerated person from exercising his constitutionally protected rights, including, but not limited to, his rights to call for evidence in his favor in a criminal prosecution.

D. Nothing in this chapter shall be construed as denying public access to the nonexempt portions of a report of a consultant hired by or at the request of a local public body or the mayor or chief executive or administrative officer of such public body if (i) the contents of such report have been distributed or disclosed to members of the local public body or (ii) the local public body has scheduled any action on a matter that is the subject of the consultant's report.

§ 2.2-3711. Closed meetings authorized for certain limited purposes.

A. Public bodies may hold closed meetings only for the following purposes:

1. Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board.

2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any Virginia public institution of higher education or any state school system. However, any such student, legal counsel and, if the student is a minor, the student's parents or legal guardians shall be permitted to be present during the taking of testimony or presentation of evidence at a closed meeting, if such student, parents or guardians so request in writing and such request is submitted to the presiding officer of the appropriate board.

3. Discussion or consideration of the acquisition of real property for a public purpose, or of the

disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

4. The protection of the privacy of individuals in personal matters not related to public business.

5. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

6. ~~The investing of~~ *Discussion or consideration of the investment of* public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.

7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

8. In the case of boards of visitors of public institutions of higher education, discussion or consideration of matters relating to gifts, bequests and fund-raising activities, and grants and contracts for services or work to be performed by such institution. However, the terms and conditions of any such gifts, bequests, grants and contracts made by a foreign government, a foreign legal entity or a foreign person and accepted by a public institution of higher education in Virginia shall be subject to public disclosure upon written request to the appropriate board of visitors. For the purpose of this subdivision, (i) "foreign government" means any government other than the United States government or the government of a state or a political subdivision thereof; (ii) "foreign legal entity" means any legal entity created under the laws of the United States or of any state thereof if a majority of the ownership of the stock of such legal entity is owned by foreign governments or foreign persons or if a majority of the membership of any such entity is composed of foreign persons or foreign legal entities, or any legal entity created under the laws of a foreign government; and (iii) "foreign person" means any individual who is not a citizen or national of the United States or a trust territory or protectorate thereof.

9. In the case of the boards of trustees of the Virginia Museum of Fine Arts and The Science Museum of Virginia, discussion or consideration of matters relating to specific gifts, bequests, and grants.

10. Discussion or consideration of honorary degrees or special awards.

11. Discussion or consideration of tests, examinations or other records excluded from this chapter pursuant to subdivision A 11 of § 2.2-3705.

12. Discussion, consideration or review by the appropriate House or Senate committees of possible disciplinary action against a member arising out of the possible inadequacy of the disclosure statement filed by the member, provided the member may request in writing that the committee meeting not be conducted in a closed meeting.

13. Discussion of strategy with respect to the negotiation of a hazardous waste siting agreement or to consider the terms, conditions, and provisions of a hazardous waste siting agreement if the governing body in open meeting finds that an open meeting will have an adverse effect upon the negotiating position of the governing body or the establishment of the terms, conditions and provisions of the siting agreement, or both. All discussions with the applicant or its representatives may be conducted in a closed meeting.

14. Discussion by the Governor and any economic advisory board reviewing forecasts of economic activity and estimating general and nongeneral fund revenues.

15. Discussion or consideration of medical and mental records excluded from this chapter pursuant to subdivision A 5 of § 2.2-3705.

16. Discussion, consideration or review of State Lottery Department matters related to proprietary lottery game information and studies or investigations exempted from disclosure under subdivisions A 37 and A 38 of § 2.2-3705.

17. Those portions of meetings by local government crime commissions where the identity of, or information tending to identify, individuals providing information about crimes or criminal activities under a promise of anonymity is discussed or disclosed.

18. Discussion, consideration, review and deliberations by local community corrections resources boards regarding the placement in community diversion programs of individuals previously sentenced to state correctional facilities.

19. Those portions of meetings in which the Board of Corrections discusses or discloses the identity

551 of, or information tending to identify, any prisoner who (i) provides information about crimes or
552 criminal activities, (ii) renders assistance in preventing the escape of another prisoner or in the
553 apprehension of an escaped prisoner, or (iii) voluntarily or at the instance of a prison official renders
554 other extraordinary services, the disclosure of which is likely to jeopardize the prisoner's life or safety.

555 20. Discussion of plans to protect public safety as it relates to terrorist activity and briefings by staff
556 members, legal counsel, or law-enforcement or emergency service officials concerning actions taken to
557 respond to such activity or a related threat to public safety.

558 21. Discussion by the Board of the Virginia Retirement System, acting pursuant to § 51.1-124.30, or
559 of any local retirement system, acting pursuant to § 51.1-803, or of the Rector and Visitors of the
560 University of Virginia, acting pursuant to § 23-76.1, regarding the acquisition, holding or disposition of
561 a security or other ownership interest in an entity, where such security or ownership interest is not
562 traded on a governmentally regulated securities exchange, to the extent that such discussion (i) concerns
563 confidential analyses prepared for the Rector and Visitors of the University of Virginia, prepared by the
564 retirement system or provided to the retirement system under a promise of confidentiality, of the future
565 value of such ownership interest or the future financial performance of the entity, and (ii) would have an
566 adverse effect on the value of the investment to be acquired, held or disposed of by the retirement
567 system or the Rector and Visitors of the University of Virginia. Nothing in this subdivision shall be
568 construed to prevent the disclosure of information relating to the identity of any investment held, the
569 amount invested or the present value of such investment.

