

VIRGINIA ACTS OF ASSEMBLY -- 2003 SESSION

CHAPTER 556

An Act to amend the Code of Virginia by adding a section numbered 2.2-406.1, relating to the Secretary of the Commonwealth maintaining and transferring certain records on collegial bodies to the Governor-elect.

[H 1784]

Approved March 18, 2003

Be it enacted by the General Assembly of Virginia:

1. That the Code of Virginia is amended by adding a section numbered 2.2-406.1 as follows:

§ 2.2-406.1. Secretary of Commonwealth to maintain and transfer records on collegial bodies to the Governor-elect.

A. The Secretary of the Commonwealth shall maintain an electronic database of collegial bodies to which the Governor makes appointments. The database shall be organized by collegial body and include the following information:

- 1. Authority for each appointment;*
- 2. Term length and term expiration dates for each appointee;*
- 3. Eligibility requirements or other restrictions affecting the next appointment;*
- 4. Name, address, and telephone number of each appointee;*
- 5. Identity of the chairman and vice chairman and the method of their election; and*
- 6. Name of the affiliated agency or entity that provides staff support and the name and telephone number of the contact person within such agency or entity.*

B. Agencies and entities of the Commonwealth that provide staff support to a collegial body shall notify the Secretary of the Commonwealth of an appointee's death or resignation and any changes to the contact information for an appointee or staff or a appointee's eligibility status.

C. The electronic database or copy thereof shall be transferred to each Governor-elect upon request.