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**HOUSE JOINT RESOLUTION NO. 518**  
**AMENDMENT IN THE NATURE OF A SUBSTITUTE**  
(Proposed by the Senate Committee on Rules  
on February 10, 2003)

(Patron Prior to Substitute—Delegate Lingamfelter)

*Directing the Joint Legislative Audit and Review Commission to study management of the Commonwealth's centralized vehicle fleet and use of government-owned motor vehicles by state employees. Report.*

WHEREAS, in 2001, the General Assembly enacted legislation (House Bill No. 2419), which transferred responsibility for management of the Commonwealth's centralized vehicle fleet from the Commonwealth Transportation Commissioner to the Director of the Department of General Services; and

WHEREAS, management of the Commonwealth's centralized vehicle fleet involves not only acquisition and maintenance of numerous vehicles and types of vehicles, but also the establishment and enforcement of policies and procedures governing when, how, and by whom state-owned vehicles are used; and

WHEREAS, it is important that the Commonwealth's centralized vehicle fleet be managed economically, efficiently, fairly, and in accordance with best business practices; and

WHEREAS, the Joint Legislative Audit and Review Commission (JLARC) has statutory responsibility for internal service funds pursuant to § 2.2-803, including the oversight of the Commonwealth's centralized vehicle fleet; and

WHEREAS, JLARC has periodically reviewed the efficiency and effectiveness of the Commonwealth's centralized vehicle fleet's operations and business practices; now, therefore, be it

RESOLVED by the House of Delegates, the Senate concurring, That the Joint Legislative Audit and Review Commission be directed to study management of the Commonwealth's centralized vehicle fleet and use of government-owned motor vehicles by state employees.

In conducting its study, the Joint Legislative Audit and Review Commission shall determine whether (i) the numbers, types, and quality of fleet vehicles are adequate to address the mission of the agencies that use them; (ii) fleet vehicles are being used in situations where mileage reimbursement to state employees can accomplish the same purpose; (iii) public transportation vouchers are an appropriate and cost-effective alternative to fleet vehicle use or mileage reimbursements; (iv) outsourcing fleet maintenance may save taxpayer dollars; (v) fleet maintenance operations may be accomplished more effectively in-house, rather than through outsourcing; (vi) fleet vehicle leasing is more cost-effective than fleet vehicle purchasing; and (vii) there are sufficient and effective controls on fleet vehicle use by state employees to ensure that fleet vehicles are not being used for inappropriate personal transportation purposes.

All agencies of the Commonwealth shall provide assistance to the Commission for this study, upon request.

The Joint Legislative Audit and Review Commission shall complete its meetings by November 30, 2003, and the Chairman of the Commission shall submit to the Division of Legislative Automated Systems an executive summary of the Commission's findings and recommendations no later than the first day of the 2004 Regular Session of the General Assembly. The executive summary shall state whether the Joint Legislative Audit and Review Commission intends to submit to the Governor and the General Assembly a report of its findings and recommendations for publication as a document. The executive summary and report shall be submitted as provided in the procedures of the Division of Legislative Automated Systems for the processing of legislative documents and reports and shall be posted on the General Assembly's website.