

## VIRGINIA ACTS OF ASSEMBLY — CHAPTER

*An Act to amend and reenact § 19.2-390 of the Code of Virginia, relating to reports made to the National Crime Information Center (NCIC).*

[H 1754]

Approved

**Be it enacted by the General Assembly of Virginia:****1. That § 19.2-390 of the Code of Virginia is amended and reenacted as follows:**

§ 19.2-390. Reports to be made by local law-enforcement officers, conservators of the peace, clerks of court, Secretary of the Commonwealth and Corrections officials to State Police; material submitted by other agencies.

A. 1. Every state official or agency having the power to arrest, the sheriffs of counties, the police officials of cities and towns, and any other local law-enforcement officer or conservator of the peace having the power to arrest for a felony shall make a report to the Central Criminal Records Exchange, on forms provided by it, of any arrest, including those arrests involving the taking into custody of, or service of process upon, any person on charges resulting from an indictment, presentment or information, the arrest on *capias* or warrant for failure to appear, and the service of a warrant for another jurisdiction, on any of the following charges:

a. Treason;

b. Any felony;

c. Any offense punishable as a misdemeanor under Title 54.1; or

d. Any misdemeanor punishable by confinement in jail under Title 18.2 or 19.2, except an arrest for a violation of § 18.2-119, Article 2 (§ 18.2-266 et seq.) of Chapter 7 of Title 18.2, Article 2 (§ 18.2-415 et seq.) of Chapter 9 of Title 18.2, or any similar ordinance of any county, city or town.

The reports shall contain such information as is required by the Exchange and shall be accompanied by fingerprints of the individual arrested. Fingerprint cards prepared by a law-enforcement agency for inclusion in a national criminal justice file shall be forwarded to the Exchange for transmittal to the appropriate bureau.

2. For persons arrested and released on summonses in accordance with § 19.2-74, such report shall not be required until (i) a conviction is entered and no appeal is noted or if an appeal is noted, the conviction is upheld upon appeal or the person convicted withdraws his appeal; (ii) the court dismisses the proceeding pursuant to § 18.2-251; or (iii) an acquittal by reason of insanity pursuant to § 19.2-182.2 is entered. Upon such conviction or acquittal, the court shall remand the individual to the custody of the office of the chief law-enforcement officer of the county or city. It shall be the duty of the chief law-enforcement officer, or his designee who may be the arresting officer, to ensure that such report is completed after a determination of guilt or acquittal by reason of insanity. The court shall require the officer to complete the report immediately following the person's conviction or acquittal, and the individual shall be discharged from custody forthwith, unless the court has imposed a jail sentence to be served by him or ordered him committed to the custody of the Commissioner of the Department of Mental Health, Mental Retardation and Substance Abuse Services.

B. Within seventy-two hours following the receipt of (i) a warrant or *capias* for the arrest of any person on a charge of a felony or (ii) a Governor's warrant of arrest of a person issued pursuant to § 19.2-92, the law-enforcement agency which received the warrant shall enter the person's name and other appropriate information required by the Department of State Police into the "information system" known as the Virginia Criminal Information Network (VCIN), established and maintained by the Department pursuant to Chapter 2 (§ 52-12 et seq.) of Title 52, and the *National Crime Information Center (NCIC)*, maintained by the *Federal Bureau of Investigation*. The report shall include the person's name, date of birth, social security number and such other known information which the State Police or *Federal Bureau of Investigation* may require. Any unexecuted criminal process which has been entered into the VCIN system or NCIC systems shall be removed forthwith by the entering law-enforcement agency when the criminal process has been ordered destroyed pursuant to § 19.2-76.1.

C. The clerk of each circuit court and district court shall make a report to the Central Criminal Records Exchange of (i) any dismissal, indefinite postponement or continuance, charge still pending due to mental incompetency or incapacity, nolle prosequi, acquittal, or conviction of, including any sentence imposed, or failure of a grand jury to return a true bill as to, any person charged with an offense listed in subsection A of this section, including any action which may have resulted from an indictment, presentment or information, and (ii) any adjudication of delinquency based upon an act which, if

57 committed by an adult, would require fingerprints to be filed pursuant to subsection A. In the case of  
58 offenses not required to be reported to the Exchange by subsection A of this section, the reports of any  
59 of the foregoing dispositions shall be filed by the law-enforcement agency making the arrest with the  
60 arrest record required to be maintained by § 15.2-1722. Upon conviction of any person, including  
61 juveniles tried and convicted in the circuit courts pursuant to § 16.1-269.1, whether sentenced as adults  
62 or juveniles, for an offense for which registration is required as defined in § 19.2-298.1, the clerk shall  
63 within seven days of sentencing submit a report to the Sex Offender and Crimes Against Minors  
64 Registry. The report to the Registry shall include the name of the person convicted and all aliases which  
65 he is known to have used, the date and locality of the conviction for which registration is required, his  
66 date of birth, social security number, last known address, and specific reference to the offense for which  
67 he was convicted. No report of conviction or adjudication in a district court shall be filed unless the  
68 period allowed for an appeal has elapsed and no appeal has been perfected. In the event that the records  
69 in the office of any clerk show that any conviction or adjudication has been nullified in any manner, he  
70 shall also make a report of that fact to the Exchange and, if appropriate, to the Registry. In addition,  
71 each clerk of a circuit court, upon receipt of certification thereof from the Supreme Court, shall report to  
72 the Exchange or the Registry, or to the law-enforcement agency making the arrest in the case of  
73 offenses not required to be reported to the Exchange, on forms provided by the Exchange or Registry,  
74 as the case may be, any reversal or other amendment to a prior sentence or disposition previously  
75 reported. When criminal process is ordered destroyed pursuant to § 19.2-76.1, the clerk shall report such  
76 action to the law-enforcement agency that entered the warrant or capias into the VCIN system.

77 D. In addition to those offenses enumerated in subsection A of this section, the Central Criminal  
78 Records Exchange may receive, classify and file any other fingerprints and records of arrest or  
79 confinement submitted to it by any law-enforcement agency or any correctional institution.

80 E. Corrections officials, sheriffs, and jail superintendents of regional jails, responsible for maintaining  
81 correctional status information, as required by the regulations of the Department of Criminal Justice  
82 Services, with respect to individuals about whom reports have been made under the provisions of this  
83 chapter shall make reports of changes in correctional status information to the Central Criminal Records  
84 Exchange. The reports to the Exchange shall include any commitment to or release or escape from a  
85 state or local correctional facility, including commitment to or release from a parole or probation  
86 agency.

87 F. Any pardon, reprieve or executive commutation of sentence by the Governor shall be reported to  
88 the Exchange by the office of the Secretary of the Commonwealth.

89 G. Officials responsible for reporting disposition of charges, and correctional changes of status of  
90 individuals under this section, including those reports made to the Registry, shall adopt procedures  
91 reasonably designed at a minimum (i) to ensure that such reports are accurately made as soon as feasible  
92 by the most expeditious means and in no instance later than thirty days after occurrence of the  
93 disposition or correctional change of status; and (ii) to report promptly any correction, deletion, or  
94 revision of the information.

95 H. Upon receiving a correction, deletion, or revision of information, the Central Criminal Records  
96 Exchange shall notify all criminal justice agencies known to have previously received the information.

97 As used in this section, the term " chief law-enforcement officer " means the chief of police of cities  
98 and towns and sheriffs of counties, unless a political subdivision has otherwise designated its chief  
99 law-enforcement officer by appropriate resolution or ordinance, in which case the local designation shall  
100 be controlling.