570 22. Those portions of meetings in which individual child death cases are discussed by the State Child
571 Fatality Review team established pursuant to § 32.1-283.1, and those portions of meetings in which
572 individual child death cases are discussed by a regional or local child fatality review team established
573 pursuant to § 32.1-283.2, and those portions of meetings in which individual death cases are discussed
574 by family violence fatality review teams established pursuant to § 32.1-283.3.

575 23. Those portions of meetings of the University of Virginia Board of Visitors or the Eastern
576 Virginia Medical School Board of Visitors, as the case may be, and those portions of meetings of any
577 persons to whom management responsibilities for the University of Virginia Medical Center or Eastern
578 Virginia Medical School, as the case may be, have been delegated, in which there is discussed
579 proprietary, business-related information pertaining to the operations of the University of Virginia
580 Medical Center or Eastern Virginia Medical School, as the case may be, including business development
581 or marketing strategies and activities with existing or future joint venturers, partners, or other parties
582 with whom the University of Virginia Medical Center or Eastern Virginia Medical School, as the case
583 may be, has formed, or forms, any arrangement for the delivery of health care, if disclosure of such
584 information would adversely affect the competitive position of the Medical Center or Eastern Virginia
585 Medical School, as the case may be.

586 24. In the case of the Virginia Commonwealth University Health System Authority, discussion or
587 consideration of any of the following: the acquisition or disposition of real or personal property where
588 disclosure would adversely affect the bargaining position or negotiating strategy of the Authority;
589 operational plans that could affect the value of such property, real or personal, owned or desirable for
590 ownership by the Authority; matters relating to gifts, bequests and fund-raising activities; grants and
591 contracts for services or work to be performed by the Authority; marketing or operational strategies
592 where disclosure of such strategies would adversely affect the competitive position of the Authority;
593 members of its medical and teaching staffs and qualifications for appointments thereto; and qualifications
594 or evaluations of other employees.

595 25. Those portions of the meetings of the Intervention Program Committee within the Department of
596 Health Professions to the extent such discussions identify any practitioner who may be, or who actually
597 is, impaired pursuant to Chapter 25.1 (§ 54.1-2515 et seq.) of Title 54.1.

598 26. Meetings or portions of meetings of the Board of the Virginia College Savings Plan wherein
599 personal information, as defined in § 2.2-3801, which has been provided to the Board or its employees
600 by or on behalf of individuals who have requested information about, applied for, or entered into
601 prepaid tuition contracts or savings trust account agreements pursuant to Chapter 4.9 (§ 23-38.75 et seq.)
602 of Title 23 is discussed.

603 27. Discussion or consideration, by the Wireless Carrier E-911 Cost Recovery Subcommittee created
604 pursuant to § 56-484.15, of trade secrets, as defined in the Uniform Trade Secrets Act (§ 59.1-336 et
605 seq.) of Title 59.1, submitted by CMRS providers as defined in § 56-484.12, related to the provision of
606 wireless E-911 service.

607 28. Those portions of disciplinary proceedings by any regulatory board within the Department of
608 Professional and Occupational Regulation or Department of Health Professions conducted pursuant to
609 § 2.2-4019 or § 2.2-4020 during which the board deliberates to reach a decision or meetings of health
610 regulatory boards or conference committees of such boards to consider settlement proposals in pending
611 disciplinary actions or modifications to previously issued board orders as requested by either of the
612 parties.

613 29. Discussion or consideration by a responsible public entity or an affected local jurisdiction, as
614 those terms are defined in § 56-557, of confidential proprietary records excluded from this chapter
615 pursuant to subdivision A 56 of § 2.2-3705.

616 30. *Discussion of the award of a public contract involving the expenditure of public funds, including*
617 *interviews of bidders or offerors, and discussion of the terms or scope of such contract, where*
618 *discussion in an open session would adversely affect the bargaining position or negotiating strategy of*
619 *the public body.*

620 B. No resolution, ordinance, rule, contract, regulation or motion adopted, passed or agreed to in a
621 closed meeting shall become effective unless the public body, following the meeting, reconvenes in open
622 meeting and takes a vote of the membership on such resolution, ordinance, rule, contract, regulation or
623 motion that shall have its substance reasonably identified in the open meeting.

624 C. Public officers improperly selected due to the failure of the public body to comply with the other
625 provisions of this section shall be de facto officers and, as such, their official actions are valid until they
626 obtain notice of the legal defect in their election.

627 D. Nothing in this section shall be construed to prevent the holding of conferences between two or
628 more public bodies, or their representatives, but these conferences shall be subject to the same
629 procedures for holding closed meetings as are applicable to any other public body.

630 E. This section shall not be construed to (i) require the disclosure of any contract between the
631 Intervention Program Committee within the Department of Health Professions and an impaired
632 practitioner entered into pursuant to Chapter 25.1 (§ 54.1-2515 et seq.) of Title 54.1 or (ii) require the
633 board of directors of any authority created pursuant to the Industrial Development and Revenue Bond
634 Act (§ 15.2-4900 et seq.), or any public body empowered to issue industrial revenue bonds by general or
635 special law, to identify a business or industry to which subdivision A 5 applies. However, such business
636 or industry shall be identified as a matter of public record at least thirty days prior to the actual date of
637 the board's authorization of the sale or issuance of such bonds.